

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:35 PM and upon call of the roll, the following Board Members were present: Nelson, Leach, Cavanaugh, and Kunz. Excused: Anderson
2. **Comments by Visitors:** Gail O'Connor stated that when the Board gets to the discussion about the last day of school she would like to make a suggestion regarding it. She stated that she is not sure if it is set in stone. She stated that Marshwood is done on June 12th and she would like to consider having Rollinsford's last student day on June 14th and moving the May Professional Development day for teachers to June 17th.
3. **Consent Calendar:**
 - 3.1 **Removal of items from the Consent Calendar:** Cavanaugh made a motion seconded by Leach to remove the parent letter from the consent calendar and discuss it in non-public, if necessary. VOTE: motion passed, unanimously.
 - 3.2 **Approval of consent calendar:** Kunz made a motion seconded by Leach to approve the consent calendar as amended. VOTE: motion passed, unanimously. Approved were:
 - March 28, 2019- Minutes of the Rollinsford School Board Meeting
 - Enrollment
4. **Announcements/Communications:**
 - 4.1 **Superintendent's Update:** Gadomski stated that the last day of school is scheduled for June 17 which happens to be a Monday. He stated that he did not know what the Board might want to do with that.
 - **General Assurances:** Gadomski stated that the Assurances were in the Board packet. He stated that these Assurances state that we will be responsible in spending our Federal Assistance. He stated that these were typically signed off by the Superintendent. He stated that last year there was a change that we need to make the Board aware of everything in the Assurances and have the Board Chair sign off as well. He stated that if it is acceptable he would be looking for the Board Chair to sign off this evening. Nelson stated that she thinks that it is a good idea to have these Assurances brought to the Board so that they are aware of the scope of the work that is being done. Gadomski stated that this is a busy time of year, getting contracts done and nominations and getting ready for next year.
 - **Last Day of School-June 17, 2019:** Nelson stated that she hates to lose anytime that is meaningful. She stated that if it was a Tuesday or Wednesday it would not matter. Gadomski stated that the schedule is 177 days. He stated that it limits us as to the contact time with the kids. He stated that there have been a number of delayed openings which is lost time. He stated that there is a Teacher's Workshop Day and if we wanted we could move it to June 17th and have the scheduled PD day in May as a student day to provide some continuity to the schedule and students. He stated that he would not recommend waiving the student day. Leach asked when the PD day was.

Hartford stated that it was the Friday prior to Memorial Day, May 24th. Nelson asked if parents were already aware that this was a non-student day? Hartford stated that it is on the calendar. He stated that from his perspective, as the person who needs to plan those days, either day would be fine with him. He stated that they will be able to communicate with parents as to what the last day will be. Nelson stated that we would not be losing any student time. Cavanaugh stated that it is more productive to end at the end of the week. Nelson stated that she is hearing that the swap is alright with the Board if it works out for the professional staff. Gadomski stated that this will make the last day for students on June 14th and we will get information out to parents that the PD day in May will be a student day and the PD day will be on June 17th.

4.2 Principal's Update: Hartford stated that he needs some feedback on Teacher's Appreciation Week. He stated that he is aware that the Board has done something to recognize teachers that week in the past. Nelson stated that they need to have a discussion about this. She stated that something happens each day. Leach stated that they usually do something on Wednesday. Hartford asked if that is all he needs to know is that the Board will be doing something on Wednesday? Cavanaugh stated that the Board will lay claim to that Wednesday. Hartford stated that he is looking for direction on the Sixth Grade Ceremony. He stated that he was trying to set a date for this as he was not sure when the last day of school would be. He stated that now that we know, we were looking at Thursday, June 13th to have the recognition ceremony. He stated that this is the same night as the Board Meeting. Nelson stated that she does not know how it was done in the past. She asked if it is usually done the evening prior to the last day of school? Hess stated that it is usually held that week. Hartford stated that he is alright with selecting another date. He stated that some districts are very strict with tradition. Cavanaugh stated that they cannot remember any "tradition". Hartford stated that if the specific date is not set in stone he is comfortable with changing it. Gadomski asked if there was a reason that it was not on a Friday night? Hess stated that the morning after Sixth Grade Recognition they go to breakfast at Fogarty's. Hartford stated that he would select a date for it. Nelson stated that the Board has never gotten involved with setting the date. Hartford stated that he will try to keep the Board up to date as this is when a lot of the maintenance and building projects start to happen. He stated that next week Dick Fortier and his crew will start cleaning up the grounds after a long winter. Nelson stated that she was happy to see the update on the Invention Convention. She stated that they had a 5th grader and a 4th grader there.

5. Discussion Items:

5.1 Marshwood Student Representatives Update- Nicholas Garrepy: Garrepy stated that the Juniors had two standardized tests. He stated there was the MEA Test which is Maine's Standardized Science Testing and the SAT's on Tuesday. He stated that those were a part of "Everything Day". He stated that Freshman get to do Community Service, the sophomore's get to do College Visits and the Seniors get to go to a talk about college and the money aspect of college. He stated that Prom is coming up on May 4th. He stated that there will be a College Fair on May 14th which is put on by the Guidance Office. He stated that there will be 40 colleges attending. He stated that next week was April Break.

He stated that there is a Varsity Tennis Scrimmage with Scarborough this week. He stated that on Saturday there will be a Varsity Baseball Scrimmage with Erskine Academy. He stated that he has sent a follow up email to Miss West and she wanted to know again what the idea was with involving Rollinsford Grade Students in the play. He stated that he sent her again what the idea was and has not heard back from her. He stated he will try to set up a meeting with her and the student representative for the Marshwood School Board. Nelson stated that she had been driving through town on Tuesday and she saw a bus with about 8 young people and an adult get off. She stated that she saw them picking up litter so this must have been part of the Community Service that Freshmen were involved in and it was nice to see.

5.2 Marshwood Middle School Student Rep Discussion: Leach stated that it is nice to hear what is going on at the High School and she feels like they are missing out on what is going on at the Middle School. She stated that perhaps they can have a student representative from the Middle School attend the Board Meetings also. Garrepy stated that the person would be able to fill the Board in on the transition process. Nelson asked what the next step would be? Gadomski stated that he will contact the Superintendent, who in turn will get in touch with the principal of the Middle School.

5.3 Marshwood Tuition Contract Discussion: Nelson stated that, by contract, on July 1st the contract will extend taking it out for the full ten years. She stated that it will happen automatically but it seems like a good time to get together with the Marshwood Board. Leach asked if we have a window to make changes? Nelson stated that it will automatically extend to the full ten years on July 1st but this would be a good time to look at it and see if there are any things that need tweaking. She stated that they have had discussions over the years about a foreign exchange student and how that would work. She stated that there were other things on the list. Krauss stated that there were questions as to 50/50 parent splitting, the activity late bus and the Dover CTC tuition. Nelson stated that this may be the time to look at things and how it is working. She stated that it was set up to review after five years to essentially give them an out or give Marshwood an out. She stated it was a time to get together and see how things are working out for both communities. She stated that Cavanaugh and herself met with the Marshwood Chair and we could probably set up a meeting with the whole Board at some point in the summer. Leach stated that maybe we need to get some dates from the Marshwood Board. Nelson stated that she would email them to see when would be a good time to meet.

5.4 School/Town Collaboration: Caroline Kendall, Town Administrator, stated that the police are having a problem with their space and the Selectboard is trying to figure out what to do with the Town Hall. She stated that there had been a proposal to build a new police station which would include a new Town Hall. She stated that it developed in to a lot of discussion and not knowing if it was needed, not knowing where the building stands right now. She stated that they do not really know the needs right now for renovation. She stated that they need a more comprehensive understanding of what is needed. She stated that the school is about five years ahead of the town in that a study of the school

building was done about 5 years ago. She stated that you proposed a renovation and then came back to the idea that doing major renovation was not feasible but doing smaller projects would be possible. She stated that the town does not have an approach. She stated that the first step is to have their building evaluated and know what its needs are and the cost. She stated that she was wondering if there was a way that the school district could share the facilities director, and the cost for that. She stated that the most immediate need is to evaluate the needs of the police station and the Town Hall. She stated that we need to evaluate the building. She wondered if Fortier would be helpful with this and does he have the expertise that we would need. She stated that the Town does not have a facilities director. She stated that she would like to use him immediately if that was an option or perhaps we could use him long term in a cost sharing way. She stated that their janitor Richard Fogarty is very skilled in what he does but he does not have the level of skill that we are looking for. She stated that she does not know if Fortier has a time availability where he could help and be compensated from the town or if there is a way to work out some kind of arrangement. Nelson stated that she hears two things. She stated that there are Town Hall and police needs. She stated that the other is to use Fortier's expertise around town. She stated that there had been an engineer study done on the school. She stated that it was done by IBEA and it was a comprehensive study that we paid between \$10,000-\$20,000 to complete. She stated that it covered every major system in the building, heating, ventilation, kitchen. She stated that it included everything except safety and security. She stated that it covered ADA compliance. She stated that it was wonderful because they have been able to go back to it to see what needed doing in the building. She stated that it spelled out the lifetime of the roof and the lifetime of the furnace. She stated that they have since had a number of engineers come into the building, especially when we became a notional historical site. She stated that every single one said that this is a very sound building. She stated that Fortier has grown his expertise and the reason that we have not had to replace our boilers is that he has been able to find out what is wrong with them and fix them. Kennedy asked if the boilers are now living beyond their life expectancy? Nelson stated yes. She stated that Fortier has been working with Eversource with the lighting. She stated that in terms of sharing him we would need to have a discussion. She stated that they are lean on custodians and Fortier is also a full time custodian. Kennedy stated that perhaps the Town could pay the school district a certain amount of money so that they could make him a full time facilities director, part for the town and part for the school and the money from the town could be used to hire additional custodial staff for the school. Nelson stated that this could be an interesting discussion. Gadomski stated that there have been communities that have done this. He stated that when sharing staff, you need to look at the needs of each building. He stated that to share at this point, if it is more than a day or two, would be very difficult. He stated that this is a very interesting plan to subsidize additional custodial staff. Kunz asked if Kennedy had an idea of some of the things she wanted done now? She stated that the smaller projects their janitor can handle. She stated it is more the assessment and planning and evaluating of the building

that we are looking for now. She stated that they want to put together a building plan. Kunz stated that in the five years that Fortier has been at RGS he has saved us countless thousands of dollars. He stated that he is very skilled. Kennedy stated that she had a tour of the school building with Fortier and he was telling her about the things that he had accomplished. She stated that they want to make better options for the town hall if it is to remain. She stated that we need to be able to answer the questions for the town's people as to whether or not they should renovate the town hall or to build a new facility. Nelson stated that they need to get a sense from Fortier and the principal as to his feelings and what an assessment of a building would take and how much time it would involve. Gadomski stated that he hates to over extend an employee. He stated that he finds it an intriguing idea in the next budget cycle to add another custodial position that may relieve some of the day to day pressure so that Fortier may have some time to help out the town. Kennedy stated that their Selectboard would have to evaluate the proposal also. She stated that if he thinks that he is able to do the evaluation and is willing, he could just evaluate the Town Hall for now. She stated that they could offer their custodian to the school to free Fortier up. Gadomski stated that he needs to have a discussion with Hartford and Fortier and ask if this is something Fortier would feel comfortable with. Kennedy stated that time is an important so that something new can be proposed to the voters in March. Gadomski stated that he will meet with Fortier and Hartford to see if this is even feasible or possible and how Fortier feels about it. Nelson stated that she feels this is acceptable as it goes towards one of the Board's goals to work cooperatively with the Town.

6. Financial Update

6.1 2018-2019 Budget Update: Krauss stated that since the last budget update we have begun encumbering funds for the additional purchases that were approved by the Board at the meeting on March 28th. She stated that as of today, we have encumbered \$40,186.06 out of the estimated \$83,250. She stated that there has been no change in revenue since the last update. Nelson stated that since their last budget update there had been a Budget Committee Meeting. Cavanaugh stated that it had been an organizational meeting. She stated that they elected Jonathan Ordway as Chair for another year and Suzanne Huard was elected as Vice Chair. She stated that there is one open seat on the Budget Committee so they have asked for letters of interest and they will meet with all who submit letters on April 24th to appoint a person to that vacancy.

6.2 Front Steps Quote: Gadomski stated that we do not have a quote. He stated that they have been trying to get quotes for the front steps as well as the cupola and it had been very difficult. He stated that we had talked about doing the front stairs out of this year's budget and if so, we need to work on them before July 1st. He stated that the earliest they could bring a quote to the Board would be the meeting in May. He stated that we would then have to get a commitment from the person to do the work in June. He stated that if they move forward with this they would have to move rapidly. Hartford stated that they did have somebody come and look at the steps today and they will get the quote to us next week. He stated that Fortier had contacted two other people and one will be out next week to look and give a quote. He stated that we hope to have at least two quotes.

7. New Business:

7.1 School Board Retreat Discussion: Nelson stated that this is on the agenda to just see when we may want to schedule the retreat. She stated that last year they had held off to have their retreat until after Gadowski was hired. She stated that summer is a good time to do it. Kunz stated that summer is best and we can work out some dates.

7.2 First Reading Policy: Nelson stated that these policies are the last two policies of this policy round. She stated that the first is recommended and the second one is required by law. She stated that she liked that it specified that the Board should see Student Handbooks.

- **JIC- Student Conduct**
- **JICD- Student Conduct, Discipline and Due Process-Safe School Zone**

7.3 Teacher Appreciation Week: Nelson stated that she had added this to the agenda. She stated that she knows that over the years they have done a variety of things for the teachers. She stated that Anderson and Leach have done a great job in the past and asked if they could handle it again. Leach stated they would. Leach stated that Anderson has done the bulk of it in past years.

8. Old Business:

8.1 Appoint Withdrawal Committee: Nelson stated that the first thing they need to do is to appoint the two School Board members. She stated that they had a remarkable response from the community and are a bit overwhelmed at the number of people interested in being on the committee. She stated that she would appoint herself and then Cavanaugh. She stated that they need to appoint four community members and they had 11 in total respond and 8-9 sent in the follow up bio they requested. She stated that whether or not you get appointed to the committee tonight we hope that you all stay involved in the process. She stated that all of the meetings are open to the public. She stated that we can only take four. She stated that in trying to make it as completely objective as possible, they would take the first four who submitted their bios. Leach stated that she knows of a person who applied that has experience in a withdrawal. She stated that her experience would be valuable. Kunz stated that we should just take the first four who followed up with bios. Nelson stated that we want to know that we are covering a broad range of the community. Leach stated that she agrees with that. She stated that she thinks having a good understanding of the school and needs of the school are very important. Nelson stated that she is looking for someone who is going to be practical with no preconceived ideas of what would be best. She stated that we need someone who is collegial and can work well with others. Cavanaugh stated that it would be nice to have persons with experience in budgeting. She stated that she felt they had captured that in the first four. Nelson stated that the first four were: Shelley Levy, Jennifer Lentz, Brian Pellerin, and Caitlyn Houde. She stated that the Budget Committee Member would be Joe Desch. She stated that she hopes all stay involved in this process. She stated that we are in this position because Somersworth took the first step. She stated that they had sought legal counsel and they said that Rollinsford needs to do what is best for Rollinsford and start the withdrawal process.

8.2 Grade 6 Student Discussion: Nelson stated that we are looking forward to having a forum regarding this in the summer or in the fall. She stated that they did check with the attorney and the Warrant was only advisory because there was no money to do it.

9. Action Item:

9.1 Personnel Nominations: Leach made a motion seconded by Kunz to accept the nomination as presented to the Board earlier in non-public. VOTE: motion passed, unanimously.

10. Future Meeting Dates/Suggested Agenda Items:

- **May 9, 2019- Rollinsford School Board Meeting-6:30 PM- Rollinsford Grade School**
- **June 13, 2019- Rollinsford School Board Meeting-6:30 PM- Rollinsford Grade School**

Nelson stated that, although not on the calendar, there is also a SAU 56 Board Meeting on May 6 at which time Kunz will be replaced as SAU 56 Board Chair.

11. School Events:

- **April 13-22- April Vacation-No School**
- **May 1- PTO Meeting-6:00 PM-Library**
- **May 6-10-Teacher Appreciation Week**
- **May 9, 2019- School Board Meeting-6:30 PM-Gym**
- **May 14-23-State Testing for grades 3-6**

12. Closing Comments:

12.1 Visitors: Celia Leopold wanted to know if the transition of the sixth graders would be part of the contract negotiations with Marshwood? She stated that they will need to have lead time for this. She stated that she would like to know how much this is going to raise the overall school budget. Nelson stated that she added this to the list. She stated that it has already been in the contract that they can send 6th graders to Marshwood at any point in time.

12.2 Board Members: None

13. Adjournment: A motion made by Leach seconded by Cavanaugh to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 7:40 PM.

Melinda Sullivan
Board Secretary

Pending Board Approval