

Joint Building Committee Meeting

February 18th 2016

CTC Conference Room

4:00 pm

- 1. Call to Order:** Supt. Mosca called the meeting to order and the following members were present: Bolduc, Gibson, Dumont and Messier. Also present was Jeni Mosca, Marie D'Agostino, Ingrid Nichols (by phone), Chris Salomon, Katelyn Carrington, Joe Campbell, Juliane Cardinal. Lori Lane and David Watters. Absent: Andy Lucier
- 2. Approval Of Minutes:** A motion made by Messier seconded by Gibson to approve the minutes from January 11 2016. VOTE: Motion passed, unanimously.
- 3. Clerk of the Works-Update:** D'Agostino stated that she passed out the two responses that we got. She stated that the deadline came and we didn't receive any responses so we all got together and pooled our resources to get some responses. She stated that Richard Drapeau was recommended by Rochester based on their renovations that they did and he did some UNH projects as well. She stated that she reached out to him and he was contemplating applying because he is also applying for Sanford but both are part time so he feels he could do both. The second one is a firm RKL that Banwell reached out to because we received no responses. She stated that she reached out to six other individuals but they had other commitments. She stated that they would like to take some time to review them so we can interview them. She stated that the fees are very similar to what they are proposing. Supt. Mosca stated that it would be her recommendation to have them come to our next meeting to interview them. She stated that it would make sense to bring them both in. Campbell stated that he reviewed both to do an apples to apples comparison and on Richard's proposal he is figuring on a six month duration and he thinks it will be more of a seven month process and if you figure in that and the insurance cost it is \$45,520 compared to RKL \$44,450. He stated that we would want to confirm that includes the insurance cost. He stated that through the interview process we should be able to flush out some of those things. Messier stated that he doesn't have a problem waiting until the interview on the 29th to ask that question. Gibson stated that his concern is trying to run two projects at the same time. Campbell stated that is something to consider if they are feeling overwhelmed. He stated that is something that you can flush out at the interview on what projects they are signed up for and what days a week. Messier stated that would be his question to as to what days he would be here. He stated that Sanford is a huge project and he doesn't want to get dumped half way through. D'Agostino stated that RKL also said they may be working other projects as well. Supt. Mosca stated that would be a question we would ask on how they would prioritize our project. She stated that if anyone has any questions forward them to me and we will get them ready. Marie will contact folks and have one come at 7 and one come at 7:30.
- 4. Project Cost Update:** Campbell stated that they have been working hard and sub bids are due tomorrow and at that point his estimates are ready to be plugged in and will have a cost estimate out to folks next week and ready to speak to it on the 29th. He stated that he can't thank Andy enough; he has been a huge asset to us to walk with subcontractors. He stated that hopefully the numbers come in where we need them to be so we can talk about alternates and make some decisions from there. Juliane is assigned to the project and will be spending a lot of time here next week to get a feel for the building and starting to preplan. Messier asked when they will move the work trailer. Cardinal stated a couple of weeks. Supt. Mosca asked her to walk her through the week next week. Cardinal stated that we will meet with facilities department for a tour and the movers are scheduled Monday and we will figure out areas you are giving me and work from there. She stated that she will check out the areas we will be working in and set priorities and come up with a game plan and get staff in the following week. She stated that we need a contract in order for our subcontractors to start. Supt. Mosca stated that next week is pretty low key then. Katelyn is your point person and Andy has a ton on his plate and we don't want thirty hands in the soup. If Katelyn needs information she can go to

Andy and Lori has a huge piece so what we are trying to do is make this as efficient as possible and help North Branch out throughout so it can start and end on time. Salomon stated that we have been fielding questions from the sub bidders on the project and have issue four addendums. He stated that we get questions from North Branch and issue responses as they go through the drawings and issuing addendums each week to keep up with the bidding process. He stated that the questions have settled down and now we are waiting for the final numbers to come in. Messier stated that when you do final numbers do you ask them their timeline and if they have the ability to start. Campbell stated that we try to be up front and honest about what our anticipations are with the schedule and we included the schedule as part of our bid documents. He stated that some trades have dropped out of participation because they are too busy. He stated that there are sub-contractors that say they can't meet our schedule and we go back to them to try to work with them to meet our schedule. He stated that when he gets the bids he has a lot of work to do to make it apples to apples. He stated that we started this process with a list of qualified subs so we should be happy with any subcontractor we get. He stated that he will present them and then they hire them as a team. Bolduc stated that we talked about the roof before and asked if they made a final decision on the roof. Campbell stated that the roof is an alternate so it won't be in our base bid but it will be one of the menu items if there are funds for it, it will be a consideration. Bolduc stated that there are different levels one was to leave the base that is up there and one was to remove it. Campbell stated that we came up with a plan for it to leave the existing insulation that is up there for the best value for the school. Gibson stated that with the roof you will be doing installations, how late in the project can you add that roof. Campbell stated that you want to add it early on to be cost effective because there are 40 roof penetrations we are creating and there is a cost to patching those holes so you wouldn't want to patch them. He stated that the roof is a huge ticket item and it would be wonderful to have it but we will see. Messier stated that can be clarified next week with the final bid number. He stated that if there is 40 penetrations we need to do it. Campbell stated that the new roof is in the \$350,000 range and the patches are in the \$50,000 range. Messier asked if there have been any add ons since the beginning. Campbell stated no.

5. Other: Supt. Mosca stated that she thanked Senator Watters for being here today. Senator Watters stated that he would mention that both he and Supt. Mosca are on the CTE advisory council and we are getting to some good issues and the seacoast is well represented. He stated that they are looking at some articulation agreements for the community colleges and making sure that students when they come out are ready for the trade they are going in. He stated that one thing that came up is getting middle scholars interested in CTE's. Supt. Mosca stated that it is a diverse group not just educator's. Watters stated that if there is anything he can fix in concord or help to get people to respond quicker that is part of his job so let him know. Thank you for letting me sit in today.

6. Next Meeting Dates: The next meeting is February 29 2016 at 7:00pm at the SAU office. Gibson stated that we need to schedule future meetings. Messier stated that on the 29th they are going to give us a price and start pretty quick. Do we meet once a month or every two weeks or do we just leave it as scheduling them as we go. Bolduc stated start every other week as they get started and they will flatten out after that. Gibson stated that for me it is easier to schedule rather than to fit one in. Messier stated that if we can do 4 because city council will have budget meetings. Supt. Mosca stated we can do March 7th at 4. Bolduc asked if we should change the day from Monday's to Tuesdays. Supt. Mosca stated that we can't do that with negotiations. Supt. Mosca stated that we will do Monday the 7th, March 21st and April 4th at 4pm at the SAU office.

7. Adjournment: A motion made by Messier seconded by Gibson to adjourn. VOTE: Motion passed, unanimously. Meeting adjourned at 4:30pm.

