

Joint Building Committee Meeting

SAU 56 Conference Room

May 23rd 2016

4:00 pm

1. **Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Ingrid Nichols, Joe Campbell, Marie D'Agostino, and Katelyn Carrington
2. **Approval Of Minutes:** A motion made by Messier seconded by Dumont to approve the minutes from May 16th 2016. VOTE: Motion passed, unanimously.
3. **Project Update:** Joe Campbell stated that he did a walkthrough today with Katelyn. He stated that phase II demo has started. He stated that exciting news the central stair case is in place and they will be pouring concrete treads and risers tomorrow. He stated that they are working on underground plumbing. He stated that they are holding off on some finishes on phase I so that they don't get damaged. He stated that things are going well. Carrington stated that they are making great progress, painting is being done and new walls are going up. Campbell stated that the city council and school board walkthrough is Thursday at 3pm. Messier asked if they vacuumed the rocks off the roof yet. Campbell stated yes, the company was out of Pennsylvania and the stone was delivered to the cemetery per Andy for clean fill. He stated that it went really well. He stated that they do have one proposal today. He stated that they have had multiple discussions on adding air conditioning to the medical assisting and marketing rooms and they had that priced out. He stated that North Branch recognizing the importance of it we are going to put forth \$50,000 of our contingency. He stated that the total cost is \$56,250 less the \$50,000 North Branch contingency the reduction to the owner's contingency comes to \$6250. Bolduc asked if that was for two rooms. Campbell stated yes but supporting rooms in those areas will benefit from the air conditioning. Nichols stated that the \$50,000 reduction for North Branch contingency is already reflected on Marie's budget sheet and this would bring the owner's contingency down to around \$150,000. Bolduc asked why only those two rooms. Carrington stated that the programs need them, medical assisting has equipment that can't be in a hot area and marketing is for the store. Campbell stated that the space had air conditioning before but they were window units. Messier asked if any other area will need air conditioning that will be coming later. Campbell stated not that he is aware of. Dumont asked how many rooms don't have air conditioning. Campbell stated that building trades and auto are the two big areas that don't. He stated that the thought with auto is that the doors are open so often. Bolduc asked if the café had air conditioning. Nichols stated no. Campbell stated that the café has awning windows that can be opened to vent that space. A motion made by Messier seconded by Dumont to approve change proposal #25 in the amount of \$56,250 of which \$50,000 will come from North Branch Contingency and \$6250 will come from owner's contingency. VOTE: motion passed, unanimously.
4. **Plaque:** D'Agostino stated that Jeni will review names and spelling with the board and council and then we will finalize it after that.
5. **Other:** D'Agostino handed out an updated budget sheet to show where we are with the contingency. She stated that North Branch contingency is at \$124,445 and the owner's contingency is at \$161,742 minus the \$6250 approved tonight. She stated that the bottom line is that we need to stay within the 6.5 million. She also handed out the expenses we have incurred to date. She stated that to date the total bills total \$1,363,714.85 of that the district has paid \$340,928.71 and the state has paid \$1,022,786.14. She stated that Banwell is at the tail end of the fees and now it will shift to North Branch so you will see big dollars being billed starting next month. Bolduc asked if all the equipment RFP's are out there. Carrington stated that they are still working on furniture. Bolduc asked if there is anything that North Branch will be looking for that will hold up the progress. Carrington stated no. Bolduc asked with the concrete do we have to worry about shrinking. Campbell stated that concrete

cracks and they do everything in our means and it is all doweled and he would be very surprised if we have cracking issues. He stated that he doesn't have any concerns.

6. Next Meeting: The next meeting is June 6th 2016 at 4:00pm at the SAU office.

7. Adjournment: A motion made by Dumont seconded by Gibson to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:30pm.

Katie Krauss
JBC Recording Secretary

Pending Board Approval