

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll, the following board members were present: Nelson, Cavanaugh, Kunz, Leach and Anderson.
2. **Comments by Visitors:** None
3. **Consent Calendar**
  - 3.1 **Removal of items from the consent Calendar:** None
  - 3.2 **Approval of consent calendar:** A motion made by Kunz seconded by Leach to approve the consent calendar as presented. VOTE: motion passed, unanimously. Approved were:
    - August 10 2017- Minutes of the Rollinsford School Board Meeting
    - Enrollment
4. **Announcements:** None
5. **Discussion Items:**
  - 5.1 **Principal Update:** Lucas stated that we had very successful open house and received great feedback. She stated that you could see parts of the opal school around the school so the professional learning we had in the spring is being integrated. Nelson stated that she went to open house and it is amazing what has happened in a short amount of time.
  - 5.2 **Marshwood Student Representative Report- Noah Niedzolkowski:** Niedzolkowski stated that the first day of school was September 5<sup>th</sup>. He stated that there were some renovations done at the school. The cafeteria layout was improved and rearranged and they expanded the cafeteria offerings to provide more quality food at cheaper prices. He stated that the wellness center has more gym equipment to promote wellness and they have also expanded the parking lot. Nelson asked how much confusion there was in the new café on the first day. Niedzolkowski stated a lot but that is to be expected for the first week of school
  - 5.3 **Somersworth Student Representative Report-Bailey Haines:** Haines stated that the clubs are in full swing. Interact club has new members and quite a few freshman joined. She stated that youth to youth is expanding to the middle school. She stated that student council will be holding spirit week in October and that gets students ready for the year. She stated that NHS is doing care packages for Hurricane Harvey for schools in Texas. She stated that they will be volunteering at UNH on September 23<sup>rd</sup> in the concession stand. She stated that packets are due back on the 27<sup>th</sup> and new applicants will be inducted on the 18<sup>th</sup> of October. She stated that the freshman class held their elections yesterday, the sophomore class is working on fundraisers for prom, the junior class is also doing fundraisers for prom and the prom is on May 19<sup>th</sup>, and the senior class is doing a fundraiser at Loudon on the 24<sup>th</sup> and are looking for a senior banquet location and getting ready for the Halloween dance. She stated that sports are in full swing. Open house is tonight from 6-7:30.
  - 5.4 **NHSBA Call for Resolutions:** Nelson stated that every year they ask us for resolutions and we have never pushed any forward. Dr. Brown stated that the deadline is November 3<sup>rd</sup> and the delegate assembly is January 20<sup>th</sup> in Concord.

## 6. Action Items

**6.1 2<sup>nd</sup> Reading: BCB- Board Member Conflict of Interest, BEDC- Quorum, BEDD- Rules of Order, BEDD-R- Sample Rules of Order, ECAF- Audio & Video Surveillance on school buses, EFAA- Food Service Meal Payment Charging Policy and Procedure, IHAMA- Teaching about Alcohol, Drugs & Tobacco, IHAMB-Teaching about self-protection:** Leach stated that in the food service policy it says Somersworth in one spot and it should say Rollinsford. Cavanaugh stated that all the changes made sense. Nelson stated that they only brought forward the ones that were recommended. Leach stated that on ECAF, it says that the people who are allowed to view the videos are authorized by the Superintendent and it includes the Business Administrator and she asked why a business administrator would need to view a video. Dr. Brown stated that transportation fall under the Business Administrators duties so they may need to see a tape at some point. A motion made by Leach seconded by Anderson to approve the policies as presented with the wording adjustment on policy EFAA. VOTE: motion passed, unanimously.

## 7. Financial Update:

**7.1 Budget:** Nelson stated we have the current budget and last year's budget came through before the meeting. D'Agostino stated that the initial budget was done before we had encumbered. She stated that we encumbered today so she sent the most up to date report. She stated that we encumbered salaries and benefits, transportation, the SAU assessment and the lease agreements and everything else is reflected on actual. She stated that she encumbered the Somersworth tuition, as we know the number of students. Marshwood is still going back and forth so we need to confirm so we haven't encumbered that at this time but it will be in the next packet. Nelson stated that you did not encumber special education transportation. D'Agostino stated that it still needs to be looked at. Nelson stated that we tried to balance things that we know are encumbered and as it gets finer we may release some money if things change. Anderson asked if Marshwood is still questioning students. D'Agostino stated not at this time. She stated that she is finalizing the report for the state for year-end and it will be ready to sign next week and once it is completed she will send it to the DRA. Nelson stated that one thing that confuses me a lot is how the warrants are done. She stated that the summary page lists the warrants that were passed in March and then it gets added to the 17/18 budget. D'Agostino stated that each article that was voted on is separate. She stated that the operating budget passed in the amount of \$5,555,156. Article 6 was the agreement and that didn't pass. Then you have to add the article for the annex three-phase power and the trust fund amounts and that brings you to the \$5,730,656. Nelson stated that it helps to see which lines it got added to. Kunz stated that the additional services on 16/17 budget in line 2190 what is that for. D'Agostino stated that it was for adaptive physical education equipment for special education. Nelson asked what the difference is between board services and school board. D'Agostino stated that school board services are the salaries and benefits for the secretary and board members and school board are the dues for NHSBA. Leach asked what advertising is for. D'Agostino stated job postings for RGS. Nelson stated that one of the things we wanted to talk about is the cost of mailing. It is \$189 for one mailing. She stated that we also wanted to discuss CIP. She stated that she shared last year's CIP with the town CIP committee and she is suggesting we be involved with working with the town CIP group so the town isn't surprised.

Kunz asked why we aren't already involved. Nelson stated that we have been trying but we didn't have the forward thinking before Dick came on board and he has helped put it together. Anderson stated that it makes sense if we were able to be a part of that committee. Kunz asked how often they are doing the meetings. Nelson stated once so far and she has asked to be invited to them. She stated that she would like to go through the IBEA study because a number of the items have been addressed so we may be surprised. She stated that we have made significant progress that she would like to report to the town.

## **8. New Business:**

**8.1 Residency Policy:** Dr. Brown stated that there was a question regarding residency a couple of times. She stated that she looked to see if you have a policy and you don't. She stated that NHSBA is developing a policy and she would recommend that we wait and see what they bring forward. She stated that she has what Marshwood has which is good and we could cut and paste it with the NHSBA policy. She stated that it would be helpful to have a policy in place. Nelson stated that it is important because we don't want to pay tuition for someone who isn't from Rollinsford. She stated that the town clerk will review it as well because she has standards for residency so we want to make sure they are included so we are on the same page. Leach asked what the time frame is for when the policy will be released. Dr. Brown stated that she heard this fall but if she doesn't see something by the delegate, assembly she will nudge them. Nelson stated that we had a question about asking Dr. Nash about the 50/50 arrangement. Dr. Brown stated that she is open to splitting tuition but she would like to have a policy approved first and then talk about unique circumstances. Nelson asked if the policy would include that. Dr. Brown stated that it could. She stated that the affidavit she gave me talks about these types of things. She stated that it doesn't speak to tuition but maps out the circumstances a family may find themselves in.

## **9. Old Business:**

**9.1 Community Connections:** leach stated that we had lunch with the staff at RGS which was nice and we learned about the work over the summer. Nelson stated that in regards to the mailings do we want to keep up the discussion or have a more in depth conversation next time. She stated that we have the ability to move money around. Cavanaugh stated that we could mail the newsletter less frequently, do more online, and get the word out electronically to save some money. Nelson stated that the point of having the piece of paper is that a number of people don't go online but we could find a balance. She stated that we can keep an eye on it and next month pinpoint when to do the next one. Anderson stated that initially we wanted to do it once a month. Nelson stated that we are already at every other month. Leach stated that we could cut it to three a year and do the rest online. Nelson stated that we also do an Election Day mailer as well.

**9.2 Marshwood Contract Items:** Nelson stated there are things that have come up over the years that we wanted to bring up during contract negotiation time. Dr. Brown stated that she would like to propose that you move from itemized costing for special education to either a tier schedule or placement costs. She stated that it takes hours for both districts to go through the itemization for budget purposes and it is better to anticipate tiers from least restrictive to most restrictive. She stated that she would like to approach Dr. Nash now to initiate that and starting thinking about it. She stated that she wanted to see if that is something that you would support. Nelson stated that

our agreement in Somersworth is a tiered process and it does appear to be simpler. Dr. Brown stated that Pam's time to go through ever IEP service and meet with the staff to determine if it was delivered and there has been a discrepancy in billing so it would be simpler for all to move to a different system. She stated that it would be helpful for both districts. Kunz stated that there was a question from the town on special education services. Do you see an issue on how to determine the tiers and how is that worked out. Dr. Brown stated that the cost would be driven by the IEP and placement not that dissimilar to out of district placements. Nelson stated that our NH sped folks would still oversee to make sure that they are receiving the services so that won't change. Kunz stated that there was some disagreement on things being provided and there were a lot of different questions being asked so if they are in agreement it would be far easier. Nelson stated that it wouldn't take away from the oversight. Dr. Brown stated that it is a way to manage costs. She stated that she is not sure that they are open to it but it is something to consider when the contract opens but she would like to open the conversation now.

**9.3 Late Start Marshwood:** None

**10. Future Meeting Dates/Suggested Agenda Items:**

- **September 18 2017- SAU 56 Board Meeting**
- **September 20 2017- MSAD 35 School Board Meeting**
- **October 4<sup>th</sup> 2017- MSAD 35 School Board Meeting**
- **October 12 2017- Rollinsford School Board Meeting**

**11. School Events:**

**12. Closing Comments:**

**12.1 Visitors:** Tracey Laurion in regards to cutting down on postage, if you did a small poster and put it at places like town hall, the library and post office where people are out and about it might help to get the word out. Celia Leopold stated that she would like the board to consider babysitting for meetings. Nelson stated that they would love to offer childcare if we can find reliable people. Lucas stated that she will put it in the newsletter that we are looking for people. Celia Leopold stated that in regards to the special Ed conversation, she spent years in special education and if it is a tiered system will the school still keep track of services. Dr. Brown stated yes it would be in the IEP. Nelson stated that it is more of a way to track finances there would be no changes to the IEP.

**12.2 Board Members:** None

**13. Non Public:** A motion made by Leach seconded by Kunz to exit into nonpublic session in accordance with chapter 91-A: 3 II (a) Student Issue and II (b) Personnel (e) Negotiations. VOTE: motion passed, unanimously. Entered into nonpublic session at 7:16pm. A motion made by Kunz seconded by Anderson to exit out of nonpublic session. Exited out of nonpublic session at 8:40pm.

**14. Adjournment:** A motion made by Kunz seconded by Cavanaugh to adjourn. Meeting adjourned at 8:40pm.

Katie Krauss  
Board Secretary

Pending Board Approval