

Joint Building Committee Meeting
SAU 56 Conference Room

June 6, 2016

4:00 pm

- 1. Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Joe Campbell, Marie D'Agostino, Jeni Mosca, Andy Lucier, Lori Lane, Tom Daniels and Katelyn Carrington
- 2. Approval Of Minutes:** A motion made by Messier seconded by Dumont to approve the minutes from May 23rd 2016. VOTE: Motion passed, unanimously.
- 3. Security Camera's Decision:** Supt. Mosca stated that Lori sent out an update on security and what we will be discussing so that you would have it ahead of time. Lane stated that part of the project budget is an allowance for these items of \$10,000. She stated that they got quotes from two different vendors Burns Security and Back Bay Networks to install the camera systems. She stated that Back Bay is \$9,439 for the camera and switches, the installation will be in kind and this proposal is contingent upon approval of change proposal #27 which brings it to a total of \$13,656. She stated that the Burns total is \$19,753. She stated that we would recommend going forward with the Back Bay Proposal and also approve change proposal #27. Messier asked if there were any upgrades to the cameras or are they the same as what we have. Lane stated that it is a networked system and will be a whole new system. Supt. Mosca stated that we will use the existing cameras from the CTC on the high school side. She stated that this is an upgraded system. Gibson asked if the change is actually \$3656 because we have the \$10,000 allotted. Lane stated that the \$9439 from Back Bay is covered under the \$10,000 security camera allowance and the contingency will cover the other piece. Gibson asked if the cameras originally bought for the CTC were purchased with Perkins funds or district funds. Supt. Mosca stated district funds. A motion made by Gibson seconded by Dumont to approve the Back Bay Networks Proposal in the amount of \$9439 for the security camera system as well as change proposal #27 in the amount of \$4,217 from Longchamps. VOTE: motion passed, unanimously.
- 4. Approve Wiring Quote:** Lane stated that also part of our IT budget is a \$30,000 allowance for data and voice wiring for internet and phones which is change proposal #17R. Campbell stated that Longchamps was not aware of the original allowance of \$30,000, they have had several meetings defining the scope to get to these final numbers. He stated that there is a note on the change proposal stating that it excludes any rework of existing cable due to fire stopping issues but at this date they have resolved all rating issues. Bolduc stated that we are within the original estimate to do the job. Gibson stated that there is already wireless in the CTC and high school and asked how this differs. Supt. Mosca stated that there is also hard wiring that has to happen and we have wireless access points and this is for phone and other wiring. Lane stated that the wireless access points are part of this as well. A motion made by Dumont seconded by Messier to accept change proposal 17R in the amount of \$28,257. VOTE: motion passed, unanimously.
- 5. Project Update:** Campbell stated that the demo is nearing completion in phase II, the kitchen slab is cut up they had to dig deep and they are putting in the under slab. He stated that phase I finishing is starting with the ceiling grids in and the flowing starting next week. He stated that all the concrete has been poured in the central staircase. He stated that the roof is progressing nicely. He stated that everything is going really well and we are on task with the May 9th schedule. Gibson asked why they had to dig so deep under the kitchen. Campbell stated that we didn't want to but the pipe is that deep which is something we weren't anticipating. Gibson asked if we have had water issues in the past with the piping. Lucier stated no.
- 6. Feedback-Tour:** Supt. Mosca stated that the folks that went said that they enjoyed it. She stated that it looks vastly different, it used to be enclosed and now it is wide open. Campbell stated that people were very pleased based on the feedback that he got. Supt. Mosca stated that North Branch did a

pizza party for the sub-contractors and she helped out with serving and clean up and it was a nice treat and they truly appreciated it. Gibson asked if we will get plans as a digital copy and hard copies. Campbell stated yes and they can provide two hard copies.

7. RFP's: Lane stated that this is for the washer and dryer for culinary. She stated that it is pretty straight forward and was part of the original equipment for culinary. She stated that it went out to bid in March and they didn't receive the competitive bidding that we anticipated so we went back out and sent it to specific vendors and we only received one response from Yankee Laundry Equipment Sales and Service in the amount of \$9,870 for the washer, base, and freight and delivery. She stated that for installation fees they will need to come to the site to determine. She stated that they would recommend approving this request in the amount of \$9,870. Messier stated that in industry they go to outside vendors and asked if any thought was put into that such as general linen. Lane stated that they don't do a lot of tablecloths it is more for their uniforms and aprons. Gibson asked what normal installation fees run. Campbell stated that it is usually just uncrate and place he would be surprised if it is over \$1,000. It shouldn't be much. A motion made by Messier seconded by Dumont to approve the proposal from Yankee Laundry Equipment Sales and Service in the amount of \$9,870 for the culinary washer and dryer. VOTE: motion passed, unanimously.

8. Other: Supt. Mosca handed out an example of how the plaque will look. She stated that they went back and looked at the meeting minutes from March 2015 when the council approved moving forward with the bond to start the project and they placed people who were there sitting on the boards as of March 2015 as well as the administration who were in place because that has been the past practice of the plaques. She stated that she will give it to Brenda at City Hall to check the names of the council and she will check the names of the school board. Messier asked about State Senator Watters and asked if we should put his name on it. He stated that he was really instrumental and moved us up in the queue and his name should be on there. Supt. Mosca stated that she can extend the box with the commissioner and state director and put his name on it. A motion made by Messier seconded by Dumont to place Senator Watters name on the plaque. VOTE: motion passed, unanimously. Bolduc asked that they take into consideration that the plaque is the same height of the existing one. Supt. Mosca stated yes they will. She stated that they have also moved from weekly meetings to every two weeks. Gibson asked how we are coming along with the equipment. Lane stated that they are waiting for the theatre lighting, they just got the information back from the consultant last Wednesday and it is a 53 page submittal so they have some reading to do. She stated that they should be able to get it out very soon. She stated that the furniture one will be ready to go soon as well. Messier stated that we may not get some stuff for the opening. Lane stated that most of the stuff will be in stock but a few things may take some time. Gibson stated that his big concern is to stay on top of the money because we took two big hits on the first things we approved. Supt. Mosca stated that the next big hit will be furniture overall and the lighting. She stated that at the next meeting they will give an updated budget and where we are at with things. Gibson asked if we are required to create a book for the state. D'Agostino stated that this is different than Idlehurst, we don't have to do that.

9. Next Meeting: The next meeting is June 20th 2016 at 4:00pm at the SAU office.

10. Adjournment: A motion made by Dumont seconded by Gibson to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:35pm.