

**Joint Building Committee Meeting
SAU 56 Conference Room**

June 20, 2016

4:00 pm

- 1. Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Joe Campbell, Jeni Mosca, Lori Lane, Ingrid Nichols and Katelyn Carrington
- 2. Approval Of Minutes:** A motion made by Gibson seconded by Messier to approve the minutes from June 6th 2016. VOTE: Motion passed, unanimously.
- 3. Budget Update:** Supt. Mosca handed out budget updates and stated that the first one shows the contingency amounts for both the owner and North Branch. Bolduc stated that we need to be careful with our contingency. He asked if the wiring in yellow is what we will be talking about today. Supt. Mosca stated no we already did that tonight is wiring for the projectors. Messier asked if that would come from the contingency. Supt. Mosca stated that is correct if approved. She stated that the other sheet is what has been billed to the state and paid to date. Gibson asked what the culinary E&S design is. Supt. Mosca stated that was the schematic design for the kitchen. Lane stated that is going to be covered by Banwell and reimbursed to the district. Nichols stated that because the purchase order was with the district the district paid for it and then Banwell will reimburse the district. Gibson stated that they don't include that in the bid. Nichols stated that there was some confusion on who would pay for it and we said we would cover it and Marie has a check on her chair. Gibson stated that as a future note they should put that in the bid packages. Lane stated that part of it was that some of that should have been done ahead of time and part of the problem was that we didn't know all the things we needed to know and had to do work behind the scenes. Campbell stated that at one point we were going to replace the equipment and it was going back in the same spot and after we reviewed it with the teacher the equipment got shuffled and that is how there became a need to do shop drawings.
- 4. Project Update:** Supt. Mosca stated that they did a walkthrough today and there is tile down and color on the walls. Campbell stated that you are starting to see some finishes. Where the culinary café and stairs are there are walls going up and the large window in the café is cup and paint is going on the walls and door hardware is going in. He stated that the kitchen area is in the trenches, we have back filled all the plumbing and we are pouring the concrete slabs tomorrow. He stated that overall it is going well, the only area they are concerned with is the kitchen area because we are a couple of days behind but we can make it up. He stated that they are not in worry mode but they are working long hours. He stated that he has one change proposal tonight. He stated that the digital media room is one of the largest classrooms and the original design due to budget issues the tables in the classroom were fed with power from the ceilings above and the teacher had concerns with distraction so the change order is for a more secure, permanent way with a mold system that would provide a highway for all the power needs. He stated that the change proposal is for \$15,483. Bolduc stated that we are not just talking electrical power this is the wiring for the computers in this strip rather than coming down from the ceiling. Campbell stated that the equipment alone in the quote is around \$10,000. Bolduc stated that this tells us what the cost is but we have no comparison for the cost of doing it from the ceiling. Campbell stated that there is a credit built in. Messier asked if this is on the floor. Campbell stated that they are under the table on the floor. Messier asked if there is any safety hazard. Campbell stated that not with these. Gibson asked how it is reaching the tables from the walls. Nichols stated that the tables are against the walls they are not in the middle. Messier stated that I for one don't have a problem doing it and doing it right. Gibson stated that his concern is that it is another \$15,000 whack whether it is right or wrong he doesn't know. He stated that he has seen in a number of places doing ceiling drops and is the aesthetic aspect that important. Bolduc stated that

is a good question but if we don't do it right people will say why didn't you do that. Messier stated that if you take the \$15,000 out of the \$135,000 we are left with \$120,000, do we expect any other big things. Lane stated that the big thing that is hanging out there is the theatre lighting and the concern is that is an expensive item and they don't know where it will come out in the end. Supt. Mosca stated that we still have North Branch's contingency. Campbell stated that we don't release funds until the end of the project and we will have a conversation when we have the bids in. He stated that he needs to look at his books and how comfortable he is. Messier asked if they need to get it approved now. Campbell stated that they need this decision. Supt. Mosca stated that they want to start now. Gibson asked what the rationale was behind doing the original decision. Nichols stated that it was to save money. She stated that if they had the money they would have designed it that way. She stated that we were way over budget and they were instructed to cut as much as they could. Supt. Mosca stated that for us it is a safety concern with the poles and they tried to look at an easier way to manage. A motion made by Messier seconded by Dumont to approve change proposal #31 in the amount of \$15,483. VOTE: motion passed, with Gibson opposed. Messier stated that he would caution everyone that he hopes that we aren't needing anything else in a hurry. Campbell stated that there is always a process that we have to go through. Lane stated that you received an email from Marie on Friday regarding the projector wiring. She stated that they worked with Back Bay to come up with what they have and did search on how to best approach the work. She stated that they need to reinstall nine classroom projectors into the CTC classrooms and the administration area, they are installing a new projector and sound system in the CTC culinary café, installing a new overhead camera and projector system into the CTC culinary classroom and installing a new interactive projector into the CTC teaching multiple levels classroom. She stated that they would like to ask the JBC to consider awarding the contract to Stimuli Sight and Sound in the amount of \$28,022.27. Bolduc asked if we have the money for that. Lane stated that this is a contingency item. Bolduc stated that brings us down to \$92,000. Gibson stated that we knew they were coming out and going back in and asked the reason why we didn't include this. Lane stated that it took a long time to scope the work out and there were questions on what the \$30,000 was for. Nichols stated that they targeted an allowance and security is owner related items and the \$30,000 ended up being more and until we get the scope we don't know what that is. Dumont stated that he just visited a CTC in Bradenton Florida and that community doesn't shy away from putting things into a building. Messier stated that he has concerns getting below \$100,000 and he understands all of it but he still has concerns and asked them to help him through this concern and don't use North Branch's contingency because that is our fall back money. He stated if this can wait a week or a month. Bolduc stated that he has the same concerns but it is something that has to be done and he doesn't want to interfere with the schedule of getting things done. Gibson stated that he would echo Denis's concerns and we are starting to take shovel fulls out of that contingency and he knows that it is well planned out but there is always something that blows up. Dumont asked if there is an order and delivery problem. Supt. Mosca stated no it is wiring while the ceiling is open. Gibson stated that whether I am comfortable or not it is integral to teaching and have it be there but he would really like to not see other stuff show up for a while. Dumont stated that could do the wiring to be ready for the equipment and then see where we are at. Lane stated that most of the equipment is existing, there are only three new systems. Bolduc stated that it is important to keep the project moving. Messier stated that he will vote for it but at some point you are going to be shit out of luck and if we don't have the money you are not going to get it. A motion made by Dumont seconded by Gibson to accept the proposal for the CTC projector installation in the amount of \$28,002.27. VOTE: motion passed, unanimously.

5. RFP's Furniture/Lighting: Lane stated that the furniture, dining room tables and building trades RFP has gone out. She stated that she will have the furniture for the next meeting and it should be between \$50,000-\$75,000 and the culinary tables is going to be about \$5,000. Dumont asked about the

theatre curtain. Lane stated that we nixed that one and kept the one for the studio and that took out about \$15,000. She stated that they didn't have a teacher at the time it was put in and they have a teacher now and she said that they can do without it. Carrington stated that if we could we would have one but we can get away without it. Bolduc stated that they have this money under furniture if we have money left. Supt. Mosca stated that she looked at the calendar and we have eight weeks before school starts and she hopes that Joe will feel comfortable with his contingency and we have some money to spend. Campbell stated that it will be toward the end of the project, it is our only protection and it puts us at risk for something we are not obligated to do. Messier stated that if and when we get this we need to clean the list up and do a priority list that benefits programs and students.

6. Other: None

7. Next Meeting: The next meeting is June 27th 2016 at 4:00pm at the SAU office.

8. Adjournment: A motion made by Dumont seconded by Gibson to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:50pm.

Katie Krauss
JBC Recording Secretary

Pending Board Approval