

NON-PUBLIC: Kunz made a motion seconded by Leach to enter into non-public. VOTE: motion passed, unanimously. Entered non-public at 6:19 PM. A personnel issue was discussed. Kunz made a motion seconded by Leach to exit non-public. VOTE: motion passed, unanimously. Exited non-public at 6:28 PM.

1. **Call to Order-Roll Call- Pledge of Allegiance:** Cavanaugh called the meeting to order at 6:30 PM and stated that Nelson would be joining by phone. She stated that they would need to do all of the votes by roll call to make sure that she can hear how everyone else is voting. Upon call of the roll, the following Board Members were present: Nelson, Leach, Cavanaugh, and Kunz.
Arriving late: Anderson
2. **Comments by Visitors:** None
3. **Consent Calendar:**
 - a. **Removal of items from the Consent Calendar:** None
 - b. **Approval of consent calendar:** Kunz made a motion seconded by Leach to approve the consent calendar as presented. ROLL CALL VOTE: motion passed, unanimously.
Approved were:
 - August 6, 2019- Rollinsford Withdrawal Committee Meeting Minutes
 - August 8, 2019- Rollinsford School Board Meeting Minutes
 - August 28, 2019 Rollinsford Withdrawal Committee Meeting MinutesEnrollment
4. **Announcements/Communications:**
 - a. **Superintendent's Update:** Gadomski made a suggestion that they hear from the student representatives first. Garrapy stated that over the summer their former principal retired and our new Principal is Robert Scully. He stated that Scully was last year's NH Principal of the year by the NH Association of School Principals. He spent 19 years at Skowhegan High School. He stated that he seems to care a lot about all of the students. He stated that in his Media Journalism Class they are hoping to get a chance to interview him. He stated that August 27th they had Freshman Orientation Day which is a day just for the Freshman to come into school and get accustomed to their schedules. He stated that for fall sports they have Cross Country, Volleyball, Soccer, Field Hockey and Golf. He stated that Homecoming Week will be September 30th through October 4th.
Cavanaugh introduced Stella Sorbello, one of the Marshwood Middle School Representatives. Sorbello stated that got two new teachers this year. She stated for fall sports they have Field Hockey, Soccer, and Cross County. She stated that they have new bathrooms for the eighth grade. Hartford stated that the Middle School Representatives will rotate over the year so Sorbello will join us again at a couple meetings throughout the school year.

Gadomski stated that they are off to a great start this school year. He stated that there were some fantastic upgrades to the building and grounds. He stated that there were several new cameras to view around the outside of the building, the cupola on top of the building has been redone, the front steps will probably last long after the building, the tiled floors on the upper and lower level of the main building look great and also the painting of the entrances were redone. He stated that the gym floor looks like a brand new gym floor and is five shades lighter than it used to be.

- September 18, 2019- Rollinsford Withdrawal Forum, 6:30 PM- Rollinsford Grade School
Gadomski reminded the public that this has only to do with SAU services and nothing to do with the students or the building.

- September 26, 2019- Somersworth Withdrawal Forum, 6:00 PM- City Hall Chambers

b. **Principal's Update:** Hartford stated that there were several days prior to school for Professional Development. He stated that the staff made a decision to focus this year on Literacy Instructional Practices. He stated that they have resources coming in to lead them and guide them. He stated that they have a Title IV Grant that they received last year in the amount of \$10,000 which will go towards these resources. He stated that the consultant, Alicia Spates-Messier, is through the UNH Writing Project and spent 3 hours with the staff. He stated that she will spend 4-half Professional Development days and spend 6 other days observing in the classrooms. He stated that the second morning of their Professional Development Days McGregor EMS came in and taught First Aid and CPR. He stated that he will be taking four teachers to the National Council of Teachers of Mathematics in Boston. He stated that their math consultant, Tracy Zager, is one of the presenters. He stated that our new Student Services Director, Nancy Michaud and our new Special Education Teacher, Elisabeth Hill and myself went over to Marshwood and had a meeting with Marshwood's Student Services Director and the Special Education Secretary to make sure we were all on the same page and make the transition of the students smoother. He stated that the Principal was raving about how much he appreciated them going over to Marshwood. Gadomski stated that he failed to introduce Nancy Michaud, the new Student Services Director. Hartford stated that they are having the student flu clinic with 46 students signed up so far. He stated that Open House was Tuesday night. He stated there was a full house as usual. He stated that the new staff have fit in well and are off and running. Cavanaugh stated that there is no Salmon Falls Fun Day this year but there is the run.

5. Discussion Items:

a. **Marshwood Tuition Agreement:** Cavanaugh stated that the Board had been emailed the red line version of the Agreement for Discussion. Gadomski stated that he had met with Tom Cavely and we went over the suggestions that the Rollinsford Board had and suggestions and questions that the Marshwood Board had. He stated that we have tried to put all of those into the red line version of the draft. He asked the Board to take some time and look it over and it will be put on the next agenda as an action item. Nelson stated that she did have questions and would like more time to absorb it. She stated that she was concerned with the term and dates of the contract as she thought the

reason for the addendum was to extend the contract. Gadomski stated that he had checked with the attorney and the answer was that we would not be able to extend the contract without putting it out for a warrant because of the cost associated with it and would need to be voted on by the public. Nelson stated that this would need to be discussed and whether we want to put it on as a warrant article sooner rather than later. She asked if Item 14 would need DOE approval? Gadomski stated that he can touch bases with the attorney to see if that was necessary. Nelson stated that she would like to have more discussion on the Curriculum Alignment which is Item 19. Cavanaugh stated that was not in the original contract. Nelson stated that it was not in the original contract and not included in any of the discussions with them. Leach asked if they had discussed the exchange student? Gadomski stated that this was discussed that they would allow that they would consider a Rollinsford exchange student the same as a Marshwood exchange student with no tuition charge. He stated that they only accept two to three a year and there are deadlines to approve the students. Leach asked if this should be put into the contract as they were denied this in the past? Nelson stated that it had been discussed at their meeting and they said they were willing to have a student come in at little or no cost. Anderson asked if Nelson had concerns about what was written in the Curriculum Alignment item. Nelson stated not at this time.

- b. **Grade 6 Informational Discussion:** Gadomski stated that a discussion was held about setting a date for the Grade Six Informational Forum here at RGS. He asked if we needed to set a date? Consensus was to schedule it Monday, October 28th at 6:30 PM. Nelson stated that this was the 2nd Goal of the School Board for this year. Gadomski stated that this would give the Marshwood principal and other panel members time to schedule it.

6. Financial Update:

- 6.1 **2018-19 Budget Update:** Krauss stated that the total budget for 18-19 was \$5,864,315. She stated that the unaudited final expenditures were \$5,535,060.54 leaving a balance of to be returned to the Town of \$329,254.46. She stated that this was in large part due to Special Education Tuition savings. She stated that on the revenue side, we did not receive all of the Medicaid reimbursements that they had anticipated but we had unanticipated revenue in other areas totaling \$51,580.03. she stated that these figures are unaudited and could fluctuate. She stated she will notify the Board of any changes.
- 6.2 **2019-20 Budget Update:** Krauss stated that she is still in the process of encumbering payroll and purchase orders. She stated that next month you will see the salaries and benefits encumbered as well as purchase orders for special education, transportation and utilities. She stated that they are still early in the year for revenues. She stated that the Superintendent had updated you at the last meeting that we had budgeted \$35,000 in Special Education Aid. She stated this was an estimate based on students we had at that time. She stated that after the reporting done by the Special Education Department at the end of the year it was determined that we had no students that met the threshold for special Education Aid., and therefore, we will not be receiving any revenue for special Education Aid. She stated that the payment schedule to the Town of Rollinsford was included in your packets and this is an estimate and will be revised once the tax rate is set. Nelson asked if we do have one Somersworth student? Krauss stated that there is one student but not full time.

7. New Business:

7.1 First Reading Policy:

- **AC-R-Nondiscrimination: Title IX Grievances**
- **BCA-School Board Member Ethics**
- **EHB- Data/Records Retention**
- **EHB-R- Local Records Retention Schedule**
- **GBEA- Staff Ethics**
- **JLCF- Student Wellness Policy**

Leach asked, as far as the security cameras outside, should there be something in this retention policy as to how long we retain the video footage? Nelson asked if this was acquired policy? Gadomski stated that it was. Nelson asked if they should try to make a change to this? Gadomski stated that he would look into this. He stated that he does not know if this goes into the Records Retention Policy or does it go into the Videotaping/Surveillance Policy? Nelson stated that she had a question on the Student Wellness Policy. She stated that it looks like a brand new policy and when does it start? Gadomski stated that part of this came from the food service audit. He stated that there were things in the Student Wellness Policy that were highlighted and mandated. Krauss stated that you had a Wellness Policy but that was redone because there was a checklist from the State and our Wellness Policy did not meet all of the requirements. She stated that this new policy meets all of the requirements of the checklist. Nelson asked if the New Hampshire School Board Association had revised this? Krauss stated that when she sent it to the Food Service people the NHSBA did not meet the conditions that the State of NH requires. Kunz made a motion seconded by Leach to move these policies to Second Reading. ROLL CALL VOTE: motion passed, unanimously.

7.2 Second Reading of Policies

- **DAF-Administration of Federal Grant Funds**
- **EFAA- Food Service Meal Payment Charging Policy and Procedure**

Leach made a motion seconded by Kunz to adopt the policies as presented. ROLL CALL VOTE: motion passed, unanimously.

7.3 Resignation (Amanda Russell): Gadomski stated that in the packet was the letter of resignation from Amanda Russell. Nelson made a motion seconded by Leach to accept the resignation of Amanda Russell. ROLL CALL VOTE: motion passed, unanimously. Gadomski stated that they are in the process of reviewing applications and getting a person to come in. He stated that since there will be no meeting until October he would hate to make a person and students wait until October so I am making a request that he be allowed to hire a person prior to that meeting. Anderson made a motion seconded by Kunz to give authority to the Superintendent to hire for the Music Teacher position. ROLL CALL VOTE: motion passed, unanimously.

8 Old Business:

8.1 Withdrawal Committee Update: Cavanaugh stated that the community Forum will be held next Wednesday. She stated that the committee will talk about their finds and all the research that was done. She stated that they are looking for comments and questions from the public before they move on to their final recommendation. Gadomski stated that the committee has

been very diligent in looking at all options from doing a stand-alone SAU, to sending out Requests for Information to other SAUs to see about contracting services. Cavanaugh stated that Caroline Kendall would be the moderator.

9. Action Item:

10. Future Meeting Dates/Suggested Agenda Items:

- **TBD- 6th Grade Open Forum**
- **September 16, 2019- SAU 56 Board Meeting, 6:30 PM, CTC Mulligans Grill**
- **October 10, 2019- Rollinsford School Board Meeting, 6:30 PM**
- **November 14, 2019- Rollinsford School Board Meeting, 6:30 PM**
- **December 12, 2019- Rollinsford School Board Meeting, 6:30 PM**

11. School Events:

- **Saturday, September 21- Salmon Falls Family Fun Day and Fun Race**
- **Monday, September 30- 5th/6th Grade Field Trip to Strawberry Bank**
- **Tuesday, October 1- Picture Day**
- **Friday, October 4- Flu Clinic (9:00-11:00)**
- **Friday, October 11- Professional Development Day**
- **Monday, October 14- Columbus Day-No School**

12. Closing Comments:

12.1 Visitors: Celia Leopold asked if legal fees for the tuition agreement process had been encumbered? Krauss stated that legal fees have been included. Gadomski stated that it is not a contract renewal, it is cleaning up some of the language. Leopold asked when the renewal of the contract was? Gadomski stated 2025. Leopold asked if legal fees would be approved year to year? Gadomski stated that there is a legal line in the budget every single year.

12.2 Board Members: None

13. Adjournment: Anderson made a motion seconded by Leach to adjourn. **ROLL CALL VOTE:** motion passed, unanimously. Meeting adjourned at 7:18 PM.

Melinda Sullivan
Board Secretary

Pending Board Approval