

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll, the following Board Members were present: Nelson, Leach, Anderson Cavanaugh, and Kunz.
2. **Comments by Visitors:** None
3. **Consent Calendar:**
 - 3.1 **Removal of items from the Consent Calendar:** Leach stated that she wanted to remove the minutes from the August 9, 2018 meeting for discussion. She stated that she also wanted to remove the Enrollment Update for discussion. Nelson stated we would move them to Item 6.1 under Discussion Items.
4. **Announcements:** Gadomski wanted to praise all the staff, students and community members as it was a great start to the school year. He stated that we went through one heat wave and made it thorough and then had another one. He stated that Rollinsford Grade School is not the easiest building to cool and the staff and students did a fantastic job. He stated that the infrastructure money that they applied for has been tentatively been approved. He stated that it was for \$63,492 and 80% is \$50,794. He stated that it still needs to go before the Governor and Council but I have been told that this will happen next week. He stated that he had also been told that this was the only project that was approved at the last meeting so I think it stands a pretty good chance next week in front of Governor and Council. He stated that there were questions about the secure entry in the back and that is in process and our architect says he should have firmer prices for your consideration at our October meeting. Nelson stated that she wanted to clarify something that had come up at the last meeting. She stated that there had been a question from a community member about an article that had appeared in the Salmon Falls Quarterly. She stated that she had mistyped and it was grades K-1 that had to be housed in the annex.
5. **Communications:** None
6. **Discussion Items:**
 - 6.1 **Removal of minutes from August 9, 2018 School Board Meeting and Update of enrollment:** Leach stated that that at 7.1 it stated that it was the cost per gallon and wanted to clarify that it should be rate per gallon which is \$.18 over rack which could be a different cost. She stated that when she speaks to the Budget Committee she has to have the correct information. Nelson stated that she understands that it may be the same cost but not the same rate. She stated that the rate is remaining the same. Leach stated that she thinks it is saying that the Town is getting the same cost per gallon as the school. She stated that she wanted to correct the last name of the Rollinsford Town Clerk to Nesman. She also questioned the enrollment and wanted to know if they still had a student in the Somersworth School District. Nelson stated that they did have one student still attending Somersworth High School. Leach made a motion seconded by Anderson to approve the minutes from the August 9, 2018 School Board Meeting and the August Enrollment. VOTE: motion passed, unanimously.
 - 6.2 **Principal Report:** Hartford stated that they had a great Open House on Tuesday evening. He stated that despite the heat, the highlight of the first day was the popsicles. He stated that he

has gone a bit further with the Marshwood transition than in the report in the packet. He stated that he had met with his fifth and sixth grade teachers to fill them in on his tour with Principal Bourbon at Marshwood Middle School. He stated that we have proposed to have the RGS teachers do a half day visitation to visit the classrooms to bring back information to the kids at Rollinsford Grade School. He stated that he had also reached out to Principal Bourbon to have some of the sixth graders attend some of the extracurricular activities during the year. He stated that if there was some extracurricular activity during the school day, an assembly, our students could attend. He stated that Principal Bourbon was supportive of that. He stated that they have been invited to their talent show in February during the school day. He stated that he would seek any time that the students could actively get over at Marshwood Middle School. He stated that he had invited Principal Bourbon to bring some of the Middle School Students from Marshwood to Rollinsford Grade School to talk to the sixth graders about their transition and highlights about the school. He stated that Principal Bourbon would be willing to come and answer any questions the kids may have. Nelson stated that there is always room for improvement with our students going to Marshwood and it looks like Hartford has made some very good first steps. Hartford stated that there was one other issue to do with the calendar. He stated that on the calendar there is a Veteran's Holiday for November 9th with a Professional Day for Staff on November 12th. He requested since everyone was observing Veteran's Day on November 12th could they just swap and have the Professional Day for Rollinsford on the 9th. He stated that it has no impact on students. The consensus of the Board was to approve this.

6.1 Marshwood Student Representative Report-Nicholas Garrepy: Garrepy stated that he is a junior at Marshwood this year. He stated that he attended Rollinsford Grade School for seven years, grades K-6. He stated that he was part of the class that was supposed to go to Somersworth but instead he went straight up to Marshwood. He stated that he started at Marshwood with grade 7. He stated that he has a bit more experience than his peers. He stated that it has been a really nice experience. He stated that being a part of this Board he hopes that he will be able to express how the students are feeling at Marshwood. He stated that he is planning on going into a Law Profession when he graduates so he hopes that this will help him in that. Nelson stated that they are looking forward to getting the students perspective of being at Marshwood. She asked what courses he was studying this year. Garrepy stated that he is focusing on history classes. He stated that he is taking AP History, Crime and Justice, next semester, World Religions. He stated that he is taking honors Pre-Calculus, which is considered the hardest course in high school. He stated he is taking Honors English 3, Honors Biology. He stated that next year I will take AP Government which will really help me with my future. He stated that as far as extracurricular, he is a swimmer. He stated that he has practice every day except Sunday. He stated they have 6-9 practices per week. He stated that this year he is planning on joining the Student Government. Nelson stated that we appreciate him being at the meeting and his report can be wide ranging.

7. Action Item: None

8. Financial Update:

8.1 2017-2018 Budget Review: Krauss stated that we ended the year with a positive balance of \$151,491.96. She stated that there was some unanticipated revenue with Medicaid. Nelson

asked if that was already included in the \$151,491.96 figure. Krauss stated that it was not. She stated that they budgeted \$15,000.00 and they got \$22,897.79. She stated that the \$151,491.96 was the expenditure side. She stated that she had completed the DOE Reports which were signed last week and we are awaiting approval of those. She stated that she will do a budget report for Leach as she knows that Marie D'Agostino used to do that for when there is a Budget Committee Meeting. Nelson stated that it was interesting to see that the Board had overspent this year as we tried to keep more communication going. Krauss stated that the auditors will be coming the first week in November and that she does not anticipate any issues. Nelson stated that this is the budget that will be used to set the tax rates. Krauss stated that there was a warrant article to put \$75,000.00 into the building fund which will happen along with a \$1.00 to start the account for tuition.

8.2 2018-2019 Budget Update: Krauss stated that it is early but we have encumbered salaries and benefits for this year. She stated that more things will get encumbered as the year goes on. She stated that McDonald gave her a spreadsheet for Marshwood Special Education students and she will be reviewing that to compare it to what was budgeted. Nelson stated that we know that we are going to be audited and we know it will cost more but we did not budget more. She stated that these are things we need to keep in mind. Krauss stated that she wants to talk to MacDonald about the Special Education transportation. She stated that last year this was not encumbered and as the year went on we ended up overspending by \$19,000.00. Leach asked how the transportation costs are billed. Krauss stated that it is billed monthly but last year she had not received any bills for a while. She stated that at next month's meeting they would probably see many more encumbrances. Nelson stated that in past years there was a balance of almost nothing because everything was encumbered. She stated that the pendulum had swung too much the other way and now only enough is being encumbered to give us a good idea of where we stand.

8.3 Late Bus: Nelson stated that she had asked to get a break down of ridership of the late bus if possible. She stated that they are being charged roughly \$32.50 per day to have the late bus from Marshwood to Rollinsford. She stated that they believe they have an average of 10 students per day. She stated that if ridership goes up, the cost per student goes down. She stated that they need to keep an eye on this. Gadomski stated that you would find that the ridership will fluctuate depending on the season and the athletics that are going on. He stated it may be prudent in each season to see the number of kids you have riding and adjust accordingly. Leach stated that ten is a good number. Krauss stated that the needs go up and down as you have different riders and different times of the year. Gadomski stated that we are in early September and we will keep an eye on it and report back on this in October. Krauss stated that she had been asked if they wanted to continue this bus for the full year. Gadomski asked if they had to make a commitment for the whole year. Krauss stated that she thought that was what they were looking for. Nelson stated that at \$3.25 per student, we are asking the public to support this. She stated she thinks it is a great service and we have to ask ourselves as a parent, if you had to bear the cost yourself, what would be a reasonable cost. Gadomski stated that they could ask the bus company if they could break the year into thirds. He stated that he was hearing from the Board that they would continue it through this year and keep an eye on the ridership and then make a determination next year. Leach stated that she is in full support of keeping it even if there are 20 kids a day or 2-3 kids a day. She stated that if they are getting the extra help that they need by staying after and having the bus I am 100% in support of that. She stated if there was just one kid that needed the extra help from a teacher for the \$32.00 she was in full support of that. Kunz stated that he agreed. He stated that we are sending the kids to Marshwood. He stated that we needed to have the bus so that they can get back to Rollinsford.

Nelson stated that this is a very good deal with the bus. Kunz stated that if it is 15 kids or just one, we need to support them. Leach stated that it is not a real tax burden on the taxpayers but we are offering this to kids that need it and I feel it is worth the \$4,383.00 to get what the students need. Anderson stated that she agrees that it needs to be watched throughout the year.

8.4 Budget Timeline Draft: Nelson stated that they would be starting on October 11th with the first look at the budget at 5:30. Kunz stated that he would not be present. Nelson stated that she may not be present. She stated that they may have to adjust this schedule. She stated that they normally have had their budget meeting for an hour before the October and November Board Meetings. She stated that if they need to they throw another in between. She stated that it looks like they will be presenting the budget on the 12th of December. Leach stated that it was the 12th of December. Nelson stated that this date seems early but if not that date, it would run into school vacation time. She stated that some of the dates may have to be changed around. She stated that the Public Hearing on the Budget which is hosted by the Budget Committee is January 12th. Krauss stated that the 9th of February would be the School Budget Deliberative Session but she did have a concern. She stated that the 9th is the absolute last day to hold the Deliberative Session and it allows for no snow date. She stated that they can usually build that in because they are the first Saturday of the month. Nelson stated that the snow day is usually the following Tuesday but with the Town asking to switch dates it does not allow for this. Krauss stated that the Deliberative Sessions needs to be held from February 2-9 according to the DRA. Leach stated that they should move their Deliberative Session to Tuesday evening, February 5th and then if they need a snow date they have Saturday, February 9th. Gadomski stated that it is the school board's decision on the dates not the Budget Committee. Nelson asked if they were trying to make a decision on this tonight. Gadomski stated that it does not have to be a decision tonight but shortly it should be set in stone. He stated that if you make a decision on it in October you would be fine. Nelson stated that the next Budget Committee Meeting was October 24th. She stated that not having a snow date might be detrimental and we would not be able to get our budget out in front of the community. Anderson stated that it has never been held on a week night. Nelson stated that if they do agree to move it to Tuesday night that it not start at 7:00 PM but start earlier. She stated that they did not know if there were other conflicts with the SAU schedule. Gadomski stated that if there is a deliberative session we will be there one way or the other. Nelson stated that this is the most important meeting of the year with the Town. Nelson stated that the Deliberative Session would be the 5th instead of the 9th. Leach stated that the 9th would be the snow date.

9. New Business:

9.1 Goals Review 2017-2018: Nelson stated that she wanted to do a quick review of the goals from last year. She stated that last year the goal was to place the teachers on the appropriate salary step, communicate clearly and consistently with all stakeholders and work with Town boards to save time and save money. She asked how the Board felt overall as far as the goals for 17-18. Anderson stated that she thought that they did alright but that there is always room for improvement especially with working with the Town. Cavanaugh stated that she thought perhaps there was still room for improvement as far as communications. She stated that they could write some more FAQ documents. Nelson stated that with the help of the Union and the Board's work and the Budget Committee's support we had the Teacher's contract pass this past year. She stated that this was a big step for the Town. She stated that in terms of communication there are newsletters that are sent out from RGS. She stated that perhaps there could be a box that states "Here is where you can find Frequently Asked Questions on the website".

9.2 Finalize 2018-2019: Nelson stated that in terms of this year's goals we want to support the Superintendent and Principal to ensure a successful transition. She stated that the Board needs to provide clear directives to the Superintendent. She stated that they want consistent budget communication throughout the year. She stated that she believes that Gadomski and Krauss are trying to standardize a communication format for the budget. Leach stated that a monthly budget report is in their packets each month but sometimes that is not entirely clear to everyone sitting here. She stated that they want to make it clearer for the public what is being talked about and what's costing money or perhaps causing a surprise here and there. She stated that then when they freeze the budget the community is not surprised. Nelson stated that the last update that Leach had done at the Budget Committee Meeting had been fantastic. She stated that if Leach could take this on as the Budget Committee Representative from the Board it would be great. She stated that another goal is to find a way to address Paraprofessional compensation inequities. She stated that this would be added as a Board agenda item to keep it on the forefront. She stated that it will be a focus during the collective bargaining negotiations and we want to encourage paraprofessional representation at the negotiation table. She stated that they want to continue to work with Town Boards and Committees to pool resources. She stated that the Board needs to check in with Dick Fortier and see what his availability with this is and to check in with George Guilmette who is the Road Agent to see if they can work together. She stated that there is a lot that happens between the Town and School already. She stated that hopefully there would be a few items where they could measure the savings of working collaboratively. She stated that Gadomski had asked to be introduced to the Select Board. Gadomski stated that he wanted to meet with Fortier first and he had a meeting with Fortier and Hartford tomorrow and we are going to discuss this topic and after that I will contact the Select Board and ask them to put me on their agenda. Nelson stated that she thinks this is a great idea and in her time she does not remember a Superintendent reaching out to the Select Board. Anderson stated that if they could find ways to save money and measure the savings it would be great for everyone in Town.

10. Old Business:

10.1 Community Connections: FAQ: Cavanaugh stated that it would be good to get some ideas for additional FAQ's. Leach stated that they should do one on the new Administrators. She stated that it would be nice for the community, the parents to know about them. Nelson stated that we should get a 6th grader to do the interviews. She stated that they also have a new Administrative Assistant at RGS. Hartford stated that they did and she is learning fast. He stated that she has a skill set needed in schools. Cavanaugh stated that it would be great to also do a profile on her. She stated that she is the first face parents meet when they come into the school.

11. Future Meeting Dates/Suggested Agenda Items:

- **October 11, 2018- Rollinsford School Board Meeting-6:30 PM-Rollinsford Grade School:** Nelson stated that this meeting would start at 5:30 with a Budget Workshop. She stated that Kunz had already stated he would not be present for this meeting. She stated that she expects she will be there. Gadomski stated that the SAU 56 Joint Board Meeting would be held next Tuesday, September 18. It had been scheduled for Monday but was moved to Tuesday at the CTC Mulligans Grill.

12. School Events: Nelson asked for Hartford to share the school events with Gadomski so that they are listed on the agenda. She stated that she sees there is a Flu Clinic on Friday, September 28th. Hartford stated that this is being sponsored by Goodwin Community Health and this is the first

time it has been held at RGS. Cavanaugh stated that it is extremely convenient. Gail O'Connor, nurse at RGS stated they have 40 students signed up so far. She stated that it is free to students. Nelson stated that this was a wonderful thing.

13. Closing Comments:

13.1 Visitors: Celia Leapold stated that the Board put their date for the budget meeting on the first Tuesday of the month which is also the regular meeting of the Town's Planning Board. Nelson stated that the Board is under a constraint. Leapold stated that perhaps they could schedule it on a Wednesday night instead. She stated that the Board says that they want to work with the Town. Nelson stated that it is a good point and worth checking in with the Planning Board Chair. Leapold stated that if they want to work with the Town, the Board should check the videos of the meeting of the Select Board from Monday night because the water district just had a discussion about coordinating with them for winter planning and it was brought up that the Town coordinates with the school. She stated that she wanted to know if there would be a chance for the community to weigh in on the security upgrades planned for the school. Nelson stated that when they are at a point of making decisions, the public would be invited. Tracey Laurion stated that she is in favor of the after school late bus to continue. She stated that it is hard for parents to rely on the bus being there when it is on and off according to the season. She stated there are many after school athletics, extra help and extracurricular activities always going on at the school. She stated that if the kids and families know that that bus will be there they can rely on it. She stated that a bus, being able to be there for our students who are out of town, and at a really good price is great. Lori Hess stated that she agrees. She stated that if the Town is sending the kids to Marshwood we need to be sure the kids can be bused back home. She stated that if Marshwood kids are entitled to those services then Rollinsford kids are entitled to those services.

13.2 Board Members: Kunz asked what the situation with the cupola was. Nelson stated that the cupola was not repaired during the summer. She stated that money was encumbered for this project but unfortunately there were a lot of communication issues. She stated that as a Board they need to look at their budget as early as next month and come up with a directive if we think that we have the money to fix the cupola and maybe get a new quote. Gadomski stated that Hartford did a lot of leg work starting July 1st to track this all down as it had not been scheduled at that point. He stated that Hartford and Fortier did a lot of work to get an estimate and get it scheduled. He stated that the people they contracted became busy because of the heat and the rain and they got backed up and could not do it in a timely manner. He stated that since it was out of last year's funds we came to a point where we could no longer pay for it. Kunz asked what the estimate was. Nelson stated that it was \$7,500.00. She stated that if the Board feels strongly, we can take action tonight. Kunz asked if we would want the same folks to still do it. He asked if they were recommended by someone. Gadomski stated they were recommended by Fortier. Hartford stated that if the Board wants to move forward on this he would look to find at least another person to give us a quote. Nelson stated that one thing the Board could authorize would be to get some quotes. Kunz made a motion seconded by Leach to move forward and get additional quotes to fix the cupola

14. Non Public: A motion made by Kunz seconded by Leach to exit into nonpublic session in accordance with Chapter 91-A:3 II (e) Negotiations. Vote: motion passed, unanimously. Exited into nonpublic session at 7.40 pm. A motion made by Leach seconded by Anderson to exit out of nonpublic session. VOTE: motion passed unanimously. Exited out of nonpublic at 8:30 pm.

15. Adjournment: A motion made by Kunz seconded by Anderson to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 8:32 pm.

Melinda Sullivan
Board Secretary

Pending Board Approval