

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll the following board members were present: Nelson, Anderson, Leach and Kunz. Absent: Robinson.
2. **Comments by Visitors:** Gail O'Connor stated that she sees in the packet that there are a number of policies for review and she sees that there is one for emergency care and first aid and back in April the nurses received notification from NHSBA that they were working on a narcan policy. Supt. Mosca stated that is not part of this.
3. **Consent Calendar**
 - 3.1 **Removal of items from the consent Calendar:** None
 - 3.2 **Approval of consent calendar:** A motion made by Kunz seconded by Leach to approve the consent calendar as presented. Approved were:
 - October 13 2016- Minutes of the Rollinsford School Board
 - October 13 2016- Minutes of the Rollinsford School Board Budget Workshop
 - Rollinsford late bus email from Lorraine Fjeld
 - Enrollment-November
4. **Announcements:** Supt. Mosca stated that we had student led conferences this week and she has been fortunate enough to spend time here this week as she has been covering for Kate and it has been nice and enjoyable and she will be here tomorrow as well. Nelson stated that Superintendent Mary Nash from Marshwood has been named Superintendent of the Year in Maine so congratulations to her on that.
5. **Discussion Items:**
 - 5.1 **Principal Update:** Nelson stated that Kate provided this month's report on email. She stated that she likes getting the update showing the highlights and also the road blocks and how they are dealing with it, she really likes that. Supt. Mosca stated that she will let her know to continue that. She stated that we have fixed one of the backboards in the gym and the replacement will be coming so it should be done by mid-December. She stated that many of you have read about the first student bus strike and it doesn't affect our drivers. Our drivers have been wonderful reaching out and don't support any strike. She stated that I have been communicating with Judy and the Somersworth board chair two or three times regarding this information. She stated that yesterday first student reached an agreement that they will not strike and they will go back to the table on Tuesday. She stated that the bus company asked to move their buses to Idlehurst as a precaution and now the buses are back at their garage tonight. She stated that she sent out an alert now to parents and an email to staff but we don't have anything to worry about.
 - 5.2 **Marshwood Student Representative Report- Noah Niedzolkowski:** Niedzolkowski stated that first quarter academic classes have concluded. Athletics have transitioned from fall to winter. He stated that the Red Cross annual blood drive was on November 10th and was

very successful. He stated that the district musical James and the Giant Peach is finishing up tomorrow and Saturday. He stated that we will begin Thanksgiving break next Wednesday.

- 5.3 Somersworth Student Representative Report-Bailey Haines:** Supt. Mosca stated that Bailey is out sick so she will be giving her report. The student council sent 13 students to the leadership council at Waterville Valley. They will be having a can drive next Tuesday and the clothes drive is December 16-28th with the annual clothes fair on December 28th from 5:30-7:30. National Honor Society finished their Krispy Kreme donut fundraiser to help End 68 hours of Hunger. They will be doing thanksgiving baskets as well. Sports are changing from fall to winter. Interact club will be doing child care for parent teacher conferences. The freshman class, the sophomore class is selling snacks and is having a game night, the junior class is doing a mixed bag fundraiser and getting ready for the prom fashion show and the senior class is working on project graduation and senior night.
- 5.4 SPED Spreadsheet Marshwood:** Nelson stated that the spreadsheet is included in your packet if anyone has any questions. She stated that we are down one student for September.
- 5.5 Activity Bus Review:** Nelson stated that when we do the review in January she thinks we should think about lessons learned. She stated that we learned about the actual costs after we voted on it. Leach stated that there are lessons to be learned on how we cancelled it as well. It took people by surprise and it is important to get some input and discuss in a way the community can be involved before we make a decision on this. Kunz stated that there is only one more meeting before we will be discussing this. He asked what the input is we are going to need for the decision in January such as other alternatives. If we are going to look at continuing what is going to be the factor that changes what we are doing now. Leach stated that this time we informed parents that we will make a decision at the January meeting and last time nobody knew so already we have given people more notice if we end up cancelling it. Parent are now aware that it is in jeopardy. Anderson stated that we need to let folks know that we aren't under a discounted rate and that we were made aware of that after that meeting. We need to start getting it out there. She stated that we are trying to make a sound decision for the town and our students. She stated that a number of the people who came to the last meeting were open to a voucher system but I know to administer that is a nightmare. Kunz stated that another alternative, we have seven students using this bus, and do we need a full bus. Leach stated that do we have to use the same vendor. Supt. Mosca stated that first student was awarded the contract that includes the late bus. Leach stated that we are contractually obligated to do it with first student. Kunz stated that if that is true, it ends when. Supt. Mosca stated five years. Kunz asked if we can go back to them and ask for a lower rate. Supt. Mosca stated that she can try to negotiate with them if we are going to continue it this year and next year. She stated that we can't even go shopping around we didn't get bids on the job when it was open. Nelson stated that there are a lot of things to consider, as a board we don't need to be involved in after school buses. We are talking seven riders and parents are resourceful people and there are other ways and things that can be done. She stated that the time we have spent on this is a lot of time and the administration as well and we need to think about that. Kunz

stated that to these parents it is a valuable service and parents are relying on it so there needs to be enough notice. He stated that if he could go back he wouldn't have discontinued it. Nelson stated that is interesting because if she could go back she never would have started it. She stated that it costs \$22,000 to do it for a year and we could send 40 kids to nature camp for that. It is a lot of money to be spending. Anderson stated that we weren't getting rid of a service we thought the Marshwood late bus would work out. Could we entertain Marshwood trying it again? Kunz asked if there was a discussion about that drop off spot. Supt. Mosca stated that is where we asked them to be dropped off. Kunz asked if they could drop off at the grade school. Supt. Mosca stated that Marshwood does not do door to door stops they do gang stops and make drops. Nelson stated that we could ask Marshwood if they revisit the late bus if they would drop off at RGS or the legion. Kunz stated that if there was a cost associated with that what would it be because it might be more feasible than what we are paying now. Supt. Mosca stated that she is not sure we can pay them. Leach stated that is there a potential to reduce the first student cost with three group stops versus individual stops. Supt. Mosca stated that she will talk to Mary and talk to first student. Kunz stated that it is the same kid using it all the time but if it's only a few kids that is a car pool not a bus. Nelson stated that we can get the cost out on social media. Leach stated that we can do an informational sheet of the information that we have and put it out there and give notice and have them think about options. Kunz stated that if we had one stop in Rollinsford it would be a far better option. D'Agostino stated that we have to make a decision on at least next year by December to get it into the budget.

- 5.6 **Policies 1st Reading: ACE-Grievance Procedures, BEDG- Minutes, EBBC- Emergency Care and First Aid, JLCD- Administering Medication to Students, JLCE-First Aid and Medical Emergency Care, EEA- Student Transportation Services, EEAA- Video and Audio Surveillance on School Property:** Nelson stated that the policy committee reviewed twice as many policies as these, we passed some that were recommended and brought these forward for review. She stated that they are here to ask questions and then we will take action in December. Leach stated that the changes are in yellow correct. Supt. Mosca stated yes. In policy ACE added the special education procedural handbook in there as the handbook was updated in February 2016 and the legal reference was updated. She stated that EBBC, JLCD and JLCE are all the same it just sits in different parts of the policy book. J is for students and E is support services. She stated that in EBBC they added the paragraph that states that the school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required. She stated that policy EEA the only change is regarding if parents are divorced and there is a parenting plan in place it say we don't have to provide transportation. Leach asked if that still holds true if a parent lives in South Berwick or Eliot where we have a relationship with

Marshwood. Supt. Mosca stated that if the plan says that they live in Rollinsford, the South Berwick parent would have to transport them to Rollinsford. She stated that in policy EEAA under audio visual recording if we are going to record for special education we have rights to do that. They also changed what is considered a classroom. It lists what we permit recordings at such as extra-curricular activities, musical performances, sports events etc. She stated that this now says that those areas are fine. Leach stated that if a parent checks that they don't want their student videotaped. Supt. Mosca stated that still holds true. A motion made by Leach seconded by Kunz to suspend rules to act on the policies tonight. VOTE: motion passed, unanimously. A motion made by Kunz seconded by Anderson to accept the policies as presented. VOTE: motion passed, unanimously.

6. Action Items.

6.1 Fun Time University Contract: Nelson stated that this is an action item tonight to approve the fun time university contract. She stated that she had one question the number of classrooms used is not filled in. Tracey Laurion stated that it depends on where we are needed to be. Right now we are in the art room with the use of the gym when available. It is one classroom. Nelson stated that under safety #7D and F is there a policy of insurance on file. Supt. Mosca stated yes it is on file. A motion made by Anderson seconded by Kunz to approve the fun time university contract as presented. VOTE: motion passed, unanimously.

7. Financial Update:

7.1 Budget: D'Agostino stated that the report will show where we are as of today. She stated that she included a letter than she sent to the town after the tax rate was set on what they owe to the school. She stated that she handed out a letter that we transferred \$25,000 to each of the trust funds. Nelson stated that there are still things that are not encumbered that should be, like utilities. D'Agostino stated that we don't know what we are going to spend for utilities, if you remember last year we had a savings on oil. Supt. Mosca stated that it looks like a lot left over but it gives us better tracking. D'Agostino stated that remember that \$200,000 of that is a savings from not replacing a staff member.

8. New Business:

9. Old Business:

9.1 Community Connections: None

9.2 Transportation: Supt. Mosca stated that she asked first student to give her a layout of the routes and the times and on a typical day for Marshwood middle school they start at 6:10 and they arrive at marshwood middle school at 7:01. For Marshwood high school they start picking up at 6:15 and arrive at the high school at 7:02. She stated that is on a typical day, we can't control traffic on 236. She stated that it is not just as smooth as pick up and make a stop we do exchanges but for the most part this is what happens. She stated that the traffic also varies from day to day. She stated that they have a gps on the bus so they can track what happens. Leach stated that there was a concern with one bus getting to the transfer late. Supt. Mosca stated that they didn't find that. Nelson stated that when she was working the polls she spoke to parents and they were very pleased and she saw the two buses go off in different directions and she thought it was strange but the middle school bus goes across Baer road and it cuts 15 minutes off their drive. Supt. Mosca stated that there are some variations because some kids

ride some day and don't ride others so it depends on the pickup that day. She stated that she spoke to Mary about the late bus and she stated that it will peak and valley but she was not aware of anyone that was denied. Anderson asked if they have had overcrowding. Supt. Mosca stated no but it may peak and valley.

9.3 Marshwood Contract Items: None

10. Future Meeting Dates/Suggested Agenda Items:

- **November 21 2016- SAU 56 Board Meeting**
- **December 1 2016- Rollinsford Budget Workshop**
- **December 5 2016- Public Hearing SAU Budget**
- **December 7 2016- MSAD 35 Board Meeting**
- **December 12 2016- Snow Date Public Hearing SAU Budget**
- **December 8 2016- Rollinsford School Board Meeting**
- **December 14 2016- Rollinsford Budget Committee Meeting**

11. School Events:

- **November 23-25 Thanksgiving Holiday**

12. Closing Comments:

12.1 Visitors: Tracey Laurion asked if the board was aware that Marshwood high school is talking about moving their start times to start later in the mornings. Nelson thanked her for letting them know. Celia Leopold stated that next year she will have a kindergarten student and asked if there was door to door stops for kindergarten students because she lives next to St. Mary's church and they would have to walk on a street with no sidewalks as a kindergartner. Supt. Mosca stated that they wouldn't do that, the routes are adjusted every year based on students.

12.2 Board Members: Nelson thanked everyone for coming.

13. Non Public: A motion made by Leach seconded by Anderson to exit into nonpublic session in accordance with chapter 91-A: 3 II (a) Student Issue and II (b) Personnel (e) Negotiations. VOTE: motion passed, unanimously. Entered into nonpublic session at 7:30pm. A motion made by Kunz seconded by Leach to exit out of nonpublic session. Exited out of nonpublic session at 8:43pm.

A motion made by Kunz seconded by Anderson to accept the nomination of Caroline Chartier. VOTE: motion passed, unanimously.

14. Adjournment: A motion made by Leach seconded by Anderson to adjourn. Meeting adjourned at 8:44pm.

Katie Krauss
Board Secretary

Pending Board Approval