

1. **Call to Order-Roll Call- Pledge of Allegiance:** Nelson called the meeting to order at 6:30pm and upon call of the roll the following board members were present: Kunz, Nelson, Robinson and Leach. Absent: Pass Nelson reminded everyone that taping can be happening at any time as this is a public meeting.
2. **Comments by Visitors:** None
3. **Consent Calendar**
 - 3.1 **Removal of items from the consent Calendar:** Robinson asked that the Email: Marshwood voters interested in schooling our kids be removed from the consent calendar.
 - 3.2 **Approval of consent calendar:** A motion made by Robinson seconded by Leach to approve the consent calendar as amended. Approved were:
 - **May 7 2015- Minutes of the Rollinsford Feasibility Study Meeting**
 - **May 6 2015- Minutes of the Rollinsford Budget Workshop**
 - **April 16 2015- Minutes of the Rollinsford School Board**
 - **Rollinsford Newsletter**
 - **Enrollment: May**
4. **Announcements:** Supt. Mosca stated that Kate, Judy and I attended a PACE workshop regarding performance assessments competency education and to look at the possibility of beginning a pace school in the 16/17 school year. She stated that it was nice for Judy to hear and gather information. She stated that high school graduation is on June 18th at 6:00pm at UNH. She stated that if the board is going to attend they should be there at 5:30pm. She thanked the RGS staff for the fundraiser for Levi; it was amazing to see folks here and the money that was raised. Nelson stated that the NHDOE has a nice one page explanation of PACE and NH is the first in the nation to look at more local assessments. She stated that NH beat out 30 other states and there are 4 districts that were chosen and Rochester was chosen because they are doing it K-12. She stated that she is very enthused about pushing RGS to get involved in that and it gets NH on the National Education map and brings testing more local. She stated that this would allow the teachers to give the test and get results to find out what the kids need. She stated that it is incredible to think about and what it can do for RGS. Supt. Mosca stated that they are waiting for the no child left behind waiver to be approved. Nelson stated that there was a nice write up in the paper today on Levi and it was a very good turnout and she is very pleased with the turnout. She stated that Alan is going to give SAU updates. Robinson stated that they spent a good portion of the meeting talking about the evaluation of the Superintendent and they passed a new methodology for a more continuous evaluation of the Superintendent. He stated that the three board chairs from Somersworth, Rollinsford and the SAU will get together and be the spokesperson for their board to create goals and objectives in mid-June so come July the start the fiscal year, the Superintendent can work to achieve those goals so at the end of the year the boards can come in with Rollinsford's voice heard. He stated that the other part of the meeting was discussing next year's health cost for the SAU and looking at different plans to have a cost

savings. He stated that they were uncomfortable with making the decision for July because they would like to see it at the same time as the budget process. Kunz stated that they interviewed five candidates for the curriculum position and they haven't made a decision yet.

5. **Discussion Items:**

5.1 **Technology Plan 2015-2018:** Supt. Mosca stated that this is a live document that we have to submit every three years to the DOE. She stated that like with technology the plan ends up changing. She stated that San included the projects that have been accomplished such as the updated website, changing the function behind it and we continue to add updates to the SAU website. She stated that also included are purchases of equipment and support and any infrastructure changes. Leach stated that on page 18 there is a typo, it says June 2012. Supt. Mosca stated that she will change that. Kunz stated that on the budget analysis on page 19 he doesn't know what these numbers mean, there is \$15,000 in computer hardware each year, but we wouldn't have the same budget needs each year. Supt. Mosca stated that they continue to upgrade and replace equipment that is old. Lucas stated that we have outdated servers that are between 5,000 -6,000 dollars apiece so it is not just laptops it is pretty extensive. Supt. Mosca stated that the numbers are fluid but we have to show that we are maintaining our equipment. Kunz stated that if we know the server is on its way out how much can we put into a bigger package to fix it now. Lucas stated that we have been doing that, we are very diligent on rebuilding things to make sure it is all on the same platform. She stated that Tom Lebel is great about going out to vendors to get good prices. She stated that this year we budgeted for ten chromebooks and tom got such a good deal we got 15. Supt. Mosca stated that San had a conversation with Tom regarding these numbers and this is a fluid document so the numbers may shift. What the state is looking at is to make sure that we are putting money into technology. Kunz stated that he just wants to make sure that everything is maintained because technology is a big part of the experience here and he wants to make sure we are doing what we can. Supt. Mosca stated that this isn't something that we are farming out over three years we are putting money as a place holder to continue to get things upgraded. Kunz stated that he hates to think that there is any holding back on anything. Leach asked if there is a place she can find or see a policy for vetting out programs such as google apps and other platforms and how administration makes those decisions. Supt. Mosca stated that it is conversations with groups of teachers, getting with Tom or San and Caroline Carrell on what best suits this district. She stated that they rely heavily on Google apps that was the number one thing that Kate did when she started. She stated that she believes that it is teacher driven, looking at the needs and what the systems here can support. Lucas stated that they have a technology committee and those decisions are made at that level. Leach stated that she has some concerns with the website plan, currently it is school maintained. She stated that from a parent's perspective it is hard to rely on the information on the website. The calendar on the website should be something that parents can go to and feel confident and she would like it to be more interactive and right now it is a pdf so it can't be changed. She stated that she hopes that the tech plan could include a way that someone who is not a volunteer or child could maintain the website. Nelson stated that the new website is nice to

look at but you can't find information and it would be helpful to have a board member sit on the technology committee. Kunz asked if San was included in the technology committee. Supt. Mosca stated not as much as need be but she can't answer why because she is not here. Kunz stated that he would like the resources of the SAU behind us to make it work and the conversation needs to be ongoing. He stated that when you are talking about a committee for the school he hopes that the person will bring experience to be more involved. Supt. Mosca stated that she will take that back for feedback. Robinson stated that he believes that Tia is on the technology committee. Lucas stated that the technology plan on the administration level is San and Tom. She stated that the technology committee is more about a building level and it would be great for Emily to come in due to her background. Robinson stated that he loves the breakdown the Somersworth Technology budget has and he would like to see more specifics from the tech plan replacement plan. Supt. Mosca stated that if you take the plan at a 30,000 foot view, Somersworth contracts out infrastructure. In Rollinsford Tom Lebel donates his time and we make a little payment. She stated that gathering information is a little different and the Somersworth side comes from what we contract out. Lucas stated that during budget season I give you that view but it needs to be put in the technology plan. Robinson stated that from a Rollinsford perspective its light and he would like to see it heavier. Nelson stated that Rollinsford is relying on someone who is donating their time and we may need to think about other ways of doing that. Lucas stated that Tom is outstanding, this is not a Tom issue, and she will ask him. Supt. Mosca stated that Kate and I will work on this and bring it back in June.

5.2 **Principal Update:** Lucas stated that you have the newsletter in the packet. She stated that the meatballs and Mohawks raised \$5,911 for Levi. She stated that they are also doing Math and Mohawks school wide where Mrs. Lynn did a Mohawk and students are estimating how long it will take her to wash her hair and how many tablespoons of shampoo it will take. She stated that in regards to PACE, while I appreciate Judy's enthusiasm for PACE philosophically the educators here are 10-15 years past what PACE is doing and although there is excitement around NH being at the forefront she would hate to see us slow down to catch up with them. Nelson stated that not that I am not aware that the school is ahead one of the things that the board needs to know more about is that it is not just in the forefront now we have been doing it for a few years so more community members understand. Lucas stated that it is hard to find common language for people to understand. Nelson stated that when you talk about testing from a national level every citizen is concerned about that and you would have support to keep it local. She stated that NH is the pilot program out of 30 states and if RGS can be a part of that it means something to the community. She stated that she appreciates all that is happening.

5.3 **Rollinsford Student Representative Report-Bailey Haines:** Bailey Haines stated that the prom was on May 9th and the theme was Black and Gold Masquerade and the police officer who worked the prom said it went smoothly and it was the easiest prom to work in a long time. She stated that unified sports day was May 19th and she attended and it was great to see everyone working together and they had a great day. She stated that the freshman will be doing a fundraiser on the 26th at Margaritas and they will be doing a 50/50 raffle. She

stated that the senior class is planning graduation, project graduation and their senior banquet. She stated that track had their last meet last week and some qualified for seacoast and state meets. She stated the softball and baseball are in full swing.

- 5.4 **Rollinsford Grade School Sharing-Kate and Students:** Lindsay Lanzer stated that she and Sheri Horton have been getting their classes together for the kids to meet up for reading buddies. She stated that it is going really well and it is amazing to see the time they can sustain and they are happy to be there. Sheri Horton stated that they meet with the same buddy each week and each read and take turns. She stated that it is so fulfilling to see the students look forward to Fridays with their buddies and they feel good about helping each other. Riley Early stated that she likes reading buddies because it is easier to talk about words and help each other out. James stated that he liked it because it builds their vocabulary. Other students stated that they bring books that fit their grade level and are able to ask questions in the middle of the story. They have an interesting point of view, it makes you think, they do voices for the characters, and it they are helping someone else instead of them getting help to do something.
- 5.5 **Property-Liability Trust (PLT) Coverage:** D'Agostino stated that they will be putting out an RFP this summer to get another provider. PLT is a pool that consists of cities, towns and schools. She stated that there are two pools PLT and Primex, the pool gets better rates so they will go out to bid and see the responses we get.
- 5.6 **Professional Partnership Model:** Supt. Mosca stated that in the packet is our SAU 56 professional partnerships educator support and growth model. She stated that the committee met for the last two years with an outside facilitator on how to best utilize the evaluation system to provide meaningful and useful information for staff to grow and take risks and build relationships. She stated that they are trying something different and it is a wonderful learning opportunity to grow as an educator. She stated that we piloted the model this past year and the facilitator worked with the administrators. She stated that we are moving from one time dog and pony show where I come in to looking at a holistic point of view to look at teachers and educators as professionals and look at teaching in the classroom, on duty, leadership roles on committees and a variety of settings it is not just about what happens in the classroom. She stated that this document allows us that flexibility and to create pathways for new folks and how to support them and if there is someone struggling who needs a performance plan it allows for that as well. She stated that they included a rubrics with the six areas of Kim Marshall and those domains allow rich conversation to happen. She stated that she thinks that they put together a good document and they will try it full force next year and the outside facilitator will spend 40 hours with each administrator to use as they see fit because there is an organizational piece that needs to happen so if someone wants Pam to go with them she is available and will be used in a variety of ways based on the individual administrators. Nelson asked where it was piloted. Supt. Mosca stated in all of the schools. Lucas stated that it is a big shift but it is a good shift. She stated that she will need help with the organizational piece. She stated that she has the gift of a small school and it is normal for her to go into the class so she is very lucky to have an atmosphere where she can do that. Leach asked if it is a requirement to do

evaluations. Supt. Mosca stated yes, you have a policy on evaluations and it is in the CBA and the state requires it as well. Leach stated that she hopes that it is fruitful because often time's evaluations are a waste of time. Supt. Mosca stated that the feedback has been positive.

5.7 Email: Marshwood voters interested in schooling our kids: Robinson stated that tonight we are talking about Dr. Joyce and this is what we hired him to do on whether Marshwood is interested but he appreciates all the community input and if anyone has any information please send it forward. Nelson stated that they are hearing anecdotal concerns and she heard citizens standing up at their meetings saying that they don't want to subsidize us and asked if we as a board have a role of ensuring our students aren't adversely affected. Leach stated that the major question we received was if citizens are interested in accepting our students K-6. She stated that she has also heard comments that people will just move to Rollinsford so they won't have to pay Maine tax. She stated that she wishes that there was a way to gauge community support along those lines. Nelson stated that they did vote to accept students 7-12 and there are citizens who stand up at the meeting saying why we are subsidizing them. Supt. Mosca stated that first we have to get there and I think stay in close communication and also get student feedback and if parents are not having a positive experience they will get in touch with us. She stated let's get there and see what happens. She stated that we will be closely linked and have a plan in place for special education so we will know from that perspective as well. Nelson stated that she has heard nothing but positive things from the board chair that they are excited about having our kids there. Lucas stated that Julie Person has been tremendous opening the line of communication to guidance and she has offered to go there and talk about our kids. She stated that we don't have any procedures like we did with Somersworth. She stated that there is a lack of communication and they asked for a meeting to talk about the kids to make sure there is a smooth transition and we have concerns about athletics when a Rollinsford kid makes the team where a Marshwood kid should have and how do we work through that.

6. Action Items

6.1 2015-16 School Year Start with Full Day Kindergarten: Nelson stated that the minutes reflected a conversation over making the decision so early and wondering if it can be changed if implemented. She stated that we have to keep in mind if we do full day we may get more kindergarten enrollment. Kunz stated that if it gets too big we will have no choice but to split. Nelson stated that we have never gone in that direction ever. Kunz stated that the numbers will dictate the situation and we will have to address it. Leach stated that she would rather default to what is best for kids and if we have to make changes as long as the message is appropriate that if we get an abundance of kids we will have to do half day and make it clear from the get go. She stated that she would prefer to start the kids on the best possible foot. Robinson asked how many are enrolled. Lucas stated 16. Robinson stated that when it was first brought up to the board we were at 7 but probably y 13 and now we are at 16. He stated that my thoughts are that he thinks that there is an average of 20 kindergarten students in Rollinsford and some families choose to go to full day because Rollinsford doesn't have it and if we offer it up front we may end up with an increase. He

stated that we are doing a disservice to those parents if we reverse that decision. He stated that as a parent he would be upset if I planned on full day and all of sudden it changed to half day. He stated that he would recommend using the same method and evaluate once school starts because we are less likely to see kids transfer. He stated that he feels like we are setting a precedent if we vote this early in the year and he doesn't know if that is the message we want to send out to the town who has the pitch fork out for our budget. With that said, starting at full day eliminates the mid-day bus which saves us \$18,000 but he feels like it may be premature in our decision as we expect to have a conversation on paras in the school and making a decision on full day with a high enrollment will guarantee kindergarten will require an aide but that may be something that we can save because if we were at 7 we could do one half day class and use the kindergarten teacher to float around. Kunz stated that first off it is a good offering for parents who have kids in a full day program and most children are in a full day preschool program so it is counterproductive to go to a half day and he thinks of parents and their planning and reworking day care, there is a cost associated with that. He stated that the comment on the pitch fork quite frankly we need to worry about the education. He stated that we are being reactive these days and if we were constantly reacting versus saying this is a good thing and this is why. He stated that we need to take a stand. Lucas stated that three weeks ago we were at 13; we were at 7 last winter. Supt. Mosca stated that she can tell you in the last three years one year we had 28. Nelson stated to me that is too big. Supt. Mosca stated that every year we have gone full day a little earlier and this year it was October. She stated that we know we have 16 but we might have 18 or even 14 in August, there is always a fluctuation with people moving. Becky Wright stated that the average is between 22-25, this year was the lowest with 19. She stated that three moved in January and they moved to Rollinsford it wasn't because of full day. Nelson stated that it is harder if we have to change it. She stated that she supports full day she just doesn't want to get in October or November and be stunned. None of us have a crystal ball. Leach asked if we can push off another month. Supt. Mosca stated that we need to let families know what we're doing. Robinson stated that this may be a bigger decision than what we are making it out to be, for the past few years we have done it after school starts and every year it comes forward with information on the students that they work well together. He stated that to be honest he is not opposed to revisiting this once school starts but he is opposed to doing it this early. Kunz stated that he thinks it makes sense and every year it is earlier and earlier. He stated that we can't predict class size in November or December and unless we are getting a major influx in the next two to three months. Leach asked when they see most registrations happen. Lucas stated that if you are a Rollinsford resident you will have registered at this time. Nelson stated that it is tough for me because I support it but if it gets too big. Lucas stated that because she believes in the educational benefit of kindergarten there are ways for us to look at restructuring classes to make it work if it gets too big. We can change classes to have a K-1 class and K class to work with these kids. She stated that everyone believes in full day kindergarten and we are willing to accommodate to make it work, all small schools do that. Nelson stated that is very

helpful. A motion made by Kunz seconded by Leach to approve full day kindergarten for the start of 2015-2016 school year. VOTE: motion passed, with Robinson opposed.

7. Financial Update:

- **Budget:** D'Agostino stated that we have been flat for the last few months. She stated that at the last meeting the board discussed utilizing funds and we are very similar to last month. She stated that she doesn't foresee it changing dramatically based on what is happening now. Nelson stated that last month we had an increase in special education services of \$14,000 which puts us \$28,000 over budget, that is what happens with special education. Robinson asked if the \$14,000 covered us for the year. MacDonald stated that she doesn't anticipate any more as of right now but that could change. Lucas stated that Dick has been doing work on the estimates and on the original lift in the annex we estimated \$28,000 and we got it for \$21,000 and we got estimates from three different vendors. She stated that the paving three people gave us bids and it came back \$10,000 cheaper. She stated that for the three phase Mr. Electric is drawing up plans and we are waiting on those and Mr. Electric brings it to the pole and then we hire someone to do the underground but we can't get a quote until the plans are drawn up. Nelson stated does that mean that we can do another lift. D'Agostino stated that we are getting close and it would be frowned upon if a decision was made at the end of June. Lucas stated that Dick is hoping to get the plans by the middle of next week and we can email a final figure. Supt. Mosca stated that she would suggest not emailing; they already made the decision to spend the money. A motion made by Robinson seconded by Leach to authorize an additional \$25,000 to allow administration to order another lift. Supt. Mosca stated that her concern is that we had an additional \$14,000 this month and she is not convinced that if we had it last month that it won't happen again next month. MacDonald stated that she is not prepared to answer tonight she is here for something else. Robinson stated that we can authorize it with the stipulation that administration reviews special education and if we don't have the money we won't move forward. He stated that we are authorizing \$175,000 for these projects that we have agreed upon but please use the funds you are allotted if there is extra money. D'Agostino stated that in June you will get the quotes and you will know where we stand. VOTE: motion passed, unanimously. Robinson stated that there was a question at the last budget committee meeting about authorizing to move money line item to line item so he reached out to our attorney and it is well within our legal right to do so. He stated that the letter has gone to the budget committee. He stated that there was a lot of questions and concerns about expenditures moving forward and they have no authority to alter but it is in our best interest to keep them up to date. Nelson stated that we need to schedule the next budget workshop. Supt. Mosca stated that Emily sent stuff out and Marie and I are working on it and they will have it at the next meeting. Leach stated that she is less concerned that we have an apples to apples number to compare but my goal for the numbers was to set a baseline on what exactly the costs for a non-special ed student versus a special ed student in RGS so we have a baseline to work off to show the work we have done. Supt. Mosca stated that they started to work on it, they took the NH formula and explained that and then took the Maine formula and explained that and then took the area agreement and explained that. She stated that all these pieces create numbers and then we explained what that number means. She stated that we also have the NH per pupil cost and we know what that is. Nelson stated that we need to all agree on the same formula and it doesn't have to be as complicated, we don't have to break out all

regular education students and some get special education. Supt. Mosca stated that the state of NH formula is simple, you take this and divide it out by ADM-A. Nelson stated why not enrollment. Supt. Mosca stated that it is important to walk through and understand the formula and tell us what want to use. Robinson stated that all formulas can calculate a value but at the end of the day it is whatever the board wants to move forward with. He stated that they can present the numbers and at that meeting we can take what we want. Supt. Mosca stated that it would be helpful to see how the numbers are derived. Robinson stated that the formulas are a mess. Nelson stated that we don't staff a school on ADM. Kunz stated that maybe we can get the state to explain. Supt. Mosca stated that we can explain, it is very simple. Kunz stated that he got asked a lot of questions on special education and we are dealing with a small population and we run the risk of identifying kids and we are at a point that we can say this is all we can say. Supt. Mosca stated that we are going around and around and we had an area agreement and that created an amount, now we have a tuition agreement that calculates and number in a different way and the state calculates it a different way and then Maine calculates it a different way so when people look at it people say why does it cost different. To make it worse, Maine has only published 2012-2013 numbers so we are basing it on that. She stated that there are so many factors. She stated that we will calculate it any way you want to. Leach stated that our budget is a set number and we can calculate it all different ways and that is unacceptable. She stated that it is absurd to me that we can get 12 different numbers for one number. Supt. Mosca stated that what people are trying to do is pull from all areas. Robinson stated that we are all looking for this number and talking about cost per student versus tuition to Marshwood and there are certain expenditures in our budget that we will have to pay regardless if the school is here. He stated that we need to come up with those numbers and special education costs weighs heavily on those. Supt. Mosca stated that they will have an understanding of the formulas and figures at the next meeting. The next budget meeting was set for June 4th at 7:00pm at RGS.

8. **New Business:** Nelson stated that at the last meeting we had a board member attend electronically and she asked the board for their sense on how it worked. Robinson stated that it was great with just the audio feed, I could hear everything you were saying. Nelson stated that it was a great work around. Nelson stated that the signing of manifests we had a new approach at the last meeting and it didn't work out well. She stated that we have a legal obligation to sign them and asked the board what they wanted to do. The board decided to keep them the same and bring them to RGS. Nelson stated that we had brought up the idea of babysitting. Leach stated that she likes it but right now it is 8:45 and kids are in bed. Nelson stated that she would like the board to consider having a subcommittee for a school liaison, it is a nice opportunity for a school representative and community members to talk about things and important points of view. Leach stated that she is willing to be on that committee as a board member. A motion made by Robinson seconded by Kunz to form the committee and have Emily Leach be the board representative. VOTE: Motion passed, unanimously.

9. **Old Business**

9.1 **Building Maintenance Committee-Judy:** None

9.2 **Mark Joyce Feasibility Study:** Supt. Mosca stated the scope hasn't changed, just the timeline, there is no action to take because you already voted on it. Robinson stated that he was very generous as we increased the scope and the cost has not increased. He stated that he is excited to move forward with that.

10. **Future Meeting Dates/Suggested Agenda Items:**

- **May 26 2015- Somersworth School Board Meeting**
- **May 27 2015- Marshwood School Board Meeting**
- **June 17 2015- Marshwood School Board Meeting**
- **June 9 2015- Somersworth School Board Meeting**
- **June 11 2015- Rollinsford School Board Meeting**
- **June 23 2015- Somersworth School Board Meeting**

Lucas stated that she was supposed to present on the paras tonight. Nelson stated that we can take the information and you can present at the next budget workshop.

11. **Closing Comments:**

11.1 **Visitors:** Celia Leopold stated that in regards to the email the board received, she spends a lot of time in South Berwick and she has heard the concerns such as that they have had temporary classrooms in the past and they are worried about pushing the kids into temporary classrooms. She asked if there was any way to talk to the Marshwood community to inform them. She stated that she agrees with the superintendent to get the first year under way and see how it goes. Nancy Dionne stated that when you talk about three phase power did you go out to bid or did you just pick someone. Lucas stated that they had three bids for each project. PSNH will be bringing the power. Lori Hess stated that she commends full day kindergarten, one of her sons had full day and the other didn't and there is a difference. She stated that with the lifts and all the stuff that is going on with Levi he may need them. She thanked Jeni for coming to the Meatballs and Mohawks but she didn't see any board members there. It was a great night. Tracey Laurion stated that she wanted to let people know that they are selling bracelets for Levi if anyone wants one.

11.2 **Board Members:** Leach stated that we are all one person, collectively five who have incredibly busy lives and I have heard disappointment that no board members were at the Meatballs and Mohawks and it was a very difficult decision for me as I had missed third baseball game in three weeks for my son and I couldn't do that to my son. She stated that she has done a lot to support them in other ways and for someone to misconstrue me not being there as me not supporting of that family is hurtful. I find my reasons to be valid and for anyone to make accusations and judge is unfair. My sincere apologies to the people who put it on for not being able to be there but my reason is valid and we are just five people doing what is best for our families and work hard for the community and those judgements make it less fun. I didn't want to feel defensive about it but I do, it was a difficult decision and it was not made carelessly and it wasn't because I don't significantly value what is happening here. She is so proud to be a part of this community and school largely due to what happened Tuesday so please take that into consideration. Kunz stated that he was in Boston on business and he couldn't be here but what he finds troubling is that almost my

whole family was here. If I had been in town I would have been here. I mimic Emily's comments it is very difficult to be at all things, he would like to be but we have kids in three different schools and we all do a good job of representing the board. My family was there and when I heard the comments I was hurt. He stated that it wasn't a board event, it was to support a child who is sick, were there as a community and he is a little disappointed by the comments that he heard, they were unfounded. When I look at this picture of my son that was texted to me that night it is great. It is unfortunate what is happening to this boy, so let's focus our attention on him and do all we can to help him.

12. **Non-Public:** A motion made by Robinson seconded by Leach to exit into nonpublic session in accordance with chapter 91-A: 3 II (a) Student Issue and II(b) Personnel. VOTE: motion passed, unanimously. Exited into nonpublic session at 9:00pm. A motion made by Robinson seconded by Leach to exit out of nonpublic session. VOTE: motion passed, unanimously. Exited out of nonpublic at 10:40pm.
13. **Adjournment:** A motion made by Robinson seconded by Leach to adjourn. Meeting adjourned at 10:41pm.

Katie Krauss
Board Secretary

Pending Board Approval