

1. **Call to Order-Roll Call:** Nelson called the meeting to order at 6:00pm and upon call of the roll, the following board members were present: Nelson, Cavanaugh, Leach, and Kunz. Arriving late: Anderson
2. **Approval of Annex Roof Bids:** Nelson stated that they had called this interim meeting with one item on the agenda to discuss the bids on the roofing contract. She stated that Dick Fortier had put together a nice letter and comparison of the bids that had been submitted. She stated that she had received a note from Kate stating that she also concurred with Fortier's recommendation. Lane stated that the bidders were the ones who had come and done the walk through. Fortier stated that they had to do the walk through to put in a bid and all four companies did. He stated that it was pretty obvious when he went through the bids who to choose. He stated that he knows Melanson and knows that they do good work but there was such a difference in price and he could not justify going that high. Nelson stated that the warrant was for \$93,000 and this comes in about \$15,000 less than that so that is good news for the taxpayers of Rollinsford. Kunz asked if there was any anticipation on over-run on the price. Fortier stated that it might as there are always contingencies. He stated that there is a \$15,000 buffer if they do and it would have to be pretty major to use all that up. Kunz made a motion seconded by Leach to award the roofing job on the annex and kindergarten wing to Kevin W. Smith and Son, Inc. VOTE: motion passed, unanimously. Nelson thanked Fortier for the work that he did on this as at the end of December she was not sure they would get enough companies to be able to have a competitive bid. Kunz asked, as far as timing, will they be able to start right when school ends. Fortier stated that he will have to get a hold of them and the only stipulation that they had was that they complete the job by August 17th. He stated that he does have other work that he wants to do, sealcoating and lining, and he wants to wait until the roof is completed because of all the machinery. He asked if he should call them tomorrow. Sullivan stated that one of the companies had called the SAU Office yesterday and asked Krauss the time line on the bid. She stated that Krauss had told the person that there was a meeting tonight to discuss the bids and make a decision and that she would be in touch with them on Friday to let them know the decision. Nelson stated that she had to also let the ones know that did not get the job. She asked Lane if she wanted to call or just have Fortier do it. Lane stated that Fortier could call as he will want to make some scheduling decisions with them. Nelson stated that Fortier would call Kevin W. Smith and Son, Inc. and that the SAU would take care of notifying the other three bidders. Cavanaugh asked how long they anticipate the job to take. Fortier stated about ten days as they move pretty fast once they get going. Nelson asked if there would be any interference with the summer camp program. Fortier stated that there will be a safety area roped off and the campers will have to use the front entrance of the building and walk around the side of the building to the playground.

3. **Adjournment:** A motion made by Kunz seconded by Cavanaugh to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 6:06 pm.

Melinda Sullivan
Board Secretary

Pending Board Approval