

## SAU 56 School Board

### Board Meeting

November 13<sup>th</sup> 2017

CTC- Engineering Classroom

6:49 pm

1. **CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE:** Hanlon called the meeting to order at 6:30pm upon call of the roll the following members were present: Austin, Bolduc, Rivers, Yoder, Pepin, Cavanaugh, Nelson, Kunz, Hanlon, Anderson, Smith and Hiller. Absent: Brennan and Leach
2. **CONSENT CALENDAR**
  - 2.2 **Removal of items from the consent calendar:** None
  - 2.2 **Approval of consent calendar:** A motion made by Austin seconded by Hiller to accept the consent calendar as presented. VOTE: motion passed, unanimously.
    - November 1<sup>st</sup> 2017- SAU 56 Board Meeting Minutes
3. **General Correspondence:** None
4. **BUSINESS AND FINANCIAL**
  - 4.1 **Budget:** D'Agostino stated that you had an update at the last meeting and the only change was any expenditures since then and also the money for the retirement buyout has been encumbered. She stated that the audit has been completed and the \$280,618.40 in the fund balance is the audited number for June 30<sup>th</sup> 2017. She stated that the \$75,618.40 is the estimate taking out the \$100,000 and the \$105,000 that was approved at the last meeting. Hanlon stated that the audit was a numbers audit not processes. D'Agostino stated that it was the financial audit. Dr. Brown stated that they also do internal controls. Austin stated that there is \$102,000 labeled as available right now, how confident are you that is not going to be spent. D'Agostino stated that it is still early in the year so it is hard to know. Austin stated that the reason he asks is that it could possibly show up in the fund balance so when we talk about replenishing the fund balance this is one of the ways that it happens. Rivers stated that in the audit report for 2011 in the financial statements it states that we didn't meet the obligation for post-employment benefits and asked if that has been done. D'Agostino stated that was a new law then and yes, it is now being recognized.
5. **Employees**
6. **Old Business**
  - 6.1 **Superintendent Search Process:** Hanlon stated that they have done one interview and they have more interviews lined up and we are on track to move forward. He stated that they have set some dates for site visits, community forums and final interviews. He stated that we have tentatively set December 11<sup>th</sup> for the public forum followed by final interviews and a decision on December 18<sup>th</sup> with December 21<sup>st</sup> as an overflow date if needed. Nelson stated that there will be two different types of site visits; there will be a group from here that will go visit where the finalists work to talk to people that they work with and also a site visit here as well that we will do the same day as the community forum. Hanlon stated that the site visits here will be done in one day for all of the finalists, they will be moving around at the same time but not together. Nelson stated that the schools are very busy in December so we are doing our best to meet the aggressive time frame. Dr. Brown asked when the finalists become public. Nelson stated this coming Friday. Austin stated that they are finishing preliminary interviews this week and they would be informed and then make their names public. Hiller asked if the board interviews them. Nelson stated that we are looking at December 18<sup>th</sup>, do them back to back, and make a decision that night. D'Agostino stated that with the staff visits at their current jobs, is it just the SAU board or will there be other staff. Hanlon stated that they are not 100% sure who it will be. Austin stated that there will be more than just the board. Dr. Brown asked if we are paying for travel costs for the candidates. Austin stated that it has not come up. Dr. Brown stated that when people are finalists, typically the board assumes the cost of travel. Hanlon stated that he doesn't see it being an issue.
7. **New Business:** Nelson stated that at the last meeting she had mentioned that it was a good idea to have SAU policies and Don was tasked with finding out. Austin stated that he has been in contact with Barrett Christina and he sent me a list of about 22 policies that he would recommend for an SAU to adopt, many are similar to what each district has. He stated that they relate to how the board conducts business and human resource policies. He stated that he will send them to the board and then this board should have a policy

committee to decide. Nelson stated that we don't meet that often so we should form that at the next meeting so they can work on it.

**8. FUTURE MEETING DATES/SUGGESTED AGENDA ITEMS:**

- **December 4 2017- Public Hearing and Board Meeting immediately following**
- **December 11 2017- Snow Date for public hearing**

**9. CLOSING COMMENTS**

**9.1 Visitors:** Maggie Larson asked where the agendas and minutes were located on the website.

Hanlon stated that we are working on a better way to find them. He stated that the backup materials are not on there but the agendas and minutes are.

**9.2 Board Members:** Nelson stated that this is as a responsible a budget as can happen given the circumstances. She stated that she appreciates sticking with the 2% increase for staff because that aligns with Rollinsford and she appreciates that it was done this time around.

**10. Non-Public Session:** None

**11. ADJOURNMENT:** A motion made by Austin seconded by Nelson to adjourn. Meeting adjourned at 7:10pm.