

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll the following board members were present: Kunz, Nelson, Anderson, Leach and Robinson.
2. **Comments by Visitors:** None
3. **Consent Calendar**
 - 3.1 **Removal of items from the consent Calendar:** None
 - 3.2 **Approval of consent calendar:** A motion made by Robinson seconded by Leach to approve the consent calendar as amended. Approved were:
 - **December 2nd 2015- Minutes of the Rollinsford School Board**
 - **December 2nd 2015- Minutes of the Rollinsford School Board Budget Workshop**
 - **November 19 2015- Minutes of the Rollinsford School Board Budget Workshop**
 - **November 19 2015- Minutes of the Rollinsford School Board-Presentation Mark Joyce**
 - **November 19 2015- Minutes of the Rollinsford School Board**
 - **Letter from a parent, Megan McLeer-Perception of Rollinsford Grade School**
 - **Rollinsford Grade School Newsletter- November**
 - **Enrollment- December**
4. **Announcements:** Nelson stated that there are two assessments being done. The department of homeland security walkthrough was the first week of December and we are waiting on the full report. She stated that it was very positive and they offered some inexpensive advice to make the building more secure. She stated that we may qualify for money in grants. She stated that the historical assessment walkthrough was this week and it was very positive and encouraging. She stated that they said we were a shoe in to get grant money for an architecture assessment of the building keeping the outside details authentic. She stated that she told them we were on the national register and they said it was great that she told them that because in the long run it will save us thousands of dollars because they do a cost savings between the two of them. She stated that we do have to have matching funds for the initial assessment. She stated that we did receive the invoice from Dr. Joyce and it has been paid with this manifests and we paid the full amount. Robinson stated that at the last SAU meeting they passed the SAU budget which reduced Rollinsford's share by \$12,000 so that is good for us.
5. **Discussion Items:**
 - 5.1 **Principal Update:** None
 - 5.2 **Marshwood Student Representative-Tyler Schontag:** None
 - 5.3 **Rollinsford Student Representative Report-Bailey Haines:** None
 - 5.4 **EHAA-Staff Personnel Computer Security, E-Mail and Internet Communications, GBJ-Personnel Records, ILDA- Non-Educational Questionnaires, Surveys and Research, JCA-Change of School or Assignment, JLCDD-Student Discipline/Out of School Actions and JICK-Bullying:** Nelson stated that this is the initial discussion and they will be on the next agenda

for action. Supt. Mosca stated that the change in policy EHAA is number 13 which is a legislative change that says the district will take all necessary measures to maintain student privacy relative to the District's website, online information and storage of student personally identifiable information, as required by state and federal law. She stated that this comes right out of a California case where they used a third party to store data and the company went bankrupt and what happens to that information while it is tied up in court. Leach stated that in number twelve it references a disk and she hasn't seen a disk in years and said maybe we should change it to say storage device. Supt. Mosca stated that under policy GBJ the change is the addition of the paragraph stating that the district will not disclose any teacher personally identifiable data or information to any person outside of the district, except as may be required by law. Such data or information may be shared with District employees, as necessary. She stated that policy ILDA is a brand new policy and it stems from the Youth Behavior Risk Survey and issues with the types of questions that are asked. She stated that we can do it but we have to post it and have parental permission and they defined the survey. She stated that non-academic survey or questionnaire means surveys or questionnaires or other documents designed to elicit information about a student's social behavior, family life, religion, politics, sexual orientation, sexual activity, drug use or any other information not related to a student's academics or as otherwise may be defined by applicable state law or Department of Education regulation. Nelson asked if the district uses the YRBS survey. Supt. Mosca stated no we do not. She stated that she is not sure what will come out of the legislation group on the opioid and heroin crisis and the mandates on education related to that. Robinson stated that this is K-6 and he is not sure that he is comfortable with the topics mentioned for K-6. Nelson stated that this policy is for the entire district. Robinson stated that he would like the board to be included in the decision for the survey. Supt. Mosca stated that what will happen is that there will be age appropriate education around that. Leach state that there is a bill for that right now. Supt. Mosca stated that there will be something coming out possibly for the number of hours per year on health education and incorporating that piece in. Robinson stated that when they come out he would like to see the presentation on what we will do to meet this requirement. Supt. Mosca stated that YRBS doesn't happen K-6 it only happen 7, 8 and high school. Kunz asked how this is different than what is happening now. Supt. Mosca stated that if it is not educationally tied we have to give a ten day notice and get permission prior to doing the survey. She stated that the parent could opt out if they don't want their child to take it. She stated that this policy makes sure that parents get the proper warning. Kunz stated that Alan's point is valid; he would like to see examples of what other districts are using. Supt. Mosca stated that it is the notion of infusing knowledge based into the curriculum. She stated that you could have a high school chemistry class teaching a lesson on the chemical side of aspirin, marijuana and include opioids and make it a teaching experience. She stated that the push is how do we infuse knowledge to make it real and keep it age appropriate. She stated that it is like teaching the kids the danger of smoking. She stated that this crisis is here and it is a reaction to that because we are losing lives every day. Kunz stated that it is an excellent thing to consider it is at an epidemic level but if there

are other districts incorporating this he would like to see what they are doing. Nelson stated that this policy is new to the state so it would be helpful for all of us to attend the workshops. Leach stated that she would like to see in the notification to parents that they are permitted to review and opt out. Supt. Mosca stated that when we send out the notification it would say what it is and they would have the option to opt in or out. She stated that in policy JCA the change is that before the Superintendent had the authority if a student was here and the parents move to Dover and the child wants to finish the year they could petition the Superintendent to stay and now it needs to come to the board for approval. Robinson stated haven't we seen this before. Supt. Mosca stated that she always makes the board aware. She stated that in policy JICDD the change is that districts will not require or request that a student disclose or provide to the district the student's name, password, or other authenticating information to a student's personal social media account. However, the district may request to a student or student's parent/guardian that the student voluntarily share printed copies of specific information from a student's personal social media account if such information is relevant to an ongoing district investigation. Leach stated you can get that information or a warrant and the police do. Supt. Mosca stated the school can. Robinson stated that he knows that the district does bullying training for the educators and he hopes that they aren't bullying but he feels like there are no teeth behind it and are we opening ourselves up. Supt. Mosca stated that we are stuck on both ends if we don't follow the policy. Kunz stated that if you ask they don't give it that is the action. Supt. Mosca stated but the parent can say the district didn't do enough to create a safe environment. Kunz stated that twenty years ago we were not having these discussions. Leach stated that 36 states have passed laws that say we can't ask for their password on social media. Supt. Mosca stated that is in direct conflict with the bullying policy so which way do you go. Leach stated that she hopes we have a parent who says they will turn it over. Nelson stated that NHSBA is making sure with these policies that we are covered legally. Supt. Mosca stated that in policy JICK the change goes directly with the social media piece. She stated that we can't require but we can ask nicely to get the information.

- 5.5 **Transportation Bids:** Supt. Mosca stated that they received the bids back and Marshwood only bid on Middle School and High School runs. D'Agostino stated that when they opened the bids they indicated that it would only be for Marshwood transportation. Nelson stated that they did not bid on RGS or Somersworth. Supt. Mosca stated that First Student bid all inclusive for everything. She stated that they went back and asked First Student if they were willing to split out the cost in order to compare and Marie called and they indicated that the bid was for the total package and they were not interested in alternative options. It was all or nothing. Robinson stated that we knew going in that there were no options. He stated that he appreciates the effort and he is sad that we didn't get more back but we have to transport all students. Nelson stated that we need to have a discussion with them before we sign a contract because we have had a rough year. Kunz asked what we are having a discussion about. He stated that this has probably been the most challenging bus routes. Nelson stated about how they intend to give us improved services because it hasn't been great. Anderson asked if we can tell them that Marshwood is half the price. D'Agostino

stated that they were there and both received each other bids. She stated that Randy from Marshwood stated that they would only bid on Marshwood transportation at the opening and then later they went back and asked First Student. Nelson stated that we will no longer have Somersworth transportation in two years so we don't want to sign a five year contract. Supt. Mosca stated that it is a three year contract with the option to extend. D'Agostino stated that the RFP indicated the years that Somersworth would be included. She stated that you can decrease or increase a bus at any time. A motion made by Robinson seconded by Anderson to accept the First Student Bid and set up a meeting with the bus company. Anderson asked if Marshwood understands that first student will only do all. D'Agostino stated that when we opened the bids they knew and the RFP gave the option to submit it either or. Kunz stated that it is interesting that they will provide transportation to three different schools and to exclude 1/3. If they were really interested it doesn't make sense. Nelson stated that she would like the board to consider the criteria for running a late bus or not. Supt. Mosca stated that she will set up a meeting in April. Kunz stated that he thinks they should wait until after the year ends because other issues may come up. Nelson stated that they could meet in May or June. Leach stated that she is not convinced that a three year contract is a good idea. D'Agostino stated that it says the board can terminate at any time. Robinson asked if we have looked at providing our own transportation. D'Agostino stated that the liability and the cost are the reasons why most districts contract out. Kunz asked if we terminate than what do we do. The lack of responses from other vendors shows how many competitors there are in the area. Supt. Mosca stated that transportation has been a challenge but we have also changed the game a number of times. She stated that we started with five day week and then had the late start Thursday. She stated that she got an update today and the buses got their at 8:40 but we may hit some blips with the snow and the roads being treacherous. She stated that she likes Tom's idea to wait until June. First student has been very responsive and have addressed all the issues. VOTE: motion passed, unanimously.

- 5.6 **Marshwood Transition (Grade 7):** Nelson stated that we need to set a date for the next joint workshop in January with Marshwood. She stated that it will be good for us to get information from parents on how they feel the Rollinsford student's transition went and how they felt about it. It will be helpful for us to know those things. Kunz asked why she didn't include 9th grade. Nelson stated that they would have been transitioning regardless. Kunz stated that it is their first year in that system. Nelson stated that we can find out anything we can to make it easier for them. Kunz stated that it is year one for all of them. Leach stated that we could do a survey with the grade and then pare out the responses. Nelson stated that she was thinking more of an open forum. Kunz stated that a survey would work better because some people might be more honest. Nelson stated that we could have Marshwood email it out. Robinson stated that he likes the survey but we can make an invitation that everyone is welcome to speak. Nelson stated that if Marshwood agrees we can push it out to the staff as well. Kunz stated that we want it to be anonymous and for people to be comfortable to reply without identifying themselves. Anderson stated that Emily and I can work on the questions and email them to the board. Leach stated that

she thinks that it should go to parents because she feels uncomfortable sending it to the students without notifying the parents. Supt. Mosca stated that if you send me the survey she can send to Mary and she can get it out. Leach stated that we can ask parents to do it with their children. Kunz stated that we can discuss the results at the joint meeting because there may be some things that we can discuss with them. Nelson stated that we won't set a date for the joint meeting yet, sometime in January we can get the survey out. If anyone has questions send them to Emily or Andrea. Supt. Mosca stated that if we can get the questions for the next meeting and meet in February. First semester ends mid-way through January. She stated that she will put it on our agenda for January 21st.

6. Action Items:

6.1 Sub-Pay: Supt. Mosca stated that we are struggling to get people to sign up to sub. Marie got an idea of surrounding areas to look at upping the pay in order to entice folks. Robinson asked if it was worth going up after so many days. Supt. Mosca stated that is for long term subs when they cover for maternity leaves. Robinson stated that putting the certified to \$85 gives an advantage but the non-certified stays below the average. Anderson stated that currently if you sub for a certified teacher you get \$70 but if you sub for a Para you get \$60 and she feels it should be the same. Leach stated that she agrees with the proposed but she agrees with Andrea that it should be the same because they are doing the same job. Supt. Mosca stated that she hopes that this will make us more competitive. She stated that we advertise weekly for subs and this is our first attempt hoping the New Year will draw a little more. Nelson stated that if they are not a certified teacher what are they. Supt. Mosca stated that they could be high school graduates or college graduates or college students who are returning looking for work. A motion made by Robinson seconded by Leach to accept the proposal for increasing the sub pay as presented. VOTE: motion passed, unanimously.

7. Financial Update:

7.1 Budget: Nelson stated it is in the packet on where we stand right now. D'Agostino stated that it includes the changes that we are aware of. Nelson stated that the available balance went down a bit due to the students but also had a savings in special education. Robinson stated that right now we have \$161,000 and he wants to have the wheels turning so when we come back in January and February we can make a decision for maintenance items and he would charge the administration to come to us with a list of options for maintenance items. D'Agostino stated that her suggestion would be to wait until April so we can gauge much closer because there are multiple items not expended. Robinson stated that he wants to start the conversation in January and wait to act until April. Nelson stated that they need to construct a school capital improvement and fold it in with the town next year. We have the IBEA study and the other things that Dick and Kate are aware of so we will be ready to get going with the CIP. Supt. Mosca stated that they will bring a list of items in January. She stated that there are items that they took out of next year's budget. Kunz stated that he would like a list that can be triaged. Nelson stated that the IBEA study is our road map. She stated that if we pick something from 2024 it doesn't even have ten years to put money into it so getting started is important. Kunz asked if the town is looking to bond it as a whole. Nelson stated that they will put money into a capital improvement fund so you have the

money in the year you want to buy. Kunz stated that we have kicked the can so far down the road for our sake it would help to know if something is done via a bond it could enable us to do a variety of different projects. He stated that we need to ask how it is going to be done and where we fall in the timeline. Nelson stated that we want everything on one spreadsheet but the school and the town are handled separately it is more to show the town all at once. She stated that they will have a discussion on bonding once we know what it looks like. Robinson stated that he won't vote for bonding. We have shown that we are making cuts with the budgets and we have informal votes to use the savings for warrant articles and I am going to make a motion to add a warrant of \$125,000 to add three phase power. He stated that we need to do the warrants that were mentioned last night and some asked if would use the \$53,000 to help with the asbestos and it is not worth it to pull that out. Kunz stated that the bond needs to be considered, the original report was \$2 million and the concern he has is that we are spending money to fix things that need to be replaced and it is irresponsible that we have known about stuff for years. We need to have a plan and a good fresh list of the things that need to be done.

8. New Business:

8.1 Property Liability/Workers Compensation Provider: A motion made by Robinson seconded by Anderson to accept the Primex proposal as presented. Kunz asked how much different is it to go with this. D'Agostino stated that the property liability went up and the workers compensation went down so there was a net savings of approximately \$1500. Robinson stated that this is the only provider without going private and private is more expensive. VOTE: motion passed, unanimously.

8.2 Nelson stated that the historic folks will provide a grant to do the assessment of \$10,000 and we need to provide \$4500 as a matching grant and she believes that we have money in order to earmark it in the budget. D'Agostino stated that we can encumber the funds under outside services which will reduce the bottom line. Nelson stated that the legal line has plenty of money available. Leach stated that we will put up \$4500 and they put up \$10,000. Nelson stated no they will put up \$5500. A motion made by Robinson seconded by Leach to approve encumbering \$4500 for the historic grant. VOTE: motion passed, unanimously.

8.3 A motion made by Robinson seconded by Leach to move forward with a warrant article in the amount of \$125,000 to bring three phase power into the building. Robinson stated that we brought the power to the building and we need this and we have a good estimate on the cost. He stated that we kept the budget as low as possible and this is the opportunity to bring it in and we have the support to do so. VOTE: motion passed, unanimously. D'Agostino stated that the board needs to decide how they would like the warrant articles listed. The board decided that the asbestos would be first, three phase power second, special education fund third and building fund fourth.

9. Old Business:

9.1 Community Building Sub Committee: Leach stated that they are working on ways to communicate facts to the community. Nelson stated that Marie put together a sheet that shows the RGS budget is down 3.3%. Leach stated that the 2015/2016 budget is 63.1% and the 2016/2017 budget is 59.8% so it is actually 4.3% if you are looking at a percentage of the total

budget. Robinson stated that 3.3% is what RGS has removed from its budget and that is the number we will move forward with. Anderson stated that we talked last night about pulling out costs but you still have to have SAU and transportation. Robinson stated that the drum he is beating is not the value of 4.3%. Leach stated that she feels that it is a more representative % of the whole. Robinson stated that they had a major increase expenses that drove down the percentage in the grade school. The number I am using is solely based on the grade school and we are fighting a battle to keep the grade school open. Leach stated that she sees Rollinsford being a smaller portion of the whole. We are now controlling our budget and these things we can't control. Robinson stated that seeing the increase in the high school the first question was there any increase in the grade school for students, that is the line of questioning and the battle isn't what is the total cost. He stated that you have a large line item and the average RGS price is \$21,000 per student and those are the numbers we are fighting. Nelson stated that either way we need to show the savings at RGS and get the information in a readable format for people. We need to talk about what they are getting for the value here and there are plenty of people who want to hear that. She stated that Alan also read the joint statement with the union last night. Robinson stated that the environment we are in, the joint statement was even questioned for a decent amount of time on if it was legal.

10. Future Meeting Dates/Suggested Agenda Items:

- **January 16 2016-MSAD 35 Board Meeting**
- **January 20 2016- MSAD 35 Board Meeting**
- **January 21 2016- Rollinsford School Board Meeting**

Robinson stated that he will be out of town on the 21st and will be calling in.

11. School Events:

- **December 18 2015- Parents night out**
- **January 15 2016- Father, Daughter Dance**
- **January 22 and 23- Musical at RGS**

12. Closing Comments:

12.1 Visitors: Gail O'Connor stated that she is concerned with the RFP for First Student and asked if they still have to wait for the middle and high school kids or are they going to add a bus. Supt. Mosca stated that the time will go back to 3 next year. She stated that she hadn't heard any complaints but she will look into it. Celia Leopold stated that when Dr. Joyce was her he was asked if any schools are doing multipurpose and she went to Waterville Valley and they use their school as a community center and hold conferences on the weekends and if we are looking to expand the school for community events it may be a good school to look at. Anderson stated that she heard in the past that we did rent out RGS to groups for parties. Supt. Mosca stated that we have a building use policy with a fee. Nelson stated that RGS opens the school and the community does use it. It is being used as a community center but there may be other ways. Leopold stated that they talked about the budget and you are hearing a lot of questions on the actual numbers and if it is cheaper over time and it is a battle we are fighting as a community. Nelson stated that we don't know numbers because we haven't received special education numbers from Marshwood

and we don't know the full cost so it is a battle we are going to fight and people think it is a \$10,000 cost but that is not true to we have to have conversations. Tracey Laurion stated that she has been subbing for 10-15 years and she only subs in Rollinsford and she has no problem with the \$60 for a Para and \$70 for a teacher. She stated that is not why she is subbing, she subs because she loves the school and she doesn't mind when someone calls and asks if she will be a Para. She stated that some people come in for a week and then won't come back unless they sub for a teacher. She stated that we are losing subs to Somersworth; people won't take a Para job for \$10 less than they can get in Somersworth.

12.2 Board Members: Kunz stated that we had a good conversation tonight. He stated that we need to triage what we need to do for this building with the additional funds and it needs to be on a priority basis. Leach stated that we should take a lesson from the insurance and bus companies when we eliminate options we don't get to negotiate and that is the danger of outsourcing all of our education. That is a good lesson to our community. Anderson stated that she agrees and she would be leery of completely outsourcing. Robinson thanked everyone for their support with the budget committee meeting; it was a lot more work than he originally planned. Marie worked hard and he appreciated the support. He stated that he appreciates being able to be open and honest and transparent. He stated that they have support to make progress in order to help sustain the building. Nelson thanked everyone and hopes that the staff has a good break and a good holiday.

13 Non-Public: A motion made by Robinson seconded by Anderson to exit into nonpublic session in accordance with chapter 91-A: 3 II (a) Student Issue and II (b) Personnel (e) Negotiations. VOTE: motion passed, unanimously. Exited into nonpublic session at 8:52pm. A motion made by Robinson seconded by Anderson to exit out of nonpublic session. VOTE: motion passed, unanimously. Exited out of nonpublic at 9:32pm.

14 Adjournment: A motion made by Kunz seconded by Robinson to adjourn. Meeting adjourned at 8:30 pm.

Katie Krauss
Board Secretary

Pending Board Approval