

Joint Building Committee Meeting

June 27th 2016

SAU 56 Conference Room

4:00pm

1. **Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Joe Campbell, Marie D'Agostino, Lori Lane, Andy Lucier and Tom Daniels.
2. **Approval Of Minutes:** A motion made by Messier seconded by Dumont to approve the minutes from June 20th 2016. VOTE: Motion passed, unanimously.
3. **Project Update:** Campbell stated that in the culinary kitchen they have poured the slabs and the plumbing and electrical are finishing the roughs there. He stated that the theatre staircase that comes down has been put in place. He stated that all the flooring has been done in the areas we can in phase I. He stated that it is going to be a very busy July and August but overall it is going well. Bolduc stated that every time we go in there is progress being made. He stated that the staircase is really nice and the main stairway is opened up going upstairs.
4. **RFP- Approval of Furniture:** Lane stated that she sent the results to them on Friday and she hopes that they had a chance to look at it. She stated that they received four bids from different vendors and it took a little while to go through because they all quoted alternates and unfortunately they could have done more of going through it but her concern is getting everything ordered in enough time. She stated that they ended up sticking with what they asked for so the bid will go to three different vendors. She stated that School Furnishings will total \$56,047.40, Global Industrial will total \$2,308.61 and W.B Mason will total \$1,906 for a grand total of \$60,262.01. Bolduc asked how that amount lines up with what they had. Lane stated that she was excited where it came in. Gibson asked if this will complete all the equipment in the administration area, conference room and student areas. Lane stated yes. A motion made by Messier seconded by Dumont to accept the bid proposals as presented to School Furnishings in the amount of \$56,047.40, Global Industrial in the amount of \$2,308.61 and to W.B Mason in the amount of \$1,906 for a grand total of \$60,262.01. VOTE: motion passed, unanimously.
5. **Distribution of Lighting RFP:** Lane stated that she finalized the RFP this afternoon and it was emailed to you. She stated that this has been the most challenging one so far. She stated that there is a lot of detail in this so we paid \$3,500 to Port Lighting to design and they wrote 99% of the specs. She stated that she made some adjustments and they had five meetings on this scope at least. Bolduc asked if the RFP has been sent out. D'Agostino stated that it went out today. Bolduc asked when it was due back. Lane stated that it is due back July 22nd, she expanded it due to the complexity. She stated that there is also an electricity alternate in the spec so they can bid on both or just one. She stated that Joe will have a conversation with Longchamps on the electrical work. Campbell stated that we can look at them and see how they compare with the ones that are all inclusive. He stated that some won't want to do the electrical components so the flexibility is a good idea within the RFP. Messier stated that based on the length of the RFP can he assume that this will be quite expensive. Lane stated that this is the big question mark because the electrical work is unknown. Messier asked if that was designed by Banwell and how did we know that is what we wanted and is it excessive or minimal. Lane stated that they had a conversation with Port Lighting who was recommended by our broadcasting teacher. She stated that if you go into the specs to the end you will see maps and there are two different ones for the theatre and the studio. Messier asked what kind of money did you budget for this. Lane stated that they budgeted around \$100,000 but it is probably going to be more. Gibson stated that on the bidders list you have port lighting but you used them to design the specs and he has a problem when he sees that. He stated that he is very leery of having a person doing the design and also bidding on the work. Campbell stated that he looked through the RFP for any advantages for port lighting and they are like a middle man they will purchase from two different

vendors not directly from the manufacturer. Dumont stated that we will be subject to criticism of the process. Messier stated that we already did it with the IT Company for the district being allowed to bid. Campbell stated that there are really only three vendors out there, electrical engineers don't know theatre lighting. Messier stated that it will be interesting to see where the prices come in and where Port Lighting comes in. Bolduc asked if she will have time to bring the results to us on the 25th. Lane stated that she believes so. Bolduc asked if installation is included in the RFP. Lane stated yes.

- 6. Approval of the next 2 meeting dates: July 11 & July 25:** Bolduc stated that we left out July 18th and didn't know if we need to schedule one or not. Lane stated that the reason she picked these two dates was because she will have stuff for them to approve. Messier stated that he doesn't think that the 18th is needed. Campbell stated that he won't be here either the 11th or the 25th but if North Branch representation is needed they will send someone.
- 7. Other:** D'Agostino distributed an updated budget sheet. She stated that she updated the contingency sheet based on what was approved last week and then today they approved change proposal #34 in the amount of \$3,735.00. She stated that the owner's contingency is now at \$88,549 remaining. She stated that under section C she has listed all the RFP's that have been approved. She stated that they only think pending is in the red and that is the boiler.
- 8. Next Meeting:** The next meeting is July 11 2016 at 4:00pm at the SAU office.
- 9. Adjournment:** A motion made by Dumont seconded by Messier to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:20pm.

Katie Krauss
JBC Recording Secretary

Pending Board Approval