

## Joint Building Committee Meeting

July 25<sup>th</sup> 2016

SAU 56 Conference Room

4:00pm

1. **Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Supt. Mosca, Marie D'Agostino, Katelyn Carrington, Lori Lane, and Andy Lucier.
2. **Approval Of Minutes:** A motion made by Messier seconded by Gibson to approve the minutes from July 11<sup>th</sup> 2016. VOTE: Motion passed, unanimously.
3. **Project Update:** Bolduc stated that he took a quick tour this afternoon and everything is going fine, there is painting and ceilings going up. Supt. Mosca stated that the kitchen floor and the entire kitchen looks amazing. She stated that she also went upstairs and it is pretty amazing that she doesn't even have a picture of what it used to look like anymore. Bolduc stated that everything is on time and the budget is getting a little close.
4. **Theatre/Lighting/Sound RFP:** Lane stated that the lighting RFP is not unexpected. She stated that the first one is for the lighting grids in both the theatre and the broadcasting studio. She stated that they received one bid which was surprising. The bid was from Port Lighting which is the vendor that helped us to do the bid specs and they wrote 98% of the RFP. She stated that there are a lot of components to the lights. The total came to \$108,717.96. She stated that they included the theatre curtain but we had talked about taking it out. She stated that they decided when they talked to the teacher to remove it from the scope of work. She stated that they also provided a quote for the electrical labor. She stated that we had given the bidder the option to provide just the lighting equipment or they could also provide all the electrical work. She stated that they gave us that option but in the meantime Joe had a conversation with Longchamps, the electrician on the project and they gave us a quote of \$34,278 which is not a lot less but it is enough. She stated that they are recommending that we go with Port Lighting for the equipment with the reduction of the curtain for \$108,717.96 and approve Longchamps for the electrical work for a total of \$34,278. She stated that the second RFP was for the sound and she received two bids. The first one was from Clegg Sound and they are the vendor that they worked with to create the bid specs and the other was from CAVT. She stated that there were a lot of component to this as well as labor. She stated that Clegg came in a little under CAVT so their recommendation is that we go with Clegg for a total of \$50,591.94. Supt. Mosca stated that what we know right now is that North Branch has a contingency of about \$124,000, the owner has about \$85,000 and if we add up those it is about \$200,000 and we know we need about \$50,000 for engineering and another \$15,000 for medical assisting and there is about \$170,000 left in equipment and we have about \$200,000 worth of theatre equipment and we have been told we have to leave some money in the contingency for inspections in the amount of about \$15,000. She stated that she thinks that we have enough money to cover everything but it is hard to sit here without Joe because we can't talk about his money and she doesn't know what other big things he is anticipating. She stated that we knew the theatre would be the last thing completed and we are also waiting for risers for that room. She stated that she recommends that we move forward with the electrical work now and not do anything else until the next meeting on August 8<sup>th</sup> because we will have Joe here and we may have a better understanding of the contingency. Messier stated that at some point he will make a motion for the electrical. He stated that they may want to start looking at the lighting components and look at what is really needed because you may need to pick and choose what is needed. He stated that it only makes sense while Longchamps is there to get the electrical work done. He stated that the August 8<sup>th</sup> meeting is a crucial meeting and by then we should have a good idea because they said that August 22<sup>nd</sup> the project would end. He asked them to prioritize what they need. He stated that we can't spend Joe's money until he's here to say it's your money. He stated that he is not comfortable ordering the light and sound now. Supt. Mosca stated that it is two weeks

for them to spec it out and then two weeks to order and one week to install so it won't make or break us. Bolduc stated that the only thing that we are going to do is the electrical work for the lighting. Lane stated that is the critical piece because Longchamps is here and can work it into their schedule. Bolduc stated that if our list change will that have an effect on the electrical. Lane stated she doesn't see it affecting the electrical. Lucier stated that they will run it up to the main distribution panel for that area and now is the time to do it while everything is opened up. He stated that the panel will be there when the lighting components come in. Messier stated that the price will increase effort and time if we don't do it now. He stated that if we buy less lights there will be more boxes or dead end wiring but it will be there to tie into. Dumont stated that he can support that but looking at the list how much will we need for medical assisting. Supt. Mosca stated we think about \$15,000. Gibson stated that he can go along with what has been said it is the only thing that makes sense. He stated that his big concern is are we shortchanging another department to foot the bill for this lighting. How much is broadcasting. Supt. Mosca stated that is coming from Comcast and will be voted on tonight. She stated that if we have money left there are some small hand tools that we will purchase. She stated that engineering is about \$50,000, medical assisting is about \$15,000 and then we have the theatre risers for between \$25,000-30,000. Gibson asked if engineering is just basic computers or any of the 3D printing. Lane stated that is part of it and two CVC machines and also a robotic arm. Messier stated that is why he is not comfortable ordering something today in case we need to take money from lighting to make sure we have basic equipment and by August 8<sup>th</sup> we have a list of where we are but today what is most beneficial is the electrical. A motion made by Messier seconded by Gibson to accept the quote from Longchamps in the amount of \$34,278 for the theatre electrical work.

VOTE: motion passed, unanimously.

5. **Budget Update:** D'Agostino handed out an update as of today. She stated that the first report shows what we have paid to date. Currently we are waiting to get reimbursed \$1,645,719.83 from the state through July 19<sup>th</sup>. She stated that to date we have paid \$3,558,007.96 which is more than 50% of the project to date. She stated that the second report is where we stand to date with the budget. She stated that the first page shows where North Branch is with their contingency and they have a total of \$124,445 of the contingency remaining. She stated that page two shows the owner contingency and we have \$84,566 of the contingency remaining. She stated that part c of the report show project related costs for furniture and equipment and we had estimated \$500,000 and to date we have spent \$325,957 which leaves a balance of \$174,043. She stated that page three shows the pending items that are still remaining and last week we received three quotes in the amount of \$193,588 and there are still other things pending.
6. **Other:** Supt. Mosca handed out a paper showing what the plaque would look like. She stated that she wanted them to see the final look so there was no confusion. Bolduc stated that at the next meeting we should have all the numbers and where the total is so we can clean things up that are hanging at this time. D'Agostino stated that she will update page three of the report and list out the projects so we have a total. Gibson asked if there are any license costs to go with the equipment. Lane stated that any computer stuff is handled through the district budget or the grant. Supt. Mosca stated that they are planning to do the grand opening on September 26<sup>th</sup> at 6:00pm.
7. **Next Meeting:** The next meeting is August 8<sup>th</sup> 2016 at 4:00pm at the SAU office.
8. **Adjournment:** A motion made by Dumont seconded by Messier to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:30pm.