

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll the following board members were present: Kunz, Nelson, Anderson and Leach. Absent: Robinson
2. **Comments by Visitors:** Nelson stated that she would like to introduce Charlie Putnam; he is the new school district moderator. Charlie Putnam stated that he attended training and they encouraged me to meet with the board ahead of time to talk about the warrant and to discuss ways to make the meeting more efficient and make the community feel that it is a productive meeting and that they were heard. He stated that he shared a draft of the moderator rules with the chair of the board. He stated that he will be holding an information session Tuesday night at Town Hall so that he can make this as user friendly as possible and he hopes he can answer questions so the meeting runs as smoothly as possible. Lori Hess stated that she would like to remind everyone that tomorrow night at 7pm and Saturday at 10:30 and 2:00 is the play for the school. She stated that this is Amanda's last play so they will be doing scenes from all of the plays she has done in the past.
3. **Consent Calendar**
 - 3.1 **Removal of items from the consent Calendar:** None
 - 3.2 **Approval of consent calendar:** A motion made by Kunz seconded by Leach to approve the consent calendar as presented. Approved were:
 - December 17th 2016- Minutes of the Rollinsford School Board
 - Rollinsford Grade School Newsletter- January
 - Denise Knowles Email
 - Enrollment-January
4. **Announcements:** Supt. Mosca stated that she and Kate have been coaching the unified basketball team and if you have never attended a game you will sit and smile the entire time. She stated that they have a wonderful group of students involved and they could not be luckier coaches. She stated that they have some home games coming up.
5. **Discussion Items:**
 - 5.1 **Principal Update:** Lucas stated that next Tuesday from 5-6 they will celebrate and honor RGS and its historical significance and being adopted into the national registry. She thanked Peter Michaud for all his help. She also thanked Caroline Carrell and Nancy Cook for helping to prepare for Tuesday. She stated that it is interesting how the structure is the same but how different it is inside. She stated that they will have QR codes for a scavenger hunt. She stated that they sent out an email yesterday and they will do a phone blast Monday night and a mailer went out last week so they are hoping the community will come out.
 - 5.2 **Marshwood Student Representative-Tyler Schontag:** None
 - 5.3 **Rollinsford Student Representative Report-Bailey Haines:** Bailey Haines stated that unified basketball has started and all the players have nice things to say about it. She stated that the track team has had some meets and they have done pretty well and some of them have

placed. She stated that tomorrow the girls and boys basketball teams are playing Sanborn. She stated that that student council is having a winter semi-formal tomorrow night from 7-10. She stated that February 4th the student council will have their stated winter conference and they will be talking about ways to improve and get ideas. She stated that Mr. SHS will be on February 6th. She stated that the freshman class is doing a fundraiser for the Cocheco valley humane society and they are selling bracelets for the Heart Association. She stated that they will also be selling snacks after school. The sophomore class will be holding a safety class on January 28th where they will have damsel in defense tailoring a safety class around students at 6:30. She stated that they will also be doing a concession stand at the Idlehurst basketball games. She stated that the junior class will be hosting a valentine's dance on February 12th and will be hosting the prom fashion show on February 6th prior to Mr. SHS. She stated that the seniors are working on project graduation where they will be going to a trampoline park and having a lock in. She stated that they are selling candles and also designing t-shirts. She stated that National Honor Society is doing a spaghetti dinner on February 18th and will be donating the money to a student who was diagnosed with Leukemia. She stated that they will also be doing care packages to send to Boston Children's. She stated that the math team has a meet on Wednesday the 27th. She stated that finals are tomorrow and Monday.

- 5.4 **Maintenance Priority List:** Supt. Mosca stated that last meeting you asked us to prioritize the maintenance items so Kate and I met and looked at Dick's list and combined it with the other list and created a priority. Nelson stated that this list will be used as a guide if there is money left over in this year's budget and some of the items overlap is in next year's budget. Supt. Mosca stated that this is just a snapshot in time today and it may look different two months from now. Nelson stated that number two the security cameras, she doesn't know where we are with the homeland security but we should be able to qualify for grants. Supt. Mosca stated that we have the report and will have information at the next meeting.
- 5.5 **Accessibility of Meetings:** Nelson stated that they received an email from Denise Knowles and she appreciates her sharing the problem with the stairs and we have challenges here we all know about. She stated that the ideal place to hold meetings would be in the annex but it is set up for first and second graders so the furniture is not readily available. She stated that it is a good idea to start the conversation and think about it as we start shifting classes. Kunz asked what about the gym. Nelson stated that it is used almost every night. Lucas stated that she would rather use another option if possible. Kunz asked if there is a class in the annex to use. Lucas stated that the concern is the furniture and some of it are couches and not easy to collapse and if we have even two more residents show up we would be topping off. Kunz stated that his thought with the gym is that the meeting takes place once a month and that would be easier to break down and put back up. Nelson stated that we could try it for the February meeting. Supt. Mosca stated that she wanted to remind the board that the February meeting is moved from the third Thursday to the second Thursday. Lucas stated that March would be better to give us more time. Nelson stated that she did reply to Denise that someone would stand at the side door to let people in. She stated that at the March meeting they will start holding the meeting in the gym.

6. Action Items:

6.1 Survey to Marshwood Parents: Nelson stated that the questions for the survey were sent to the board members. Anderson stated that everyone seemed to be happy with the questions and Tom mentioned adding something for transportation. She stated that we did leave some questions open ended so people could leave comments. Kunz stated that there have been some issues with transportation and it is a big part of this so if there are some isolated issues this may prompt them to give us responses. Anderson stated that we could add examples including transportation to the general questions. Nelson stated that she liked that it was 10 questions and that there was some specificity but also open ended. She asked when they expect to get it out. Leach stated that they will do survey monkey. Kunz stated that we talked about it being anonymous so we should also reiterate that so folks will respond. He stated that it should be for parents or parents having a conversation with their kids. Nelson stated that the students will know how they felt moving into a new environment. Leach stated that there will be a text box for comments so they can give reasons for things. Nelson asked if Jeni received a copy. Supt. Mosca stated no and it might be helpful. Nelson stated that if you see something that might be a legal issue please jump in. Kunz asked what is next after we get the results and what are we doing with the results. Leach stated that we can discuss them at the joint meeting with Marshwood and it gives us a baseline if we do it again later and it gives us good information. Kunz stated that it is an excellent idea he just wants to make sure that there is some sort of action plan. Nelson stated that she expects at the next meeting or one after we will have it tabulated and have the results to say this looks like a concern or we need to discuss this or discuss with Marshwood. Anderson stated that once Jeni looks at it when it can get sent out. Supt. Mosca stated that she would have to send it to Mary because she has the database of email addresses. She told them to send her the questions to look at and then they can send her the survey monkey and she will send it to Mary with exactly what you would want her to send. Kunz stated that it is imperative that it gets out in a timely fashion. Leach stated that Andrea will send Jeni the questions tonight and she will work on the survey monkey this weekend.

6.2 2nd Reading of Policies: EHAA-Staff Personnel Computer Security, E-Mail, and Internet Communications, GBJ- Personnel Records, ILDA- Non-Educational Questionnaires, Surveys and Research, JCA- Change of School or Assignment, JICDD-Student Discipline/Out of School Actions, and JICK-Bullying: A motion made by Leach seconded by Anderson to approve the policies as presented. VOTE: motion passed, unanimously.

7. Financial Update:

7.1 Budget: Supt. Mosca stated that they received the first special education bill from Marshwood and pam and I reviewed it and the numbers tied out to what we had estimated. She stated that we will get another bill at the end of the year. D'Agostino stated that they talked about the proposed budget; on the table are five copies of the warrant articles that she needs everyone to sign in order to post it on Monday. She stated that the other document is the default budget and she will go over what makes up the default and it will be distributed at the deliberative session. She stated at the top of the page it shows the

proposed budget of \$5,265,791 and then it shows the additions and decreases. She stated that contractual items have to be included but we also had some reductions in staff. She stated that the default budget starts by taking the current 15/16 budget of \$5,209,334 and then you take any default increases or decreases that are contractual that need to be added into this year's budget which amounts to \$25,146 which brings the default budget to \$5,233,480. She stated that the bottom of the sheet is informational only on what makes up the difference that is not mandated. She stated that this will be posted on Monday and they will bring the summary to the deliberative session because it is easier to explain how we got to the default budget. Leach asked if there was still potential to amend the budget. Nelson stated yes and they can increase it as well. She stated that you can amend with a majority and if it passes that is what goes on the warrant. D'Agostino stated that any warrants that have money attached to them can be amended the others can't. She stated that the two petition warrant articles can only be changed if it doesn't change the intent and the attorney will be there if there are any questions. She stated that she also dropped off the budget for the budget committee to sign and she hopes that she can get the majority of them to sign Monday. Nelson stated that it is not clear if they can say that they don't recommend the petition warrant articles. D'Agostino stated you can only do that for dollar amount warrant articles. Nelson stated that they will do a presentation on the 30th and warrant articles will be visible if it is amended they will be typed in so people can see what they are voting on. She stated that they will be asking the petitioner to step up and then ask for opposing points of view and they will be there to defend their position. She stated that they will be posting the signatures on the petition warrant articles. D'Agostino asked how many copies she should have available. Nelson stated 200 warrant articles and 200 default budget.

8. New Business:

8.1 Delegate Session-Any Update: nelson stated that it was moved from the 9th to the 16th and she was involved with the budget committee presentation so she did not attend but she will get an update. Supt. Mosca stated that it was a short meeting and all the resolutions that were put forward all passed.

9. Old Business:

9.1 Community Building Sub Committee: Leach stated that she and Andrea met along with Erin Cavanaugh and they looked at what their options were in regards to a mailer and they decided that they should wait until after the deliberative session. Nelson asked if we want to do another before the deliberative session. Leach stated that it is virtually impossible we decided. Nelson stated that it allows us time to be thoughtful concentrate on getting people to show up on Saturday. Leach stated that she will post it on Facebook. Nelson stated that we need them to vote in March but they also need to be there on the 30th. Kunz stated that if we wait until after the 30th we can get an idea of what people say and that may signal how we respond and what our focus is. Nelson stated that she is comfortable with that. She stated that she is disappointed in the Rollinsford Taxpayer Association that they continue to publish in private and they cherry pick information and have misinformation. Anderson stated that some facts are misleading and not giving the whole picture and asked

as a board do they prepare something for the 30th because if we don't respond to it people will take it as fact. Kunz stated that he has a feeling that the people that put that together had something to do with the petitions. He stated that we as a board will be able to respond even better and more effective afterwards. He stated that they have to back this up now. Nelson stated that we need to just go back to the facts. She handed out two handouts to the board on factual information that they can put out. Supt. Mosca stated that you need to continue to go back to your mission and what you have done as a board and continue down that path. Nelson stated that we as a board have a plan and it will take 3-4 years to see what it is going to cost. We are doing a slow and steady approach. Kunz stated that one warrant is advisory because there is no dollar amount attached and we have no agreement with another district so we need to get that message across. Leach asked what the tuition for Marshwood is based on. Nelson stated that they take the full budget and subtract out transportation, special education, out of district tuition and state debt services and divide that by the total number of students K-12. She stated that gives us the base rate and then on top of that they add a la carte for special education services. Supt. Mosca stated that if Marshwood has to hire five new teachers their budget goes up so that is not a cost you can control. She stated that it is a very different arrangement than you had with an area agreement where you had greater control. She stated that the biggest factor is that it is actual budget cost. Anderson stated that it is worth letting people know we have no control over what their budget will be. Kunz stated that we have not seen where the savings is with all the unknowns and people are under the impression that all costs go away. Nelson stated that we are taking the calm reasonable approach and we have to eat the elephant one bite at a time. She stated that it comes down to neglect over the years. Kunz stated that we tried to get things addressed but we kept getting pushed back and now it is going to cost us more. Lucas stated that Marshwood is going to full day kindergarten next year and we will have to pay for that and it is not going to affect our children.

9.2 Transportation: Nelson stated that the after school bus is starting to tick up a bit and it is costing us more than \$5.00 per student per day. She stated that we need to have a discussion about it and think about criteria. Monday's aren't that popular. Leach stated that she went on the Marshwood website to look at the extracurricular activities and many of them don't start until February so we may find that it changes. Kunz stated that we need to have a full year of experience and see where we are at the end of the year. Leach stated that she heard from parents who use it that it is valuable. Kunz stated that this is the first year in Marshwood and the kids may be hesitant to join because they are just getting acclimated so we should use whole year as a guide. Nelson stated that our budget can sustain it for this year. Kunz stated that he sees it as a cost of doing business. Leach stated that she would like to see us facilitate a car pooling for families. Nelson stated that is not a board function. Kunz stated that we need to give a lot of notice if the bus is going to disappear. He stated that he doesn't know what we put as a number of what makes sense. Nelson stated that she is not sure that it is a cost of business we have to provide what is reasonable. She stated that we need to be thoughtful and she likes the approach of doing it a full year to see where we are. Anderson stated that for the families who use it we could

have people pay for it. Nelson stated that it is \$5.00 per day and we can't expect parents to pick up that cost and we have to think of that to if we can afford it as a town. Kunz stated that these are costs people don't think about. Nelson stated that we need to be thoughtful about adding things on. Anderson stated that we had no idea that they were starting ten minutes early today. Supt. Mosca stated that it is news to me nobody contacted me. Nelson stated you as parents weren't notified. Supt. Mosca stated that might be a conversation item at a joint meeting and as they think about their schedule they may want to remember that they have a substantial number of students to communicate to so we are all aware. She stated that there is obviously a link in communication that hasn't happened. She stated that some of the bus issues that have come up have not been our fault.

9.3 Joint Marshwood Board Meeting: Nelson stated that she would like us to suggest a few dates to meet. She suggested we do it before the school board meeting on February 11th. She stated that we are sliding out of budget season and they are sliding in so if we can come up with a couple of dates she will share it with them. She stated that she and Jeni are meeting with Mary and their board chair on Tuesday to work on the agenda. February 10th, 11th and March 2nd. She stated that they won't have the survey completed but she made notes on being more communicative and when they change the school schedule. She asked if there are any other things they would like on the agenda. Anderson asked about the calendar for next year and if we had to wait on them to dictate our schedule and if we can get them to be more proactive. Supt. Mosca stated that their calendar is driven by Sanford and some of their communities that feed to the CTC can't start school until after Labor Day based on their teacher contract. She stated that she hasn't spoken to her about it but she can ask about that. Lucas stated that we have more school days than them so that gives us some play room that first week. Supt. Mosca stated that we need to have information from them and she can ask but she waits for their information to match the grade school calendar. She stated that she can have a conversation with her to see if they have started. Nelson stated that if you think of anything else to discuss let me know.

10. Future Meeting Dates/Suggested Agenda Items:

- **February 3rd 2016- MSAD 35 School Board Meeting**
- **February 11th 2016- Rollinsford School Board Meeting**
- **February 24th 2016- MSAD 35 School Board Meeting**

Nelson stated that at the election is two days prior to our march meeting and there are three of us running and she has asked the town clerk to be available to swear the new members in.

11. School Events:

12. Closing Comments:

12.1 Visitors: Tracey Laurion stated that asked if the information the board is going to get out on the facts if that can go on the website because she would like to get the information out now so people don't get misinformation stuck in their minds. Nelson stated that they will see what they can get out. Laurion stated that she likes the idea of waiting the year for the late bus because students may not join right away and it is good to wait and evaluate for

a year to get a good basis to look at. Nancy Dionne stated that there are a lot of people in town who don't use media and only use paper so you need to be cautious of that and there are only 374 people on the town email blast. She asked if the meeting is being held at the school versus the legion. Nelson stated yes, it was moved last year to the legion due to snow but it will be here at the school this year.

12.2 Board Members: leach stated that she will be away for a week so she won't be at the celebration or at the deliberative session and she is very disappointed. Nelson thanked Emily and Andrea for their work on the survey.

13 Non-Public: A motion made by Kunz seconded by Leach to exit into nonpublic session in accordance with chapter 91-A: 3 II (a) Student Issue and II (b) Personnel (e) Negotiations. VOTE: motion passed, unanimously. Exited into nonpublic session at 8:33pm. A motion made by Kunz seconded by Leach to exit out of nonpublic session. VOTE: motion passed, unanimously. Exited out of nonpublic at 8:42pm.

14 Adjournment: A motion made by Anderson seconded by Kunz to adjourn. Meeting adjourned at 8:44pm.

Katie Krauss
Board Secretary

Pending Board Approval