

SAU-56 Somersworth School District	<b>SAFE WORK PROCEDURE</b>	<b>FLOOR SCRUBBER (Self-propelled, riding)</b> Page 1 of 1
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LOCATION OF WORK	WRITTEN BY:	APPROVED BY:	DATE	LAST REVISION
All Schools	Karl Ingoldsby	Somersworth School District JLMC	3/4/2020	New

POTENTIAL HAZARDS	PERSONAL PROTECTIVE EQUIPMENT (PPE)	ADDITIONAL RECCOMENDATIONS
<ul style="list-style-type: none"> <li>Surfaces causing falls, wet floors</li> <li>Chemicals – mixing, pouring</li> <li>Explosion if near flammable material / vapors</li> </ul>	<ul style="list-style-type: none"> <li>Gloves, chemical goggles or face shield when handling chemicals as per supplier or material labels</li> </ul>	<ul style="list-style-type: none"> <li>In house training</li> <li>Closed toe shoes, non-slip</li> <li>Slip and Fall prevention training</li> </ul>

**Note:** Signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.

### SAFE WORK PROCEDURE

**Note:** This procedure is for self-propelled or ride on floor scrubbers

- A. Check equipment for any obvious defects or damage. Do not use a damaged machine and notify your supervisor.
- B. Place out caution signs and barricades required in work area(s)
- C. Get help to move large or heavy objects or furniture. Remember to try to keep your back straight and use your weight to help slide objects rather than using only your arms. If lifting, bend and push through your legs. Communicate the timing for the lift if lifting with another worker
- D. For stripping / cleaning floors:
- E. Mix chemical with water slowly in a bucket according to label or put hose into tank to fill and then add cleaning product. If using a bucket, only fill it ¾ full to reduce spills. Pour mixture into the machine's tank slowly to avoid spilling. Know where to find the MSDS sheets in the event of a chemical accident or spill.
- F. Before starting a ride on machine, stand on the pedal platform
- G. When operating the floor machine, be cautious of any grades as this can increase the risks for tipping or having the machine become stuck or travelling too fast. Do not operate scrubber mechanisms on grades over 2% and do not travel with scrubber on grades over 10% or as per manufacturer guidelines
- H. Be cautious when stepping from machine onto floor, as the floors may be slippery from the fluid
- I. Before leaving, servicing or charging, stop the machine on a level surface, turn it off, apply parking brake and remove the key

### REGULATORY REQUIREMENTS

Equipment Manual  
Slips, Trips, and Falls training  
SDS