

Somersworth CTC:

August 17, 2015

Jeni, Marie, Lori, Dana, Andy, Ken, Karen, Sharon, Katelyn

12 sets for early September to give the current plans to the full Board.

Agenda

1.0 Review RFP and schematic plans

Reviewed Draft Schedule that was put into the CM RFP

Shortlisted CMs will be given up to date drawings and they will provide a detailed estimate and review them during the CM interviews.

JVC will get started once we have the CM on Board

Final Construction Documents on January 15 and bidding in Feb

Start construction in March 2016 and have proposed to finish in Fall of 2016 but will need CM input for this to happen

More advantageous bidding in the winter months

RFP has narrative for schedule, it does not have the actual graphic schedule
Schedule is a draft and will be modified as we go through the process

Reviewed plans that were included in the CM RFP

BA to send set of drawings the CMs are getting from the printers (not posted on website)

2.0 Review meeting notes

Review of IT/Back Bay notes - keep existing system as is, but get new phones and new speakers so can be heard in all spaces.

Clocks- new wireless clocks, will review if atomic. Will review what cost would be to buy clocks for HS and MS rooms since buying the wireless base system.

Security - will have minor upgrades and they are developing a scope. School board to review scope to be sure it is what they want. Security may be changing over to Simplex.

This company is a consultant to the District.

Reviewing layouts of Automotive with instructor and Advisory Committee to see if they should stay where they are vs move.

Ceilings - most classrooms are getting acoustic ceilings, will review where we have exposed structure ceilings.

Eversource- will have them on board when CM gets on board.

3.0 Middlebury Site visit

Showed photos of space. All items are movable in the space so it's flexible. Get rid of any exposed columns. Will review floor type so it can be danced on. Comfortable chairs. Ceiling grid do 6' increments. Intimate space and lower ceiling and platform chairs that are not too steep. Full AC. Also have other programs associated with the theater including production, lighting, electrical, sound design, etc.

Back stage area is very important to include in the design. Set design, welding, tools and construction, sewing and costumes, etc.

UNH professor is willing to work with group to help design the stage.

Scott Davis is working on developing a current curriculum.

4.0 Review plan updates

Marketing:

move away from fixed computers so will do wireless and laptops.

Engineering:

still have not met with him but will do on Thursday

Culinary:

distance between cook line was too far so are now moving it and teaching area
Sliding hood over, gas manifold will need to be moved

Need to vent dishwashing with duct up and out

Need to review acoustics between kitchen and cafe

Automotive:

need to address existing exterior wall structural issue on plans

reviewing layout with Advisory committee

Reviewed alternate layout of keeping auto in space they are currently in. Remove double door that goes into courtyard

Medical Assisting:

sim lab, classroom space, mock doctor office

Teaching Multiple Levels

reviewed classroom needs and display area

Building Trades:

still need to meet with new teacher for this layout

Theater:

starting to develop based on Scott Davis write up. More to come.

Broadcasting:

main classroom with broadcasting that would look over the theater space.

more open multi use space rather than a professional tv station

added storage room so desks can be moved out of the space for larger production space

sliding glass doors to open up the space

Digital Media:

main computer space and dirty work area off to the side.

Admin Office:

review of layout.

5.0 Review options for Identity

Separation between first and second floor.

Remove stair at center of CTC? create monumental open stair along cafe that goes up to store
marketing would be closer to digital media

need to review adding conference room back in

option 2 keeps stair in same location but opens it up.

Preferred option 1. Open stair allows the connection to cafe, theater. Need to review with Desi.
Need more space at landing at top of open stairs.

Display areas as you go up stairs and at marketing classroom that can be seen from cafe

Clerk of the Works:

Need a part time clerk to help Andy during construction. Will add into the schedule to advertise
in January for this position.

Next meetings:

Tuesday 8/25, 7pm at city hall

Next meeting for committee to review CM packets - Marie to schedule

