

## SAU 56 BOARD MEETING

September 24, 2007

Rollinsford Grade School

7:00 PM

ADMINISTRATORS PRESENT: Karen Soule, Diane Law

VISITORS

PRESS:

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1. **CALL TO ORDER:** Chairperson Jerry Perkins called the meeting to order at 7:01pm. Upon roll call vote the following members were present: Perkins, Knowles, Richardson, Fjeld (arrived 7:05pm), MacLeod, Houde, Bolduc, Cleary, Logsdon (arrived 7:23pm) Absent: Thompson, Gibson, Cowan
2. **COMMENTS BY VISITORS:** None
3. **CONSENT CALENDAR:**
  - 3.1 None
  - 3.2 A motion by Ken Bolduc and seconded by Bob Cleary to accept the consent calendar.

**VOTE:** motion passed, unanimously.

    - 4.1 Minutes of meeting August 2, 2007
5. **Curriculum:** – None
6. **General Correspondence:**
  - 6.1 SAU 56 Committee listings. – MHC questioned how often they should meet with legislators. It was decided after the first of the year (2008,) when the new Somersworth Board members come aboard, they will set up another forum. It was questioned who the treasurer should be. Supt. Soule suggested moving Katie Krauss to temporary treasurer and the Assistant Treasurer (interim) would be Assistant Superintendent Diane Law.
7. **General Functions:** None
8. **Employees:** Status report for Business Administrator – Supt. Soule commented we currently have no qualified application. We continue to advertise on Edjobs/NHSBA/the Foster's Sunday news. Things are working well in the SAU office. Melinda Sullivan has been cross-trained on payroll and accounts payable. Gwen Klevitch is doing School Dude and some bus issues. The most challenging piece still is Transportation. We need someone who can just do data entry into school dude.
9. **Business and Financial:**
  - 9.1 **Audit Update.** – Supt. Soule commented she put this in just to update. They will be coming to do the Audit. Knowles questioned if Rollinsford would be doing it at the same time. Supt. Soule commented she would look into it.
10. **Building and Grounds:** None
11. **Pupil Related Matter:** None
12. **Board Reports:** None
13. **Old Business:** None
14. **New Business:**
  - 14.1 08-09 Budget Process – Supt Soule commented that this may be a better way to handle the budget. Richardson questioned if there needed to be a budget committee now. There wouldn't need to be a committee now; the budget workshops will be for the full board. Supt Soule questioned how we would

handle proposed salaries? After some discussion the board decided the administration would come forward with their recommendations and the Board would look at it. The Board agreed on the budget workshop schedule.

MHC questioned if the Board should review the goals. Supt. Soule stated it was decided last year that each district would look at the goals separate and work on those pertaining to their district and then they would review them as an SAU. MHC commented she wrote a letter to the community regarding performance goals, and does she need approval to solicit the public's opinion. Supt. Soule commented she would like to see the letter before it was sent out. Richardson commented it should be on SAU letterhead; it's a public document. After some discussion the letter will be on the next Board agenda under New Business.

**15. Future Meeting Dates/Suggested Agenda Items:**

SAU 56 Board meeting, November 26<sup>th</sup>, 2007, 7:00PM SAU 56 Conference Room  
SAU 56 Budget meeting November 12<sup>th</sup>, 2007 7:00PM. SAU 56 Conference Room  
MHC Community letter

**16. Closing Comments:**

**16.1 Visitors:** None

**16.2 Board members:** none

**17. Non-public session– none**

**Adjournment:**

A motion by Houde and seconded by Fjeld to adjourn. **VOTE:** motion passed, unanimously.  
Adjourned at 7:54pm.

Sandy Brooker  
Recording Secretary

Pending Board approval