

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll the following board members were present: Nelson, Anderson, Leach, Kunz and Robinson.
2. **Comments by Visitors:** None
3. **Consent Calendar**
 - 3.1 **Removal of items from the consent Calendar:** None
 - 3.2 **Approval of consent calendar:** A motion made by Robinson seconded by Anderson to approve the consent calendar as presented. Approved were:
 - May 12 2016- Minutes of the Rollinsford School Board
 - Enrollment-June
4. **Announcements:** Nelson stated that they received the acceptance for the historical assessment grant and she will sign it and get it back to them. She stated that we approved it at our May meeting and they turned it around quickly. She stated that this is the assessment to find out what it will cost to do some things. She stated that the town newsletter has been delivered with the tax bills and it was named by Rollinsford students and it is called The Salmon Falls Quarterly that will actually only go out twice a year.
5. **Discussion Items:**
 - 5.1 **First Student Representatives:** Nelson stated that we have been having discussions as challenges unfolded but it is nice to chat with the first student representatives. She thanked them for handling all the calls and the schedule changes. She stated that she gave them some preliminary questions and they brought information with them tonight. Supt. Mosca stated that we know that we have three buses next year to just do RGS and then we have two buses devoted to Marshwood middle and high school. She stated that they felt that would be helpful because this year we ran both through the three buses and we know the nightmare that we went through so we split it all out. She stated that one of the questions that was asked what about any savings we would see if we deleted the Somersworth bus run. Jen Wachowiak stated that right now the town is divided into three areas. She stated that the one Somersworth bus still picks up Marshwood kids and then brings them to the transfer station. If we take that bus away it will cut it down to two and it would be more costly and add time and it will run into the RGS time. Lisa Smith stated that the Somersworth bus is built in and doesn't cost you any more money. Anderson stated that she thought we had separate buses for RGS and Middle and High School. Supt. Mosca stated that we are still going to do the transfer because of the geographic location of the town. She stated that of the three buses only two will go to Marshwood and the third bus drops in Somersworth and then comes back and picks up the Marshwood kids and those end up at the transfer. Wachowiak stated that anyone on the Somersworth bus area that goes to Marshwood gets on the bus and then transfers at the transfer spot. Supt. Mosca stated that next year we will have three buses at RGS and two dedicated to Marshwood middle and high school. She stated that what they do is send out three buses in the

morning to pick up Marshwood kids and in doing that five kids go to Marshwood and two go to Somersworth so they take all seven and put them on the bus and they go to the transfer station and two buses head to Marshwood and one bus heads to Somersworth. She stated that because of the geographic location the three buses help for pickups in the morning to expedite the process. Wachowiak stated that she put down on the handout the length of time on the bus routes and if we take out the Somersworth bus it would add time. Nelson stated that we still need three buses for RGS to make sure that we start and end RGS on time. Leach stated that it is not a problem to deliver to Somersworth and then come back. Wachowiak stated that if RGS moves back to 3 that is going to be a problem because the middle and high school gets out at 2:30 and we need three buses to do the whole town. Supt. Mosca stated that we have five buses next year, two dedicated to RGS and two dedicated to Marshwood middle and high. She stated that next year when they get out you will take them home regardless of what is happening here. Anderson stated that did you look at the Somersworth students versus the Marshwood students to see if it would make the length of time longer. She stated that there will be fewer students taking the Somersworth bus. Wachowiak stated that you are looking at 10-15 minutes longer. Leach asked how the Somersworth kids are getting picked up. Wachowiak stated that they would have time to bring them before the RGS bus. Supt. Mosca stated that it picks them up at the high school and then comes here. Leach stated that if we don't need that can we reduce the cost. Wachowiak stated that they would need to ask the district manager on that. Nelson stated that we will be wanting counts on that ridership. She stated that we have a much better appreciation about how difficult this is. Wachowiak stated that if they have any questions to call the office and ask. Nelson stated that they have been trying to have students call first student rather than calling the SAU office. She stated that the late bus is a great discount. Robinson stated that with the three buses for RGS there is no problem with the start and stop time of RGS for next year. He asked if there is a transfer on the way home for the middle and high school. Supt. Mosca stated that this year there was. Robinson stated that if we have a third bus in the morning why we can't have it in the afternoon as well. Supt. Mosca stated that we will run into the pickup time here in the afternoon because we are going back to the regular end time here. She stated that we could divide up the town at the legion in the afternoon. Wachowiak stated that would probably work. Robinson stated that we increased the budget with the intent of not having an increase in ride time. Wachowiak stated that if you continue to do the transfer station in the afternoon it won't add time. Nelson stated that we are hoping that the Somersworth students are not at incredibly far corners so there won't be as many stops. Robinson stated that the Somersworth pick up is going to decrease but we still need that bus for the transfer. He stated that the transfer is not going away, this is our solution to busing our students. Supt. Mosca stated that the transfer piece will exist forever unless we eventually increase buses and do three and three.

5.2 **Principal Update:** Lucas stated that you all received our most recent newsletter. She stated that this week the students went to Nature's Classroom which is an environmental team building experience. She stated that kids go in either 5th or 6th grade and in her time it has

been the Tuesday through Friday after Memorial Day. She stated that it is a spectacular experience that the students look forward to. She stated that they bunk and eat together and spend the day in small groups where they collaborate with team building games and how they impact the environment. She stated that they weigh their waste every meal so they are thoughtful on what they take. Nelson asked who runs it. Lucas stated Nature's Classroom and we go to Old Orchard Beach. She stated that they had a fantastic time. Mr. Conte and Mrs. Doherty stayed the week and then two or three of us took day trips. Anderson stated that her son said it was even better than he thought it would be. Nelson asked for an update on the electrical and asbestos. Lucas stated that the electrical started last week laying wire in order to get a head start. She stated that the work will start on Monday the 20th and they hope to get the teachers back in by the 4th or 5th of August which is two weeks ahead of time. Nelson asked when the summer work with the teachers will happen. Lucas stated that they are doing it by team and they will spend two days per team so it will depend on when the team can do it and it will be different days depending on the team. She stated that the security cameras grant has been submitted and we are waiting on the approval.

5.3 Marshwood Student Representative-Tyler Schontag: None

5.4 Rollinsford Student Representative Report-Bailey Haines: Lucas stated that she will be giving Bailey's report as she is home sick. She stated that the student council end of the year banquet was last Tuesday and the new members were sworn in and they will be holding a teacher barbecue on the 17th. She stated that the freshman class will be having a car wash at Key Auto on Saturday from 10-2. The sophomore class will be holding a car wash at VIP on Saturday June 11th and will be going to Loudon on July 16th to raise money for project graduation. She stated that the juniors will be vendors at Water Country and the senior banquet is tomorrow and project graduation is on June 16th.

6. Action Items.

7. Financial Update:

7.1 Budget: Nelson stated that the budget is included in the packet and as of right now we have an available balance of about \$20,000. Robinson asked if we are feeling good about that. D'Agostino stated she believes so. Robinson stated that he gets concerned when he looks at the sped line. D'Agostino stated that they are looking at it closely based on the students attending Marshwood and they have prorated it. Nelson asked if they can still authorize to spend money. D'Agostino stated no it is too close to the end of the year. Robinson stated that under executive administrative services there is an encumbrance of \$127,261. D'Agostino stated that is the SAU assessment. Nelson stated that considering the enrollment to Marshwood went up 15% and the fact that our budget could handle that is amazing, we did freeze the budget but nice work. Robinson asked what did we not do that we planned to do. D'Agostino stated that you can see the lines that have money left in there such as general supplies which has \$6,000 and because the budget was frozen we didn't order those things. She stated that we ordered necessities. Supt. Mosca stated that under workshop reimbursement there is \$28,000 and that was workshop work that we didn't do but we are lucky enough to get the grant to use. Robinson stated that it would be nice to have a list of things that we didn't spend so when we are putting

forward an increase we have a rationale to go in there with and it will be important to talk about those points. Supt. Mosca stated that special education savings also helped us in this, there was a fairly hefty savings that helped with the overages. She stated that the other piece is that when we think about and talk about the 17/18 budget we forget the conversation we started and what things look like when we started the conversation, that is how far out we are budgeting and we are doing our best guess estimate of what is sitting here today but it may not look like that when the budget happens. Nelson stated that even though we had a 15% increase in enrollment it was spread out over the year but it is 15% over next year which is already set so that is where we will feel it. Robinson stated that there is going to be a freeze next year. He stated that we worked very hard to reduce the budget and we succeeded but we need to explain the effects of what that does. Supt. Mosca stated that we gained students but not all in September so the cost is different in May and that is an important point to stress and have a chart to show the fluctuation. Nelson stated that is why now included with the student enrollment we show how many we have gained and we have gained almost every month. D'Agostino stated that the transition is a three year process to smooth out the bumps and we didn't build in any flexibility and that may be something that we do going forward. Robinson stated that now that the budget was broken out nicely by the school which allowed us to show the reductions at RGS and when it comes to the middle and high school we have no control. Kunz stated that we need to put emphasis on not what we do here but how we don't have that control and we are doing what we can and we are paying what we have to and what we all agreed to. He stated that we need to do a better job this year of keeping a close eye on enrollment to make sure we are not surprised. Supt. Mosca stated that we will now that we have history, she stated that the problem is that they discover things especially with high school kids, people move and nobody knows. She stated that if it is movement from Marshwood to Rollinsford they will be quick because it moves from an expense to a revenue for them. She stated that Alan's point is well taken that the cost varies because it is prorated and the other piece is that we have to estimate some flexibility because we can't live every year freezing the budget because there are things that need to happen. Kunz asked what the fail safe is for us, finding out quickly. Supt. Mosca stated that it is a win win for them, they are pretty quick. She stated that she makes them go through hoops to make sure that we own them. Leach asked how they make sure we know if they move from Rollinsford to Marshwood. Supt. Mosca stated that we track them through the ADM-A and it affects your yearend attendance and we also ask where they need to go register so we get a request for records. Nelson stated what if they are already a south Berwick student. Supt. Mosca stated that we do a lot of investigative work to make sure. Nelson stated that the town clerk and the tax collector are also willing to help out. Kunz stated that it is important to have that process in place and advertise that we have it in place. Supt. Mosca stated that there is a piece that we call homeless and because it is about kids we do what is best for the child. Robinson stated that when we renegotiate the contract with Marshwood maybe we can start a file of things we want to talk about such as a foreign exchange student and having one for Rollinsford at no cost and discuss a cutoff date for when kids come in. Supt. Mosca stated that she will start a file. Anderson stated also the cost per student tuition adding in K-12. Supt. Mosca stated that is from negotiations. Nelson stated that

it is fairly advantageous to take the entire student population and remove the different pieces because the more students you have the cost per student is lower. Anderson stated that if they add improvements to the elementary school the cost goes up. Supt. Mosca stated that gets taken out. Robinson stated that the price per student is not astronomical it is a fairly decent price. Kunz stated that we should add this as an agenda item each month to discuss. Robinson stated that we need to think about it when we start having conversations. Supt. Mosca stated that the contract is up in 18/19 so we will start in 17/18 in order to give us a year to negotiate. Kunz stated that some issues may require more time and discussion and he doesn't want to go in unprepared.

8. New Business:

9. Old Business:

9.1 Community Connections: Nelson stated that she read through the K-6 survey and she liked it and it was very nice. Leach stated that the plan is to send it next year in the fall once the students are in. Nelson stated that it will be concurrent with Marshwood. Leach stated that it makes sense to get everyone around the same time. Anderson stated that we don't want to do it too soon. Nelson stated that it was the consensus of the board to send them both out in January. Leach stated that they will go over the questions to make sure that they still make sense. Supt. Mosca stated that in the fall they will share the results at the joint meeting. Leach stated that if we do it in January we can give them prior to the spring meeting and get it to them a month prior to the meeting. She stated that at the meeting last night they had a presentation from the Marshwood technology person and we went through the website and community tools. She stated that we should put together a starter kit for families to help them easily find things they are looking for. Kunz asked if they were addressing a question. Nelson stated that they were addressing an assumption it would help based on a parent saying they didn't know where to find information. Robinson stated that this gives us a great opportunity to see how Marshwood responds when we say something and it is important to know what we're saying when we say it. He stated that last night was interesting and he doesn't believe that we addressed the problem. He stated that parents didn't know to go to the website, he doesn't think that parents have a hard time navigating the website. He stated that if we want to know what the sports are we are not going to get a letter we have to go to the website. Leach stated that is why it is a wonderful idea to put together a starter kit for parents so they know the expectations they should have on how to get information. Robinson stated that it is important that it gets mailed or sent home to them because we have a technology gap. He stated that he truly believes that the conversation he had was that it was more of they had no idea how that was done and they were waiting for a paper to come home. Supt. Mosca stated that it is important that whatever questions or concerns you have as a board that you are clear about how you phrase it so you get the answers. She stated that the quarterly meetings were an important thing that we negotiated into the contract for that reason in order for us to have more of a voice because many other things fell by the wayside during negotiations. Nelson stated that we need to give some thought on what we want in our October meeting to make sure our agenda is also met. She stated that we had talked about it would be Rollinsford student and parent centered. She stated that we can ask students to talk about their experience.

9.2 Transportation: nelson stated that the activity bus has an average of 30 students a week and she expects the ridership to go up next year because we will have 7th-10th completely there now. Anderson stated that she agrees that it will go up as they learn more about the programs. Kunz stated that he is cautiously optimistic but they need to be prepared to pull the plug. Robinson stated that he thinks that we should have a discussion about charging the people who use the bus. He stated that they can subsidize the bus so that we can recoup some of the money. He stated that we are going into next year talking about a frozen budget and he knows other districts who use a punch card. Leach asked what the pricing would be for this. Robinson stated that when he was doing it it was about \$2.00 per day. He stated that he didn't do the math but he wants to look into it. Supt. Mosca stated that instead of punch card you could go from 4 days to 2 days. Robinson stated that Marshwood offers one four days as well. Leach stated that it could be another negotiating tool for us. She stated that the kids that went before the contract took a Marshwood bus and were dropped off at central school and walked the rest of the way and it may be worth asking. Anderson stated that she is curious how no late start Thursday went today. Supt. Mosca stated that it is only through your emails that she gets informed and she let the bus company know. Anderson stated that shouldn't you be receiving that information from Marshwood. Robinson stated that it is on their calendar and we need to be more engaged with the website because Mary Nash is not going to call. Anderson stated that as a paying customer shouldn't our Superintendent know. Robinson stated that we have some big items with poor communication with Marshwood so we need to pick our battles. Supt. Mosca stated that hopefully we can streamline communication with transportation and create a flow and eliminate the middle man meaning me. She stated that they will have a new transportation director and she is going to try to hook that person up with first student so it becomes their communication and make one less link. Anderson stated that we received an email as well so maybe they could add you to their mass email. Nelson stated that it isn't our Superintendent's job to read their calendar. Robinson stated that to that point what is the way. He stated that is it Mary Nash's role to explain that. Supt. Mosca stated that she and I will work it out. Reegan Spinney stated that in regards to the late bus there are also students who stay after for academics and it makes me nervous to charge people for the after school help.

10. Future Meeting Dates/Suggested Agenda Items:

- **June 13 2016- 6th Grade Recognition**
- **June 14 2016- District Budget Referendum-Towns of Eliot and South Berwick**
- **June 16 2016- Somersworth High School Graduation**

11. School Events:

12. Closing Comments:

- 12.1 Visitors:** Nancy Dionne stated that there is no meeting in July and asked if the budget committee will get a final budget. Robinson stated that we don't get a final budget until October, they will get what we got tonight.
- 12.2 Board Members:** Robinson stated that in regards to the website despite how he felt about last night, it was amusing and they had chuckles but it makes sense to us. He stated that there was a giant misconception on what Rollinsford had issues with but it shows us that we are still improving communication with Marshwood and we are making steady

progress growing our relationship. He stated that when we talk about things this year that we aren't doing, supplies was brought up but when we are looking at cutting a late bus we need to make sure we can provide supplies to RGS. He stated that it is never easy to make decisions on where to move money to and he doesn't mean to sound harsh he is just trying to garner conversation and put money where we need to put money. He stated that we need to make sure we give clear direction.

13 Non-Public: A motion made by Robinson seconded by Leach to exit into nonpublic session in accordance with chapter 91-A: 3 II (a) Student Issue and II (b) Personnel (e) Negotiations. VOTE: motion passed, unanimously. Exited into nonpublic session at 8:03pm. A motion made by Leach seconded by Kunz to exit out of nonpublic session. VOTE: motion passed, unanimously. Exited out of nonpublic at 8:58pm.

14 Adjournment: A motion made by Leach seconded by Kunz to adjourn. Meeting adjourned at 9:01pm.

Katie Krauss
Board Secretary

Pending Board Approval