

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30 PM and upon call of the roll, the following Board Members were present: Nelson, Leach, Anderson Cavanaugh, and Kunz.
2. **Comments by Visitors:** Gail O'Connor stated that when the Action item for the 2019-2020 School Calendar is discussed she may ask for permission to be able to speak, on behalf of the Union, before final approval.
3. **Consent Calendar:**
 - 3.1 **Removal of items from the Consent Calendar:** None
 - 3.2 **Approval of consent calendar:** Kunz made a motion seconded by Leach to approve the consent calendar. VOTE: motion passed, unanimously. Approved were:
 - December 13, 2018- Minutes of the Rollinsford School Board Non-Public Special Meeting
 - December 13, 2018- Minutes of the Rollinsford School Board Meeting
 - January 2, 2019- Minutes of the Rollinsford School Board Special Meeting
 - Enrollment
4. **Announcements/Communications:**
 - 4.1 **Charles Putnam-District Moderator:** Nelson stated that we had just supplied Putnam with a list of the warrants. Putnam stated that he wanted to discuss running the SB2 Meeting and if there were any changes that the Board wanted to make. Nelson stated that the set up would be the same as prior years with the projection screen on the stage. She stated that the Budget Committee and SAU Staff and their attorney would be seated to the side. She stated that they would like to invite the Union to speak at the meeting regarding the negotiations and the agreement. Putnam asked if there would be a designated person from the Union that would stand up when we get to that item and speak to it and perhaps field some questions from the public? Kunz stated that he thinks it would be good so that they could talk about the particular nuts and bolts of the warrant. He stated that in the past, they have relied on the Board to do this but it would be a good thing to have a member of the union talk about the contract and answer some questions. Putnam stated that under the current moderator's rules, non-residents cannot speak. He stated that we can ask for permission from the floor for non-residents to speak and unless there is an objection, this also allows SAU staff to speak. He stated that he would like there to be a single point in the discussion where it will be time for a single union member to speak and answer some questions. Nelson stated that this is being discussed because, as of yet, the Union has not been invited to speak and we will decide if we want to do that this evening. She stated that if we do invite them, we are hoping they will have one representative and that person's name will be on the list that you will read at the beginning of the meeting who are not residents. Putnam stated that this seems to be the biggest warrant and getting the views of the Union, as well as the Board and SAU staff, seems like a good thing. Anderson and

Cavanaugh agreed that this would be a good thing. Kunz stated that this will give them the opportunity to showcase the parts of the contract. Gadomski asked how the warrant articles have been presented in the past? Nelson stated that in the past one Board Member has done it. Krauss asked if they wanted the same presentation or just the Warrant Articles? Nelson stated that the same presentation would be good to give some of the rationale to this. Putnam stated that typically, Nelson, as the Board Chair, has presented the Warrant Articles but I am alright with any way you want to do it. He stated that he likes to have someone from the Board introduce the Warrant Article prior to discussion. Nelson stated that since Kunz and Anderson were on the negotiations team, they may be the ones to introduce the Warrant Article for the Collective Bargaining Agreement. She stated that perhaps Krauss and Gadomski can introduce the Warrant Article regarding the budget. Putnam stated that most towns allow non-residents to speak, especially if they are the “experts” in the subject matter. He stated that the practice in Rollinsford has been informal and liberal about that and the citizens have been very good with that. Gadomski stated what he has done in the past is to give a list of names of people from out of town that may be speaking, such as the Superintendent, the Business Administrator, the Special Education Director, the attorney, Hartford and the representative of the Union, for the body to approve rather than a blanket statement that anyone from out of town can speak. Putnam stated this is a great idea and it will help the clerk get a clear record. Nelson stated that it has been the School Board who presents at the Deliberative Session with a lot of backup. She stated that currently we do not have an elected Clerk. She stated that they need to find a Clerk. She stated that they will put something on the website to see if we can find someone willing to do that. Putnam stated he knows one of the former Clerks who may be willing to do it. Nelson stated that they have one Petition Warrant Article that came in on the last day. She stated that it is Advisory only. She stated that she assumes Putnam will ask the Petitioner to speak to it. She stated that they do not know who the Petitioner is. Putnam stated that he usually does invite the Petitioner to present their case for the Warrant Article. He stated that perhaps it could be posted on the Town’s website. Nelson stated that Kate Nesman is in the process of verifying all of the signatures. Putnam stated that typically the pledge is done at the beginning of the Deliberative Session. He stated that in past years, students from the grade school have led the pledge. Nelson stated that she thinks it is wonderful that the students get involved and perhaps Hartford could pick out a few students to help with this. Putnam asked if the Board wants anything done to recognize Joe Caouette and his passing or do you want him to say a few words and then get down to business? Nelson stated that this is a good idea as this is the first major meeting since Caouette died. Putnam stated that he had been the Moderator for the School District for a long time. Nelson stated that she would take the opportunity to say a few lines. Putnam stated that he does not think there is anything that needs to change that he has done in past years but would be open for suggestions if anyone knows of something. He stated that one of the tricky things with SB2 is the extent to what amendments can be made. He stated that he would refer to the SAU attorney on this. He stated that there are many case laws on how Warrant Articles can be amended. He stated that he will walk up to

a person and have them write the amendment down as it is not fair to the Clerk to try to capture it. He stated that he does not believe that we need a ballot box, cards or a Supervisor's table for this. Nelson stated that for a vote there needs to be the colored cards to identify the registered voters. Krauss stated that SAU provided the color codes sheets last year. Nelson stated that the Town Clerk is responsible for the colored cards we hold up to vote. She stated that we will be the second Deliberative Session this year and are meeting on a Tuesday night. She stated that when the Town is done with the ballot box and cards, perhaps they can be kept at the school and not carried back and forth.

4.2 Superintendent's Update:

- **Sample Drone Policy:** Gadomski stated that at the last meeting there had been a question as to whether we had a Drone Policy. He stated he contacted the New Hampshire School Board Association and they did a bit of digging and sent me what is included in your packet. He stated that if this is something that you would like to move forward on we can clean it up, put it in our format and bring it back for a First Reading at a future meeting. Leach stated that she thought it was a bit over restrictive. She stated the school grounds are an open field and this is where kids and parents come to fly model planes and things. She stated that she thought it should be limited to school hours. Anderson stated that it should state that they could not be used during the school day. Nelson stated that it should say not during school events or school hours. She stated that "private property" should also be removed from the policy.
- **NHSBA Student Scholarship Application:** Gadomski stated that there is an opportunity for members of the School Board for their children, step children and grandchildren to apply for a number of scholarships that the New Hampshire School Board Association give out each year to graduating seniors. He stated that the information was in the Board Packet.
Nelson stated that Ted Comstock had been the longtime Executive Director of the School Boards Association and he passed away over the weekend. She stated he had retired just over a year ago. She stated that he and his wife served tirelessly for many years with the NHSBA. Gadomski stated that the services will be next week so if anyone wants additional information you can contact him.

4.3 Principal's Update: Hartford stated that he has added a section called "Academia" and under this he will give you some snapshots of things going on in the classrooms. He stated that these come from teachers who have shared this information with parents through newsletters or on Facebook. He stated that he wanted to give public recognition to the Librarian and Library aide for all the work that they have done in the library. He stated that the evolution of the library since July has been unbelievable. He stated that it is a welcoming space for children and staff to go. He stated that all the tall metal bookcases have been replaced with bright white bookshelves that are sturdy and lower in height for easy access. He stated that he believes Dick Fortier donated the metal bookcases to the Town library. He stated that he had met with Chief Ducharme from the P.D. this week. He stated that the subject of truancy had come up and he stated that he is the person to contact if the school needs to find out why kids are not coming to school. He stated that he told chief Ducharme that there was a bit of money in the budget if

needed if it rose to a different level. He stated they had their monthly PTO meeting last night and they scheduled some monthly family events to invite folks into the building after school hours. The three that have been scheduled so far are: 1/31- Family Astronomy Night; 2/13- Family Game Board Night and 3/21- Family Literacy Night. He stated that the PTO is trying to provide refreshments at the Deliberative Sessions. He has put out the call to see if there would be any donations. He asked if there were any issues with this? Nelson stated that it had been done in the past and the groups stopped doing it. Gail O'Connor stated that she had to leave the concessions and do childcare instead. Nelson stated that the Board and School has no objection to this. He stated that they have scheduled the sixth graders to go and visit Marshwood in February.

5. **Discussion Items: Marshwood Student Representatives Update- Nicholas Garrepy:** Garrepy stated that it has been a laid back month so far. He stated that before the break they had gotten their PSAT scores. He stated that they have all the classes go into the auditorium to hear your score and then tell you what you can do with this score on resumes or college applications. He stated that mid-terms will be in a couple weeks which means half the school year is done. He stated that the following Monday after mid-terms we start second semester and we get all new classes. Nelson asked how mid-terms go and if it is like finals week? Garrepy stated that finals are for four days, Monday through Thursday, with two exams on the first three days and one on the last day. He stated that mid-terms are the same except it starts on the Tuesday following Martin Luther King Day. He stated that it is the same setup with two exams a day and one on Friday. He stated that midterms are not Open Campus and finals are. He stated that Open Campus is you show up for your exams and then you can leave. He stated that with mid-terms you have to attend whether or not you have an exam or study hall. He stated that the Student Government tried to change this but it is State Law that we have to go on those days, but the Open Campus Days do not count as school days. He asked if there had been anything additional as to the Rollinsford students being included in the Marshwood Musical? Nelson stated that the Board is in favor of it. She stated that she thought Hartford was going to reach out to someone at Marshwood. Garrepy stated he could reach out. Nelson stated that Marshwood is known for their musicals and they get every grade involved and Garrepy brought forward the idea that Rollinsford Grade School be included. Garrepy stated that their play is in the fall. Hartford asked Garrepy to talk to the person at Marshwood and have that person contact him.

6. **Financial Update**

- 6.1 **FY 18-19:** Krauss stated that the expenditures have stayed pretty much the same. She stated that she and Gadomski had met with Hartford as he was new in July and was not here when the budget was created. She stated that they went through the lines to see where there was excess money and can spend it. She stated that on the revenue side we estimated \$35,000 to receive in Special Education Aide and we were notified by the DOE that are actually receiving 35,678.25. Nelson stated that she would like Krauss to comment on the letter that went out to the Selectmen. Krauss stated that every year they get an estimated sheet of what they owe us every month. She stated that after the tax rate is set, they revise the amount of the payments for the rest of the year. Nelson asked if this takes into account monies that they returned to the town. Krauss stated that it did. She stated that this is just an FYI that payments will go down.

6.2 FY 19-20: Krauss stated that she had distributed new packets with the \$15,000 change as well as a new detailed budget including that change. She stated that the packet includes the Warrant Articles and the new tax impact summaries.

6.3 Warrant Articles: Krauss stated that she had sent the Warrant Articles off to the attorney and it has gotten her blessing. She stated that there are a couple minor changes. She stated that the first one was that at the top where it states "Articles 7-9", it should say "Articles 7-11" because we added two new articles. She stated that the only other article that she changed was Article 9 and she changed basic wording. She stated that it said "Withdrawal Study Committee" and it was changed to "Planning Committee". She stated that she changed "advisability" to "feasibility". She stated that the original wording they had gotten from Barrett Christina at NHSBA so she just cleaned it up a bit. Nelson stated that these are the Warrants that we are bringing forward and recommend them. Gadomski stated that they may want to bring each one forward individually as there are a couple that you may be silent on. Nelson stated that we would start with the budget. Leach made a motion seconded by Cavanaugh to accept Article 5 as written. VOTE: motion passed, unanimously. Anderson made a motion seconded by Leach to accept Article 6 as written. VOTE: motion Passed, unanimously. Kunz made a motion seconded by Cavanaugh to accept Article 7 as written. VOTE: motion passed, unanimously. Kunz made a motion seconded by Cavanaugh to accept Article 8 as written. VOTE: motion passed, unanimously. Nelson stated that Article 9 is very important and we can put recommend on it. She asked if, even though they strongly recommend this, will it confuse the voters because the Budget Committee is not recommending as there is no money attached to it? Gadomski stated that you may want to remain silent on this. Nelson stated that we will remain silent on this. She stated that the Petition Warrant Article they remain silent on all the time. She stated that Gadomski had checked with the attorney on this article and it is advisory only. Anderson asked that if Article 10 would pass, would it require the School Board to see if we could negotiate a contract with Marshwood? Nelson stated that the way the current contract is written we can send our 6th grades to Marshwood at any time. Gadomski stated that this Article is advisory only so if it passes or if it fails that will be the guidance to the school board. He stated that if it passes there will need to be a discussion of the School Board as to what they want to do. He stated that if it passes that will be the message to the School Board to have a discussion. He stated that you do not have the money in the budget right now. Nelson stated that the budget does not cover sending additional students to Marshwood and the one teacher that we may be able to eliminate will not cover the cost. Kunz stated that this is nothing new and we have been talking about it for ages. Gadomski stated that if you are all set with the Warrant Articles we need some signatures tonight.

Nelson stated that we pay our district clerk \$50. She stated that they do up to 10 hours of work by the time they are done. She stated that she would like to raise that pay to \$250. Leach asked if it was for just one day? Nelson stated it also included certifying the vote on election day. Kunz made a motion seconded by Leach to increase the District Clerk's pay to \$250.

Nelson stated that they have talked about childcare. She asked if we want to set an amount to pay the staff that may oversee the childcare for the Deliberative Session? Leach stated that we really do not know how many people we need. Kunz stated that they need to think this through as a Board. Leach stated that it would be nice to have a grown-up/staff member overseeing this and that person should get a stipend. She stated that then the

teenagers who are doing this for community service hours have an adult to sign off on that. She stated that if the staff from the building are coming in on their time off she would like to acknowledge that. Hartford stated that he would recommend that two adults be present in case of an emergency and one had to leave the room. Nelson stated that we will figure all this out and maybe able to retro payment after that.

7. New Business:

7.1 First Reading of Policies:

- **IHBG-Home Education Instruction and Access to Curricular and Co-Curricular Programs**
- **IHBG-R-Participation in Public School Activities by Home Educated, Charter and Non-Public School Pupils**
- **IJ-Instructional Resources and Instructional Resources Plan**
- **JJJ-Access to Public School Programs by Non-Public, Charter and Home Educated Pupils**
- **JRA-Student Records and Access-FERPA**

Anderson asked if these were recommended policies? Nelson stated yes. Gadomski stated that since this is the First Reading, you will get another chance to see them. Kunz made a motion seconded by Leach to accept the First Reading of the five policies as written. VOTE: motion passed, unanimously.

7.2 Second Reading of Policies:

- **ILD- Non-Educational Questionnaires, Surveys and Research**
- **ILD-R- Protection of Pupil Rights Amendment- Supporting Forms**
- **ILDA- Non-Educational Questionnaires, Surveys and Research**
- **IMDA- Patriotic Exercises**
- **IMGA- Service Animals**

Nelson asked if there was any further discussion on the Second Reading? Cavanaugh stated that there was a typo in Service Animals in number 5 which needs to be fixed. Kunz made a motion seconded by Cavanaugh to accept ILD as written. VOTE: motion passed, unanimously. Kunz made a motion seconded by Cavanaugh to accept ILD-R as written. VOTE: motion passed, unanimously. Kunz made a motion seconded by Anderson to accept ILDA as written. VOTE: motion passed, unanimously. Kunz made a motion seconded by Leach to accept IMDA as modified. VOTE: motion passed, unanimously. Kunz made a motion seconded by Anderson to accept IMGA with corrections. VOTE: motion passed, unanimously.

8. Old Business:

8.1 Review Board Goals: Nelson stated that the Board Goals are on the agenda. She stated that the first was to support the Superintendent and Principal to ensure a successful transition. Gadomski stated that coming into a new position is the institutional knowledge and trying to find out how things have been done in the past and the processes and procedures. He stated that he has felt very happy with the support that he has received. I have felt very supportive. He stated that when he has sent out emails and phone calls you

have been very receptive. He stated that one thing that he finds very difficult with school boards is when they table things. He stated that this Board is very good at not doing that and he appreciates that. Hartford stated that he echoes all that Gadomski stated. He stated that he has asked staff to be patient with him as it is his first year and he is still learning. He stated that he knows when he does not know something that he asks Gadomski and then he knows that it goes to the Board. He stated that it has been very relaxing to come and speak before the Board. He stated that the Board is direct with what they expect him to do. Nelson stated that the next goal was consistent budget communication throughout the year. She stated that having the monthly reports at each meeting was helpful. She stated that she wanted to thank both Krauss and Gadomski for the information on the things that are coming in and it becomes easier and easier each time. Leach stated that she wanted to thank Krauss and Gadomski for the work that they did prior to the Budget Committee Presentation. She stated that it was the clearest it had ever been and she was shocked how easy she has had it with the Budget Committee. Gadomski stated that one of the scariest things coming in as a new Superintendent is to not know where all the financials are. He stated that he never has to worry about this with Krauss. He stated that she is outstanding and selfishly he appreciates that. Nelson stated that the next goal was to find a way to address Paraprofessional compensation inequities. She stated that she wanted to thank the negotiations team for making this a center point of the negotiations. She stated that they have invited the Union to speak at the Deliberative Session and this speaks to us as becoming a whole team. Gadomski stated that this is a big step because it is difficult to hire paraprofessionals and teachers if they are not on schedule. Nelson stated that the last goal is to continue to work with the Town Boards and committees to pool resources. She stated that Fortier has been doing this all along. She stated that he has formed relationships with the road agent and the library. Gadomski stated that this is an area that he has lagged on because he has not gotten to a Selectman Meeting. He stated that in looking at things that have been done in cooperation with the Town: the Town provides snow plowing and sanding and use of the transfer station; the fire and police department visits every year; RGS provides space for the after school program; RGS provides space for storage for summer rec.; sports teams use the facilities at no charge; space for town and district meetings; space for other community members to use the buildings from time to time; space for the police sponsored rodeo.; RGS takes field trips to the fire station, police station, town hall, water and sewer and Wentworth House. Krauss stated that they have been bundling their oil for a number of years.

8.2 Community Connections: Nelson stated that they were able to get something on the Town website and the SAU website for the Deliberative Session notifying the public that it will be Tuesday evening. She asked if we want to have a handout at the Deliberative Session? She stated that she assumed they would do a mailer just before the vote. Leach stated that a handout about the SAU withdrawal might be good as it is very confusing and people will have something in front of them that explains the whole process. She stated that they need to write this all up anyways. Cavanaugh stated that she had started writing this up. Nelson

stated that this is the subject that had the most questions at the Budget Committee. Krauss stated that all of the Budget Documents are on the SAU website. Nelson stated that they need to go up on the Town website. She stated that hard copies need to be available at the Town Hall and the Library.

9. Action Item:

9.1 2019-2020 School Calendar: Gadomski stated that there was a draft copy in packets. He stated that school calendars are different everywhere. He stated that the calendar for this year has 177 student days and 185 teacher days. He stated that one of the things he looked at when putting this calendar together is that in the Collective Bargaining Agreement says that “Teachers shall be employed for one hundred eighty-seven and one half (187.5) days pending annual state approval and calendar approval, but no less than one hundred eighty-five (185) days”. He stated that this calendar has 179 student days and 187 staff days. Nelson stated that one thing that they always hear from administrators and teachers is that they want more instructional time. Gadomski stated that this calendar adds 2 student days to bring it to 179 days. Nelson stated that Professional Development days have been kept the same. Gadomski stated that snow days will be added on at the end of the year. Nelson stated that the prior year they have added hours to the day due to the number of snow days to get the instructional hours in. Gadomski stated that you have a teacher workshop in March and one in May that you will be able to change to student days if necessary to make up snow days. He stated that he had mirrored this calendar off the existing calendar and then reviewed the contract. He stated that due to the language in the contract he added two additional contract days. O’Connor stated that she was looking at a draft of a calendar that shows the last day as June 18. Gadomski stated that the mistake on that was he was unclear on the two ½ days for Student Led Conferences. He stated that the last day would be June 17. O’Connor stated that they need to take caution when they sign their contracts. Gadomski stated that this should have been addressed by the Collective Bargaining Units. Nelson stated that the vacations are still aligned with Marshwoods. She asked about aligning Professional Development Days with Somersworth? O’Connor stated that this was for the nurses, and specials staff to be able to work with their colleagues in Somersworth. Gadomski stated that he had met with the Superintendents of Dover, Barrington, Rochester, Marshwood, Nottingham and Northwood to try to get the calendars close to each other. He stated that they got them as close to each other as they could.

10. Future Meeting Dates/Suggested Agenda Items:

- **February 5, 2019- Deliberative Session- 6:00 PM- Rollinsford Grade School**
- **February 9, 2019- Deliberative Session Snow Date- 9:00 AM- Rollinsford Grade School**
- **February 14, 2019- Rollinsford School Board Meeting- 6:30 PM- Rollinsford Grade School**

- **March 12, 2019- Voting Day:** Nelson reminded people that the signup dates for open seats are January 23- February 1 at the SAU Office.
 - **March 14, 2019- Rollinsford School Board Meeting- 6:30 PM- Rollinsford Grade School**
 - **March 25, 2018- SAU 56 Board Meeting- 6:30 PM- Mulligans Grill-CTC**
 - **April 11, 2019-Rollinsford School Board Meeting-6:30 PM-Rollinsford Grade School**
 - **May 9, 2019- Rollinsford School Board Meeting-6:30 PM- Rollinsford Grade School**
- Nelson stated that starting in February the School Board Meetings would be held in the library to open up the gym for other community events.

12. Closing Comments:

12.1 Visitors: Tracy Laurion stated that she wanted to remind the community that sending the 6th grade students to Marshwood is more than the basic tuition amount as there is transportation and special education charges so the total amount would be more than the tuition. She stated that any handouts or FAQ's were placed on line would be great. She stated that if you could guarantee child care with two adults there will be a lot of families that will be more comfortable to bring the children.

12.2 Board Members: None

13. Non Public: A motion made by Anderson seconded by Kunz to exit into nonpublic session in accordance with Chapter 91-A:3 II (c) matter if which discussed in public would likely affect adversely the reputation of any person. Vote: motion passed, unanimously. Exited into nonpublic session at 8:40 PM. A motion made by Anderson seconded by Cavanaugh to exit out of nonpublic session. VOTE: motion passed unanimously. Exited out of nonpublic at 9:08 PM.

14. Adjournment: A motion made by Kunz seconded by Leach to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 9:09 PM.

Melinda Sullivan
Board Secretary

Pending Board Approval