

June 14, 2018
6:30pm

Rollinsford School Board
Rollinsford Grade School

1. **Call to Order-Roll Call- Pledge of Allegiance:** Cavanaugh called the meeting to order at 6:30pm and upon call of the roll, the following board members were present: Cavanaugh, Leach, and Anderson. Excused: Nelson and Kunz.
2. **Comments by Visitors:** None
3. **Consent Calendar:**
 - 3.1 **Removal of items from the Consent Calendar:** Cavanaugh stated that she had a few changes in the minutes so she would need to remove them and add them as Item 6.6 under Discussion Items.
 - 3.2 **Approval of consent calendar:** A motion made by Anderson seconded by Leach to approve the consent calendar as amended. VOTE: motion passed, unanimously. Approved was:
 - Enrollment-June
4. **Announcements:** Lane stated that in reference to the Security Grant that Lucas had applied for back in February, the State has anticipated the release of some additional funding. She stated that the committee who is making the decisions on awarding the funds have not decided at this point to move the Rollinsford project forward. She stated that they are still on the wait list which is small. She stated that the committee will meet again in August. She stated that it is frustrating because we are not talking a lot of money. She stated that they are accepting another round of applications and there has been some push back from districts around the State as to why accept additional applications when you have still have a wait list from the prior applications. She stated that the work has been scheduled and we have a meeting next week on the engineering study. She stated that the architect will be there on Monday. She stated that she had seen Bailey Haines recognized as part of the Top Ten, and she will be Class Valedictorian at the graduation ceremony Friday night. She stated that she wanted to thank both of the student reps. as this is not always an easy thing to do. She stated that the Board does value what they have to say and values the time that they are able to devote to come and share what happens in your schools. She stated that last night she had attended the Sixth Grade Ceremony here at RGS and it was just a beautiful lovely ceremony. She stated that what she loved about it was that it celebrated kids. She stated that she had heard things about this ceremony in past years and I applaud you for not going over the top because sometimes we lose what we are celebrating when it becomes more about a dress or a dinner. She stated that a lot of that has to do with Lucas. She stated that it is the last meeting for both of them. She stated that one of the things that Lucas did last night was to talk to the kids about what she had learned from them. She stated that Lucas and I have been through some interesting things and that she has learned a lot from her. She stated that she has learned to take education seriously and not to take yourself too seriously. This is a serious business. She stated that she does not know a more passionate and devoted and intellectual educator. She stated that she appreciates everything that she has learned from Lucas. She stated that she wants to thank the Board for their support

during the time she has been the Interim Superintendent. She stated that Bob Gadomski is anxious to get started.

5. **Communications:** Cavanaugh stated that RGS was able to keep their Title One supplies so we will not have to spend the extra funds to keep them even though we are not getting Title One Funding this year. She stated that Nelson had asked me to share with you that because of the hard work and perseverance of Beverly Thomas from the NH Preservation Alliance, we received a grant for the historical study that we did which resulted the building being named to the Registry of Historical Buildings. She stated that the good news with this is that we may be eligible for future grant monies.
6. **Discussion Items:**
 - 6.1 **Principal Update:** Lucas stated that it has been busy but it has been a fantastic last three weeks. She stated that the kids had some fantastic experiences from Nature's Classroom to the Sea Dogs to the State House. She stated that they are celebrating some of the changes that are coming. She stated there is definitely some anxiety but also some excitement around change. She stated that they had their Talent Show on Tuesday. She stated that the kids were so good and confident. She stated that Mr. Franks was the MC and it was painfully funny. She stated that last night was a really special night with the Sixth Graders. She stated that she has never seen a group of Sixth Graders so supportive of one another. She stated that when the slide show was on there was genuine hysteria.
 - 6.2 **Marshwood Student Representative Report- Noah Niedzolkowski:** Niedzolkowski stated that there is relatively little to report. He stated that everything has ended and tomorrow will be the last day of school. He stated that seniors completed their academic requirements about a week and a half ago and tomorrow is the last day of exams for the underclassmen. He stated that all of the graduation activities and graduation were carried out last week. He stated that the Yearbook Dedication this year was to the Cafeteria Staff. He stated that at the beginning of the year they had invested in the quality of the food and we were very grateful to the people that made that possible. He stated that the first day of school next year will be Tuesday, September 4th.
 - 6.3 **Somersworth Student Representative Report-Bailey Haines:** Haines stated that things are coming to an end. She stated that they had their senior assembly last Tuesday as well as the Top Ten Breakfast. She stated that the Student Council will be doing a dessert bar for staff. She stated that the National Honor Society was contacted by Chief Kretschmar to help with the clean-up of downtown after the Food Truck Festival on Sunday. She stated that the freshmen would be having a car wash Saturday at VIP in Somersworth. She stated that seniors had their Senior Banquet last Friday. She stated that graduation is tomorrow at 6:00 at the Whittemore Center. Krauss asked Haines who she picked for a teacher to accompany her to the Top Ten Breakfast. Haines stated it was Daryl Dunbar. She stated that he is a large part of why I want to be a math teacher.
 - 6.4 **School Spring Position Advertising:** Cavanaugh stated that this had been talked about several times as a way of getting their job ads in front of the right people. Sullivan stated that she had spoken to Justin Metcalf at School Spring. He could enroll the SAU, being both Rollinsford and Somersworth for \$3,000 a year. She stated that she told him that it was

probably going to be just Rollinsford as the SAU Board would not be meeting until September. She stated that if Rollinsford enrolled now it would be \$2,000. She stated that if Somersworth decided to join later it would be \$3,000 additional for them. She stated that if we knew Somersworth definitely would come on in the fall he could arrange for some sort of partial payment just to get Rollinsford started. She stated that he had emailed a proposal for \$3,000 for both districts. Leach stated she had seen a package deal on their site for a 1 job posting for 60 days for \$250 and 3 job postings for 60 days for \$650. Cavanaugh stated she wondered how long you could use the 3 job package and was it good for a year. Leach stated that it said on the site that they never expire. Sullivan stated that she would be talking to him in the morning so she could ask about the packages and how to go about purchasing those. Leach stated that she wondered how it would work with the SAU. Krauss stated that if it was done as the SAU it would live in the SAU budget. She stated that in that way the SAU could post jobs, Somersworth could use it to post jobs as well as Rollinsford. Cavanaugh stated that if we have to wait for the SAU Board meeting in September we are held up posting jobs till then. Krauss stated that perhaps he could cut a deal on the one posting to get started now and then talk about the SAU expense in September. Anderson stated that if we purchased the 3 job posting package, perhaps they could put the \$650 towards the unlimited package in the fall. Leach stated that for Rollinsford alone we would not probably need to post more than three a year. She stated that perhaps SAU wide would make sense as she did not know how many jobs are posted over a year district wide. Krauss stated that this year Rollinsford had posted a lot of jobs so there will be years that you post more than three. She stated that it makes more sense to have it as an SAU expense. Anderson asked how much we spend to post in the newspaper. Sullivan stated it is \$200-\$300 depending on the size of the ad. Krauss stated that right now there is an SAU expense to EDjobsNH. Sullivan stated that it is \$1,100 a year for Edjobs. Krauss stated it services both districts and the SAU. Leach stated that perhaps he would give us a break if we post two jobs now and in the fall we purchase the unlimited package after being approved by the SAU Board. Lane stated that the next SAU Board Meeting is not until September and originally we had talked about this being an SAU expense. She stated that we can talk to them and tell them we are interested and see if they can help us out. Krauss stated that we could talk about it with the Somersworth Board on the 26th at the workshop and get a sense of how they feel and if they are willing to look at it. Lucas stated that they want to post as soon as possible. She stated that the longer we wait, the pool of candidates gets smaller and smaller. She stated the postings a month ago we only got three or four applicants. Cavanaugh stated that she feels that the Board could authorize the expense for the three postings and then we can ask about applying that to the total of the unlimited package. Leach made a motion seconded by Anderson to appropriate \$650 for the three job package of postings for 60 days on School Spring. VOTE: motion passed, unanimously.

6.5 Dates for Board Retreat: Cavanaugh stated that traditionally the Board Retreat has been held in April but last year and again this year we are planning for summer so we can have the incoming Superintendent present. She stated that Nelson had asked that we pick a date in June or July. She stated that it usually is 3-4 hours and we could do an evening or a

Sunday like we did last year. She stated that we have to coordinate our schedule with Gadomski's schedule. She stated that since Nelson and Kunz are not here we should probably pick a couple dates and then see if everyone is available. She stated that it might make sense to do it in July as there is no Board Meeting. Leach stated she would prefer July. Anderson stated that there were two weeks in July she was not available. Cavanaugh stated that she was unavailable the week of July 9th. She stated that perhaps the week of July 16th would work. Anderson stated that we could also try the week of July 30th. Cavanaugh stated she would send those dates around and see what would work during one of those two weeks. Lane stated she would let Gadomski know the weeks you are looking at.

6.6 Amend Minutes: Cavanaugh stated that there were several places in the minutes where she had said something but it was written it was Leach. She stated that one place was in the May 31st minutes and the other place is in the May 10th minutes under Financial Update. She stated in the same minutes in Comments by Visitors it was written as Anderson when it was Leopold speaking. She stated that she had circled them and would give them to Sullivan to correct.

7. Action Item

7.1 Summer Hiring-Superintendent: Lane said that this is typically done as there are no meetings until August. She stated that it is just a Board Action that you authorize the Superintendent to do any hiring you need over the summer. Leach made a motion seconded by Anderson to authorize Gadomski to hire over the summer. VOTE: motion passed, unanimously.

8. Financial Update

8.1 Budget: Krauss stated that all of the items that you approved last meeting have been encumbered except for the Title One supplies. She stated that next year's budget is now up on the web site in the same format as you have in the packet with the accounts in summary form without identifying any staff member's health insurance information.

9. New Business

9.1 General Assurances FY2019: Lane stated that this document, which the School Board Association recommends signing, is a communication from the Commissioner of Education and are accounting practices, spending practices and procedures and policy regarding Federal Funds. She stated we have never seen a document like this before. She stated that typically they are a part of each Grant Application and that is what this is for. She stated it needs to be signed by the Board Chair to return it by June 30th. She stated that if it is not signed, we will not get Federal Funds. Krauss stated that they took all the separate documents we use to sign with each Grant Application and put it into one document. She stated that everything in the document we are already doing. Lane stated that this also comes up during the auditing process. She stated that they look at the compliance around these Assurances.

10. Old Business:

10.1 Community Connections: FAQ : None

10.2 Marshwood Contract Items: None

10.3 Late Start Time-Marshwood: Anderson stated that there had been another meeting today. She stated she has not heard yet what was discussed but will keep the Board updated.

11. Future Meeting Dates/Suggested Agenda Items:

- **June 20, 2018-MSAD 35 School Board Meeting-7 PM- MHS**
- **August 9, 2018- Rollinsford School Board Meeting-6:30 PM-Rollinsford Grade School**

12. School Events: Cavanaugh stated that the only event she was aware of was Somersworth Graduation tomorrow night at UNH and she will be there. Lucas stated that tomorrow we have 6th grade breakfast at Fogarty's, at 9:00 we have the Somersworth graduates coming to do their clap off, we have step up day in the afternoon and then we have our 6th grade clap off at 3:15. She stated that they celebrated Flag Day today and it was beautiful. She stated that all the kids went up to the veterans and shook their hands and thanked them for their service. Cavanaugh stated that Kunz could not be here as he is travelling for work but he prepared some remarks for Lucas and Anderson has agreed to share those tonight. Anderson read: Let us tell you about our principal. If you look around this building even just in this gym, you will see some of the many wonderful things that have been accomplished since she came onboard several years ago. This is only a small representation of things that have changed here under our principal. But we want to tell you about those things you can't necessarily see with your eyes. The things that have made our principal so remarkable. Our principal has been our Board partner. She has worked hand in hand with us to make this cool template of educational excellence. A partner who let us know all the great things happening here at RGS but was not afraid to tell us what we didn't want to hear. Our principal has been a leader moving initiatives forward, pushing the envelope, challenging staff and our kids with equal energy and determination all to make this a premier center of education. Our principal has been the heart of our school. She has celebrated the great accomplishments of our staff and students, but has shepherded them as well through challenging, even sad times, letting them know that "we will be OK". There are so many things that our principal has done to make this a better place. But those feats have not been without obstacles. Her tireless efforts have been instrumental in helping us keep the school open. Our principal's focus is our children. She realizes that every child here is a small piece to the RGS puzzle, and the puzzle is not complete without each and every one of them. She wants them to succeed. She wants to teach them to be hungry for more of what life has to offer. To be good students. To be good people. That's our principal, Kate Lucas. She stated that on a personal note she had to share, I asked Jack my 5th grader what he'll remember and it is that he feels so comfortable with you. She stated that he said he could just walk in your office and discuss things with you and this says it all. She continued: The RGS School Board thanks you for your partnership and leadership. We couldn't have done it without you. On behalf of the Town, thank you for making the school more of a shining gem. For the hundreds of kids you have seen come through these doors, thank you for caring for and loving every one of them, every day. And from the parents of all your students, thank you Kate Lucas for helping our kids to believe in themselves and caring for them and keeping them safe.

13. Closing comments

13.1 Visitors: Celia Leapold asked if there were any other projects being worked on this summer besides the roof. Cavanaugh stated that there is a list of projects. Lucas stated that she would talk with her regarding them. She asked if it had to do with Rec. and if so, she had met with Brittany and they are all set.

13.2 Board Members:

14. Non Public: A motion made by Anderson seconded by Leach to exit into nonpublic session in accordance with Chapter 91-A:3 II (b) Personnel (e) Negotiations. Vote: motion passed, unanimously.

Exited into nonpublic session at 7:15 pm. A motion made by Leach seconded by Anderson to exit out of nonpublic session. VOTE: motion passed unanimously. Exited out of nonpublic at 8:00 pm.

Motion made by Leach seconded by Anderson to accept the resignations of Gayle Gardner, Kitri Doherty and Michelle Wilson. VOTE: motion passed, unanimously

Motion made by Anderson seconded by Leah to accept the nominations of Diana Pettis and Amy Eisenmann. VOTE: motion passed, unanimously.

15. Adjournment: A motion made by Leach seconded by Anderson to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 8:07 pm.

Melinda Sullivan
Board Secretary

Pending Board Approval