

Joint Building Committee Meeting

July 11th 2016

SAU 56 Conference Room

4:00pm

1. **Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Supt. Mosca, Julianne Cardinal, Marie D'Agostino, Katelyn Carrington and Ingrid Nichols.
2. **Approval Of Minutes:** A motion made by Messier seconded by Dumont to approve the minutes from June 27th 2016. VOTE: Motion passed, unanimously.
3. **Project Update:** Julianne Cardinal stated that the electrical and plumbing is all in, all inspections are done and we are into full blown finishes at this point. She stated that they are doing painting, flooring, and case work. The kitchen floor will be done next week and the auto vendor will be in next week. She stated that the theater stairs and the main stairs are in and paving will be done next week. She stated that everything is going good. Bolduc stated that he went on a walkthrough today and it looks fantastic. He stated that Julianne mentioned an August 22nd date and asked what that was. Julianne Cardinal stated that is when we will be moving the furniture in and unloading the pods. Messier asked if that is when they expect the CO. Julianne Cardinal stated yes that week. Messier asked when the first day of school is. Supt. Mosca stated August 31st. Gibson asked if the instructors will have enough time to get acclimated. Supt. Mosca stated yes, the 22nd is the week before and they also have the 29th and 30th. Julianne Cardinal stated that there are also some areas that will be moving in ahead of time.
4. **RFP- Approval of Vendors:**
 - a. **RFP-06-16 Building Trades:** Supt. Mosca stated that they received six bids and the recommendation from the teacher and Lori is to go with Midwest Technology. She stated that they will come in and help with the installation and will guarantee it for a year and we would be able to get everything through one vendor. Messier asked if this is within the budget. Supt. Mosca stated yes. She stated that they also guarantee that they will ship within 14 days which is a key component and not all could guarantee that which we felt was important. Dumont stated that looking at the equipment some of this is basic stuff and he doesn't know that installation is a big enhancement. Bolduc stated that some may have to be bolted down which may be what they mean by installation. Gibson stated that he is leery of equipment that has to be permanently affixed unless it is necessary for operation in case they have to be relocated. He asked if the panel saw is a flat or angled panel. He stated that he doesn't like those, they use them at home depot and it is a constant headache because you get binding and twisting versus using a flat panel. Bolduc stated that this is a learning piece for students and they need to learn how to use it. Gibson stated that from his experience it has been a constant maintenance issue. A motion made by Messier seconded by Dumont to accept the bid from Midwest Technology Products in the amount of \$18,148.11. VOTE: motion passed, unanimously.
 - b. **RFP-06-16 Culinary Tables:** Supt. Mosca stated that they received two bids from W.B Mason and School Furnishings and they looked at all the options and the table they liked the best is from W.B Mason and that is their recommendation in the amount of \$6,477.93. Bolduc stated that school furnishings gave three options and W.B Mason gave one. Supt. Mosca stated that they liked the one from W.B the best. A motion made by Dumont seconded by Gibson to accept the bid from W.B Mason in the amount of \$6,477.93. VOTE: motion passed, unanimously.
5. **Budget Update:** D'Agostino handed out an update as of today. She stated that she included the RFP's for Midway and W.B Mason in the total. She stated that she listed under project related costs everything that has been spent toward the \$500,000. She stated that earlier today they approved change proposal 35 for \$456 for lighting. She stated that they had a shutdown of electricity on Saturday and Eversource needed the payment right away on Tuesday so we fronted the money and then North

Branch gave us a credit for that. Messier asked how much the money off the \$500,000 adds up to. D'Agostino stated that it is approximately \$327,000. Supt. Mosca stated that the big one is for the theater. Gibson asked what the original was that we budgeted for that. Supt. Mosca stated we originally budgeted \$150,000 but we know that is way off. She stated that at some point we will need to look at where we are with the contingency. Messier stated that we can't make any other decisions until the lighting piece comes in. Dumont asked how many seats for the theater. Supt. Mosca stated that it can hold up to 200. Carrington stated that they are not getting seating for all of it. She stated that there will be seating on both sides with a walkway in the middle. Supt. Mosca stated that it is a black box theater not your typical auditorium. She stated that it will be a small intimate black box for small performances. Carrington stated that the program is more about how to run a performance with the lighting, make up and costumes and the performances are needed in order to implement that. Messier asked if they will have things back to make decisions on the 25th. Supt. Mosca stated yes, they will have the theater RFP's back on the 22nd and we will need to make a decision. Gibson asked what the holdup is on the broadcasting and the engineering. Supt. Mosca stated that for broadcasting they are going forward to city council on the 25th, we have given them \$35,000 worth of equipment and it went through the finance committee and now it will go forward to the council. She stated that the engineering RFP will go out this week.

6. Other: None

7. Next Meeting: The next meeting is July 25 2016 at 4:00pm at the SAU office.

8. Adjournment: A motion made by Dumont seconded by Gibson to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:20pm.

Katie Krauss
JBC Recording Secretary

Pending Board Approval