

SOMERSWORTH SCHOOL BOARD

April 9, 2019

City Hall Chambers

7:00pm

1. **CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE:** Richardson called the meeting to order at 7:05 PM. Upon call of the roll the following members were present: Richardson, Yoder, Cannon, O'Brien, Larson, McCallion, Brennan, Potter and Hanlon.
2. **COMMENTS BY VISITORS:** None
3. **CONSENT CALENDAR:**
 - 3.1 **Removal of items from the Consent Calendar:** None
 - 3.2 **Approval of Consent Calendar:** A motion made by Hanlon seconded by McCallion to approve the consent calendar as amended. VOTE: motion passed, unanimously. Approved were:
 - Minutes from the SAU 56 Withdrawal Committee Meeting-March 20, 2019
 - Minutes from the Somersworth School Board Meeting-March 26, 2019
 - Summary of the Policy Committee Meeting-March 26, 2019
 - Summary of the Buildings, Grounds and Transportation Committee Meeting- March 28, 2019
 - Minutes from the JBC Meeting-March 28, 2019
 - Summary of the Policy Committee Meeting-April 1, 2019
 - Enrollment
4. **ANNOUNCEMENTS:**
 - 4.1 **Superintendent's Update:** Gadomski stated that the last day of school will be June, 14.
 - **SHS Graduation-Thursdays, June 6, 2019:** Gadomski stated that the Somersworth High School Graduation date will be June 6th which is a Thursday.
 - **General Assurances:** Gadomski stated that in your packet you have the list of General Assurances of all of the do's and don'ts that we are required to adhere to when dealing with Federal Grants. He stated that in the past these have been assured by the Superintendent but starting last year there was a requirement of notification to the School Board and initialed by the Board Chair.
 - **Drug Dogs Search Update:** Gadomski stated that about a week and a half ago the local police force along with other area agencies came to Somersworth High School for a scheduled drug dog search. He stated that it was fascinating to watch and the agencies did a fantastic job. He stated that there were 5 dogs and about 15 police and other personnel and they did a sweep of the High School and parking lot. He stated that it was very successful and the students, parents and staff were appreciative of us taking this precaution. He stated that this is just another step in ensuring the safety and security of our students.
5. **DISCUSSION ITEMS**
 - 5.1 **Standing Committees:**
 - **Budget and Revenue:** Hanlon stated that this was a committee that needed a replacement for Austin. Richardson stated that he now remembers that he was going to do this. Gadomski stated that, with Austin leaving and a new Board Member coming on, we have a number of committees that need appointments. He stated that Lane is in the process of revising the committee list and are planning on bringing that forward in your April 30th packet for discussion and appointments.
 - **Building, Grounds and Transportation:** McCallion stated that the report for the CTC flooring is in. He stated that Ingoldsby is putting together a budget project for this summer. He stated that they are still working on the concession stand.
 - **Curriculum and Activities:** None
 - **Policy Committee:** Hanlon stated that they have 3 policies on for a First Reading tonight. He stated that they had met April 1st and will meet again on April 16th.
 - **Joint Commission of City Council and School Board:** None

- **Joint Building Committee for Maple Wood Project:** McCallion stated that we will be having a ground breaking ceremony at Maple Wood on April 19th at 10:00 AM. He stated that we are checking out a temporary front entrance while the new entrance is being worked on. He stated that they discussed the schedule of the project.

5.2 City Council Update: Pepin stated that he had not been at the last City Council Meeting but had a conversation with the City Manager. He stated that they had done a Second Reading on the budget for next year. He stated that there was a discussion about the school budget and over riding the tax cap. He stated that there were many questions and are seeking legal opinion on that.

5.3 Student Representative Report: Dylan Zinkevich: None

6. ACTION ITEM:

6.1 Personnel Nomination: Gadomski stated that we will have a discussion in non-public tonight and after that, you can come out of non-public and discuss personnel nominations.

7. NEW BUSINESS:

7.1 First Reading of Policy: Hanlon made a motion seconded by Brennan to do the First Reading by title only. VOTE: motion passed, unanimously.

- **GADA-Employment References & Verification**
- **JCA- Change of School or Assignment-Best Interest**
- **JEC- Change of School or Assignment-Manifest Educational Hardship**

8. OLD BUSINESS:

8.1 2018-2019 Budget: Krauss stated that the budget freeze is still in place but several necessary expenditures have been approved. She stated that based on the goal setting session with the City Council and Buildings, Grounds Committee, an expenditure of \$5,000.00 was encumbered for the study of the concession stand at the high school. She stated that several students moved into the district that may require a paraprofessional. She stated that we currently have substitutes covering these students while the Administration collects data to determine if a paraprofessional is needed. She stated that funds for these substitutes have been encumbered until the end of the year. She stated that additional funds for CTC Transportation have been updated based on additional hours needed to transport students to Dover and Rochester. She stated that they will be reviewing any open purchase orders and encumbrances to identify areas where we may be able to release funds as the year slowly winds down. She stated that in Revenue we have received our final payments for both State Adequacy and Kindergarten Aid. Gadomski stated that it is at about \$122,000 in unexpended funds at this point. He stated that they anticipate this to be a very tight margin and anticipates it to get even closer. He stated that they are in the process of closing out and readjusting some Purchase Orders for Special Education, as there were some Purchase Orders that we were unaware of. Larson asked what a Purchase Order is? Krauss stated that typically Purchase Orders are used for ordering supplies. She stated that in Special Education, when I say an amount has been encumbered, that is a Purchase Order. She stated that it takes the amount that we are going to spend for the year, put it into the system and sets it aside. She stated that in the column of the budget where it says encumbrances, those are Purchase Orders. She stated it sets aside that amount of money and it could occur in any of the budget lines. Gadomski stated, for example, if you have a Special Education Student in placement and the tuition is \$5,000 a month, for 8 months, that is \$40,000. He stated that in addition to this, there may be additional services totaling \$30,000. He stated that we would open a Purchase Order in the amount of \$70,000 to set this money aside and as the year goes on and the bills are paid for this student we withdraw off this Purchase Order. He stated that if services are added it would cost us more but if services are taken away it would cost us less. He stated when we say we “close out a purchase order” we do the final tabulation to see how close that initial amount was.

9. Mayor Forum Dates:

9.1 April 13, 2019-City Hall-9:00 AM

10. Future Meeting Dates/Suggested Agenda Items:

- **April 30, 2019-Somersworth School Board Meeting-7:00 PM-City Hall**
- **April 30, 2019-Budget and Revenue Committee Meeting-5:30 PM-SAU**

- May 6, 2019- SAU 56 Board Meeting- 6:30 PM- Mulligans Grill
- May 14, 2019-Somersworth School Board Meeting- 7:00 PM- City Hall
- May 14, 2019- Buildings, Grounds and Transportation Committee Meeting-5:30 PM-SAU
- May 28, 2019- Somersworth School Board Meeting-7:00 PM- City Hall
- May 28, 2019- Policy Committee Meeting- 5:30 PM-SAU
- June 11, 2019- Somersworth School Board Meeting- 7:00 PM-City Hall
- June 11, 2019-Curriculum and Activities Committee Meeting-5:30 PM-SAU
- June 25, 2019- Somersworth School Board Meeting-7:00 PM-City Hall
- June 25, 2019-Buildings, Grounds and Transportation Committee Meeting-5:30 PM-SAU

10. CLOSING COMMENTS

10.1 Visitors: None

10.2 Board Members: O'Brien stated that he had attended the High School Production of Spam-a-Lot. He stated that he wanted to congratulate the students on the lighting, the sets, the music and the acting. He stated that they did a fantastic job. He stated that he wanted to make everyone aware of the Vacation Care Snack Packages at the High School. He stated that they are looking for donation of non-perishables. Yoder stated that a group of students from the High School are headed to Spain next week and wishes them a safe and wonderful trip. She stated that the Mayor's Forum this Saturday is going to discuss the Somersworth schools. Hanlon stated that he wanted everyone to be aware of a fundraiser for the Class of 2019 at Texas Roadhouse from 3:30-9:30 on Thursday, April 11th. Richardson stated that he had also been to Spam-a-Lot, sitting between Brennan and O'Brien and it was a fun night. Cannon stated that she had been made aware that a class from Maple Wood would be visiting the State House the next day, and two more classes next week. She stated that she was looking forward to meeting them and answering their questions.

11. NON-PUBLIC: A motion made by Hanlon seconded by O'Brien to exit into non-public session on accordance with Chapter 91 A:3 II (b) Personnel (c)matter which, if discussed in public would likely affect adversely the reputation of any person. VOTE: motion passed, unanimously. Entered non-public at 7:25 PM. A motion made by Hanlon seconded by McCallion to exit out of non-public session. VOTE: motion passed, unanimously. Exited out of non-public at 8:20 PM.

Motion made by Hanlon seconded by Brennan to accept the nomination of Chris Tebo as High School Principal on a two (2) year contract as developed by Superintendent Gadomski. VOTE: motion passed, unanimously.

Motion made by Hanlon seconded by O'Brien to support the recommendation of Superintendent Gadomski to deny the parent request. VOTE: motion passed, unanimously.

12. ADJOURNMENT: A motion made by Hanlon seconded by Brennan to adjourn. VOTE: motion passed, unanimously. The meeting adjourned at 8:22 PM.

Melinda Sullivan
Board Secretary

Pending Board Approval