

1. **CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE:** Kunz called the meeting to order at 6:30pm upon call of the roll the following members were present: Kunz, Pepin, Rivers, Brennan, Philpott, Paradis, Pass, Austin, Nelson, Woolley and Robinson. Absent: Bolduc and Gibson

2. **GENERAL FUNCTIONS**

3. **CONSENT CALENDAR**

3.1 **Removal of items from the consent calendar:** None

3.2 **Approval of consent calendar:** A motion made by Austin seconded by Paradis to accept the consent calendar as presented. VOTE: motion passed, unanimously.

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4. **GENERAL CORRESPONDENCE:** None

5. **BUSINESS AND FINANCIAL**

5.1 **Budget:** D'Agostino stated that school care put out a notice on the premium holiday and it shows the distribution over the last few years so hopefully it makes it clearer. She stated that she handed out version two of the budget and it is the same figures on the appropriation side. She stated that the Superintendent asked to keep two people constant herself and San for a market adjustment and the other salaries are in a contingency line that will be a pot of money to be applied. She stated that they also took money from the fund balance so that neither district realizes an increase. She stated that due to the formula that the RSA dictates she chose \$85,000 from the fund balance because it was pretty much the breakeven point. Nelson asked if that means that the whole pool of salaries will be used for both certified and non-certified. D'Agostino stated that is correct. Nelson stated that she asked Marie what the difference is between life and group life. D'Agostino stated that life insurance is based on a rate and based on their salary for life insurance and group life is for anyone making \$50,000 or more it is taxable for anything over \$50,000 and it is based on age and salary what the employees have to pay. She stated that if everyone wants to look at the assessment page of the budget at the very bottom it shows taking the \$85,000 fund balance Rollinsford has a decrease of \$7,319 and Somersworth has a decrease of \$690.00. Supt. Mosca stated that we need a motion to move this forward to public hearing. A motion made by Philpott seconded by Pass to move version two of the budget forward to public hearing. VOTE: motion passed, unanimously. D'Agostino thanked the board for their support. She stated that the year end June 30<sup>th</sup> budget and the current budget are included in the packet. She stated that the June 30<sup>th</sup> budget indicates where we had savings and how we arrived at the \$356,410 fund balance. She stated that the current year budget is as of today and there is going to be a savings in insurance. Nelson stated that the fund balance is the same on both. D'Agostino stated that doesn't change until we get audited. Austin stated that the 2014 budget still says estimated. D'Agostino stated that she needs to change the wording as it is audited.

6. **EMPLOYEES:**

7. **OLD BUSINESS**

8. **NEW BUSINESS**

8.1 **2015-2016 Draft Calendar:** Supt. Mosca stated that included in the packet is the proposed calendar. She stated that the past few years because both boards are together we have approved the calendar at the SAU level versus going to each district to approve. She stated that she and Tia had a conversation because this year Rollinsford is in a different situation because they will have kids at Marshwood and Somersworth. She stated that Tia asked Jeni to do some research. She stated that this calendar takes into consideration Dover and Rochester for the CTC centers. She stated that she meets with superintendents in the spring to coordinate their calendars. Nelson stated that from the Rollinsford point of view they will need some time to determine how different the calendar may be and she will not be able to vote on this calendar for Rollinsford tonight. Robinson stated that he agrees. Austin stated that are we setting up a situation where we are running on two different calendars. Supt. Mosca stated that we could. She stated that she did some research and Marshwood won't know their calendar until January because they have to work with Sanford and Sanford has in their teacher contract that they don't start until after Labor Day and next year that is very

late. She stated that Christmas break is the same but neither of the vacations line up. She stated that they also go 175 days and we have 177 days. She stated that there are 16 families who will have students going to Marshwood who have siblings at the grade school. She stated that they surveyed Rollinsford staff and half of them would like to follow the NH calendar, a quarter want Maine and the other quarter have no opinion. She stated that she is happy to take the calendar back to each of the districts and vote that way. She stated that for Rollinsford it will be a discussion item and for Somersworth it will be an action item.

**9. FUTURE MEETING DATES/SUGGESTED AGENDA ITEMS:**

- **March 23 2015-SAU 56 Board Meeting**
- **May 11 2015- SAU 56 Board Meeting**

Nelson stated that she thinks that we have some unfinished business around a subcommittee working on a superintendent job description in order to be prepared going forward. Kunz stated that if we do this it is something we can do at the March Meeting. Austin stated that he remembers that it ties into the evaluation process. Kunz stated that he can reach out to Paula and Don to get folks together to get the framework for it before the March meeting and do a workshop in nonpublic. Supt. Mosca stated that we have job descriptions at the SAU if that is a starting point, you approved them two years ago. Nelson stated that it was all tied into how we didn't feel we have the right information to evaluate and we felt as a whole group it is cumbersome so we felt a subcommittee could do research and bring back to the whole group. Kunz asked if anyone wanted to volunteer for the subcommittee. Philpott stated that she will volunteer if it is in February. Woolley stated that she would volunteer. Nelson stated that she is also interested. Rivers stated that he will volunteer. He stated that he thinks that it was a disconnect because we had new people on the board and there is something in the contract that says we need to do an evaluation by a certain date and we had difficulty getting that done. He stated that there were 45 subset questions to the evaluation and there was a lot of stuff that wasn't applicable. Kunz stated that we wanted to make the evaluation more in line with what we wanted to do. Austin stated that the other piece was to try to understand what the roles look like today and what they will look like when they are vacant and what skills set we wanted. Kunz stated that Judy, Rene, Dana and Paula will be on the committee and should meet as a group and we can use the March meeting to talk about the results. Nelson stated that it should be a discussion item on the agenda.

**10. CLOSING COMMENTS**

**10.1 Visitors:** None

**10.2 Board Members:** None

**11. Non-Public Session:** None

**12. ADJOURNMENT:** A motion made by Austin seconded by Paradis to adjourn. Meeting adjourned at 7:00pm.