

**Joint Building Committee Meeting**  
**SAU 56 Conference Room**

**May 2<sup>nd</sup> 2016**

**4:00 pm**

- 1. Call to Order:** Bolduc called the meeting to order at 4:00pm and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Jeni Mosca, Joe Campbell, Ingrid Nichols, Tom Daniels, Andy Lucier, Marie D'Agostino, Katelyn Carrington, and Lori Lane.
- 2. Approval Of Minutes:** A motion made by Messier seconded by Dumont to approve the minutes from April 18<sup>th</sup> 2016. VOTE: Motion passed, unanimously.
- 3. Update Cost:** D'Agostino handed out a paper showing what has been billed to the state. She stated that the first section shows the first billing of \$156,353.75 and we received the check on 3/22/16, the second billing was for \$202,858.08 and we received that check on 3/29/16 and we just billed the state \$257,807.07 on 4/26/16. She stated that the total we have paid to date is \$822,691.86 of which the city paid \$205,672.97 and the state reimbursed \$617,018.90. She stated that the lead time with the state has been quick in getting our reimbursement.
- 4. Project Update:** Campbell stated that things are going well. He stated that if you went on a walkthrough on the second floor on the steel deck where you look down into the open stairwell that is all in place and it is really taking shape. He stated that the dry wall and metal partitions are ongoing in the phase I area and the team was selecting paint colors today so things are coming together and are going well as far as we are concerned. He stated that he would recommend they stop by and get a tour of the space. He stated that they have an average of 50 people on site a day and when the 23<sup>rd</sup> hits they could have up to 80 people on site. Bolduc stated that according to the schedule it appears we are right on schedule. Campbell stated that as far as the end date we will make it, some things are ahead and some things are behind.
- 5. RFP's Auto/Performing Arts Update:** Lane stated that the proposals came in the Friday before vacation and they are a little more confusing than the ones for culinary as we received them from four vendors but they all didn't bid on everything. Bolduc asked if you will end up with one company or will you take it in parts. Lane stated that we will probably take it in parts. She stated that we will do a spreadsheet showing the different vendors and the different kinds of things we asked for. She stated that they didn't get the lighting until this past Friday which is a week longer than we expected and that will go out this week. She stated that we are also working with a vendor to help us create a list of furniture. She stated that it is amazing at how much detail is needed. Supt. Mosca stated that in order to help folks here to make a decision on the auto RFP's, if we email the spreadsheet to the four JBC members by Friday it would give them the weekend to look at them in order to make a decision on Monday. Lane stated yes. Gibson asked for the ballpark total for the auto. Lane stated about \$150,000. Gibson stated that so now we are down to around \$200,000 for the rest of the equipment. Lane stated that it is probably closer to \$300,000 but she hasn't totaled the bids for auto yet. She stated that culinary and auto are the two big ticket items and the other one is the lighting and sound for the theatre and broadcasting. She stated that we have to stay within the \$500,000 budget so we have to look at all the bids and have a good understanding of where we are in the project budget in case we have to make some adjustments. Supt. Mosca stated that we have money in the contingency as well. Gibson stated that if push comes to shove he would rather use old furniture than give up new equipment.
- 6. Other:** Supt. Mosca stated that as she prepares the agenda for next week they will get an update on the budget and you need to come prepared to make a decision on auto. Messier asked if they were going to have a recommendation or are we taking the low bid on all the items. Lane stated that she will try to give you some direction. Messier stated that he hopes that they purchase things that are newer industry standards. Dumont stated that he has a catalog with pricing that he can share with you. Messier stated that at the last meeting he asked for a priorities list. Supt. Mosca stated that they did

take a look at that. She stated that right now they are not sure about the IT piece and there were some emails exchanged last week and they are working through some things still and as we looked at the monies that Joe has returned back to us that are project related such as wiring, phones and clocks. She stated that Andy also needs to get some figures on security cameras and card reader movement. She stated that phase two is about to kick in and there are still some questions on things that we are still unsure about. She stated that some things are still outstanding and we are going to do the door hardware out of the district budget. She stated that IT is the big questions. Messier asked if it is cheaper to do wireless. Campbell stated that it is not typical in schools. Supt. Mosca stated that there are a few other pending items such as boiler breakdown and motorized shades for the windows in the theatre. She stated that they started a list but they are sitting on that because they don't know what phase two will bring. Messier asked if the pricing for the roof has come in. Campbell stated that the number that was approved by the city reflected the cost but we still have the money for the roof patch. Gibson stated that the sheet that says in the works is that not already in the plan or things that we are still trying to work out. Supt. Mosca stated that they are not in the budget and they are hesitant to move on anything until they have a solid number with the IT. Campbell stated that \$30,000 was the original budget line item and they had long champs electrical price it out and they came in at \$28,000 but there are other pieces with Back Bay. He stated that they are challenging long champs on what the \$28,000 includes before we approve. Lane stated that they are trying to make sure that we are all on the same page. Messier stated that we must need to make a decision soon. Campbell stated that the team recognizes that. Supt. Mosca stated that we have been meeting to make sure we have everything covered. Gibson stated that in regards to the cameras and security there was a major issue in the CTC with lost equipment and asked if we are taking that into account. Lucier stated that the cameras will be outside as well as in the corridors. Gibson stated that he would like to have cameras covering the expensive stuff. Supt. Mosca stated that we can't put cameras in the classrooms. Gibson stated that he is talking about the storage areas. Supt. Mosca stated that we will have cameras strategically placed and will also have things locked up and in cabinets. Gibson stated that if we spend money now we won't have to down the road when we are wondering what happened to things. Campbell stated that they have three proposals that they have been asked to present tonight. He stated that the first one is in regards to the door hardware that was scheduled to remain and they are recommending that they be replaced for a total of \$12,328.00. Messier stated that he hates to finish a project and have someone say why didn't you replace that so if this makes it more aesthetically pleasing and these are bad he will take the groups word on it. He stated that he assumes that this is all original stuff. Lucier stated yes. Campbell stated that if the JBC wanted to they can take a walkthrough to look at it. Bolduc asked if this needed to be voted on tonight. Campbell stated that it could wait a week. A motion made by Dumont seconded by Gibson to approve the door hardware replacement in change proposal number 8. Supt. Mosca stated that she thought it was coming out of our budget and that it wasn't coming forward tonight. Campbell stated that we can shift funds at the end of the project. Messier stated that he would suggest that it come out of our contingency. Gibson stated that based on the lead time issue we should vote on it now. Messier stated that he would like us to move ahead on this one. VOTE: motion passed, unanimously. Campbell stated that the second one is the motorized shades. Messier stated that he can't support that yet. Campbell stated that the discussion about this is that it is a program related item as there are nineteen windows that are very high and due to the functionality of the space it is of high importance. Bolduc asked if this is above and beyond the regular shades. Campbell stated that the base contract with the shade vendor is for \$25,173 right now for shades throughout the CTC and in the project documents there was an alternate for motorized shades and that is the additional above and beyond for \$14,474. Gibson stated that they just approved one item that brings the contingency down to \$138,000 and this will bring us down to \$123,000 and we are rapidly approaching the point of

no return and he is still not comfortable with the equipment and we are still looking at AC for the marketing and medical assisting. Campbell stated that he realizes the importance of the AC and he has committed to making that happen as long as it stays within the \$50,000 so leave the AC off the table in your thought process. Messier stated that if we don't do this will we have chains hanging down. Supt. Mosca stated yes. She asked if they can wait until next week for the motorized shades. Campbell stated yes it can be done at a later date. Dumont stated that it would be good if we had numbers to compare to, the contingency is going down and we don't know what we are looking at beyond that. Gibson stated that in lieu of approving it now, the wiring runs about \$1750 we could approve doing the wiring and even if we don't end up doing it we will have it for the future. Messier stated that he would rather hold off a week on the whole thing. Campbell stated that the last proposal is change proposal 14R which is to infill an existing door in building trades that doesn't make sense. He stated that there are two windows also that they are concerned about with security because it is where valuable tools are so they will infill the opening for a total of \$5,138. A motion made by Dumont seconded by Messier to approve change proposal 14R. Bolduc asked if the double doors will stay there. Lane stated yes. Bolduc asked if we are looking at upgrading those doors. Lucier stated that they are steel doors and he will block off the glass windows. VOTE: motion passed, unanimously.

**7. Next Meeting:** The next meeting is May 9<sup>th</sup> 2016 at 4:00pm at the SAU office.

**8. Adjournment:** A motion made by Dumont seconded by Messier to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 5:00pm.

Katie Krauss  
JBC Recording Secretary

Pending Board Approval